



Policy Committee Meeting

Thursday, May 4, 2023

Minutes

1. Welcome:

At 6:31 pm, the president of the Policy Committee, Jose Carlos Gómez, began the meeting by welcoming those present. A *quorum* was established with 5 members.

2. Public Comment Period:

There were no comments.

3. a) Agenda:

Mr. Jose Carlos Gómez read the agenda. There being no changes, the agenda was approved unanimously with Ms. Rocío Contreras giving the motion and being seconded by Ms. Brianda Rodríguez.

b1.) Review of the Minutes

The minutes of March 28, 2023 were reviewed. There being no corrections, the minutes were approved unanimously with Ms. Rocío Contreras giving the motion and being seconded by Ms. Brianda Rodriguez .

The minutes of the special meeting of April 13 were reviewed. There being no corrections, the minutes were approved unanimously with Mrs. Angelita Ferreyra giving the motion and being seconded by Mrs. Sandra Martínez.

4. Policy Council Members Report – Off-Season Meetings/Activities

Ms. Carolina Sierra Blanco reported that a policy council meeting was held on April 13, 2023 where the cost of living adjustment (COLA) funds and quality funds were approved. Educational information about lead was also shared. The next Policy Council meeting will be May 11, 2023.

5. Program Director Report (see written report)

April 2023 report

Child Enrollment

Registration continues and the first day of services will be Monday, May 8. Parent orientations are taking place.

Staff

Recruitment for open program positions continues. To date, four teachers, a site supervisor, and a part-time custodian have been hired. The teachers return to work on May 1st.

Contracts

To date, 310 spaces have been secured in 41 family child care homes to begin services in May.

Activities and Services Calendar

The program continues to provide \$600 cards to farm worker families including families affected by flooding. To date, nearly 2,000 cards have been distributed. There will be one more distribution during the month of May.

Monitoring

Health and safety monitoring visits will take place at the centers and homes during the last week of May.

Safety and Supervision Practices

Repairs at the centers have already been completed. The Freedom Center project continues. This month the specialists are conducting visits to child care homes to review the safety of the environments.

6. Financial Report

María Nárez, family services staff, reviewed the final financial report for fiscal year 2023. Including the basic budget report, which is the program's main budget, expenses to date, and the budget balance. The percentage spent of the basic budget was 100%. She also reported that 112.50% of the non-federal share budget has been generated. In addition, she reviewed the following reports: the Training and Technical Assistance budget report, the COVID-ARP report, and the COVID CRRSA report.

7. Pedestrian Safety

Ana Uribe from the Kidpower International program gave a short presentation on pedestrian safety. It focused on children and how to act attentive, calm and confident to avoid being disturbed by others. Ana spoke about the power of attention, which is familiarizing yourself with your surroundings by walking with an attentive gaze around you, head up, face calm, shoulders back, body erect, hands free, and regular steps. Ana also shared about the power of calming down which means staying in charge of one's feelings, one's body, one's voice, and keeping one's words calm and confident. Ultimately, the power of confidence is acting by showing belief in yourself, while remaining respectful of other people. In addition, Ana talked about the importance of having a pedestrian safety plan, taking potential hazards into consideration.

8. Board of Trustees Liaison Report

No report given.

9. Questions/Other

None.

10. Next Meeting

The next meeting date will be Thursday, June 8, 2023 at 6:30 pm in the program conference room and via videoconference.

11. Adjournment

The meeting was adjourned at 8:25 pm with Mrs. Angelita Ferreyra giving the motion, being seconded by Mrs. Brianda Rodríguez and unanimously approved.