



**FEBRUARY 28, 2007
REGULAR BOARD MEETING
ADOPTED MINUTES**

**District Office - Boardroom
292 Green Valley Road
Watsonville, CA 95076**

1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 5:30 PM

1.1 Call to Order

President Keegan called the meeting of Board to order at 5:38 pm at 292 Green Valley Road, Watsonville, CA.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION

2.1

Public Employee Appointment: Certificated, Classified

New Hires

1 Elementary Teacher

1 Secondary Teacher

Administrative

3 Secondary Administrator

Promotion

1 Administrative Secretary II

1 Fleet Maintenance Manager-Management

Permanent Appointments

1 Administrative Secretary II

1 Behavior Technician

2 Office Assistant II

1 School Site Network Technician

Transfer

None

Extra Pay Assignment

None

Extra Period Assignments

2 Secondary Teachers

Leaves of Absences

1 Counselor

2 Elementary Teachers

- 1 Secondary Teacher
- 1 Campus Safety Coordinator
- 1 Instructional Assistant I – Special Education

Resignations/Retirement/Separations From Service

- 1 Special Services Specialist
- 1 TOSA
- 1 Cafeteria Assistant
- 1 Instructional Assistant II – Special Education

Supplemental Service Agreements

- 318 Teachers

Miscellaneous Action

- 1 Computer Support Specialist II

Limited Term – Project

- 1 Administrative Secretary I
- 3 Administrative Secretary III
- 4 Behavior Technician
- 1 Campus Safety Coordinator
- 1 Career Development Specialist
- 1 Enrichment Specialist
- 35 Instructional Assistant – General
- 1 Instructional Assistant – General (Y Rated)
- 1 Instructional Assistant – Special Education
- 1 Library Media Technician
- 5 Office Assistant II
- 1 Parent Coordinator – Management
- 1 Parent Education Specialist
- 1 School Site Network Technician
- 1 Senior Translator

Provisional

- 1 Instructional Assistant- General
- 1 Instructional Assistant I – Special Education
- 2 Instructional Assistant II – Special Education

Additional Assignments

None

Limited Term - Substitute

- 1 Cafeteria Assistant
- 1 Instructional Assistant I – Special Education
- 2 Instructional Assistant II – Special Education

2 Instructional Assistant Migrant/Child Care

Exempt

1 School Site Network Technician

2 Yard Duty Supervisor

Students

15 Migrant OWE Student

1 Workability Student

a. Interim Superintendent

b. Associate Superintendent

c. Contract for Terry McHenry

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Negotiations Update

a. CSEA

b. PVFT

c. Unrepresented Units: Management and Confidential

d. SCAST

2.4 Claims for Damages

a. Mendoza vs. PVUSD

2.5 Existing Litigation

a. PVUSD vs. Westchester

2.6 Pending Litigation

2.7 Anticipated Litigation

2.8 5 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00 PM

President Keegan called the meeting of the Board in public to order at 7:03 pm.

3.1 Pledge of Allegiance

Trustee Yahiro led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Leslie De Rose, Sandra Nichols, Karen Osmundson, Kim Turley, Libby Wilson, Willie Yahiro, and President Doug Keegan were present.

3.3 Student Recognition

Staff, family and Board members honored and recognized the accomplishments of the following students:

- Amber Martinez - MacQuiddy Elementary School

- Nicole Ramon - HA Hyde Elementary School

- Sergio Conda - Solano Summit Academy

- Erandi Ambriz - New School

- Matthew Gonzalo Martinez – Academic Vocational Charter Institute

- Eliza Collazo - Adult Education

4.0 ACTION ON CLOSED SESSION

2.4 Claims for Damages

a. Mendoza vs. PVUSD

The Board rejected Mendoza vs. PVUSD claim and directed staff to send notice to the claimant.

Action on Expulsions:

Trustee Osmundson moved to approve the following student expulsions as recommended by the School and District Administration:

- **06-07-088**
- **06-07-090**
- **06-07-095**
- **06-07-096**

And the following expulsion as recommended by the Administrative Panel:

- **06-07-086**

Trustee Nichols seconded the motion. The motion passed unanimously.

5.0 APPROVAL OF THE AGENDA

Trustee Nichols moved to approve the agenda. Trustee Yahiro seconded the motion. The motion passed unanimously.

6.0 APPROVAL OF MINUTES

a. Minutes for February 7, 2007, Study Session, DAG Report

Trustee Nichols moved to approve the minutes for February 7, 2007. Trustee Wilson seconded the motion. The motion passed unanimously.

b. Minutes for February 14, 2007

Trustee Nichols moved to approve the minutes for February 14, 2007. Trustee Wilson seconded the motion. The motion passed 6/0/1 (De Rose abstained).

7.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT

Roxie Brown of Watsonville High School, and Francisco Lopez of Pajaro Valley High School, offered an update on activities, sports, and events currently taking place at their high school.

8.0 INTERIM SUPERINTENDENT REPORT

Terry McHenry reported on the financial accomplishments of the PVUSD in his tenure with the district. He was hired as Associate Superintendent in 1997, with overall functions with Finance, Purchasing, Technology, Maintenance and Operations, Food Services, Construction, Risk Management, and serving as Interim Superintendent on two occasions. Sound fiscal condition was maintained through times of extreme instability. Improved budget reporting and effective control were also accomplished. He participated in the negotiated salary increases for teachers, attaining a total of 28.7% in the past seven years, including through the State fiscal crisis. In other support functions, he's participated in the annual enrollment projections and site staffing, boundary changes, reclassification studies and he's represented all districts in the County on the Treasure Oversight Commission. He continued to highlight accomplishments in the various business departments, including purchasing, technology, food services, transportation, risk services, and maintenance and operations. He reported on the district's major risk management programs, including Property and Liability, Fringe Benefits, Workers Compensation, and Construction. He highlighted construction projects that he has overseen in his tenure at PVUSD. These varied from modernization projects at elementary schools, middle schools and high schools; conversion projects, including Chavez, Radcliff, Porter Building and Langendorf; the new construction projects of Lakeview (phase 2), Ann Soldo, Landmark, Watsonville High (2nd story), and Pajaro Valley High. He commented on the bond project that provided the district with about \$52 million dollars, benefiting Aptos High School, Watsonville

High School, EA Hall Middle School, Mintie White Elementary School, and the Pajaro Valley High School cafeteria. In addition, the relocation of the district office consolidated administrative and support staff from eight locations to its current location, at a cost of about \$.55 per foot after improvements. He highlighted the projects and events that he was involved with as interim superintendent in 1997 (with the Interim Team), in 2002 and in 2006.

In conclusion, Mr. McHenry stated that his goal through it all has been to make a difference for all the students in the district.

Jane Barr, community member, commented on the exceptional job that Mr. McHenry has done for the district, always handling budget issues well. It is important to appreciate the fact that he's maintained a balanced budget when the economy has been unstable, she stated.

Board members participated with comments.

The board took a short break to continue honoring Mr. McHenry.

9.0 VISITOR NON-AGENDA ITEMS

Mike Vasser, retired teacher, commented that one way to demonstrate support for the work of teachers, who are under tremendous stress, would be to increase their salaries.

Jane Barr, community member, commented that the County Office of education entered notice with intent to purchase a property near the Costco facility; she's concerned that this location would not allow the COE to serve this district well in the many issues that are handled at the COE.

10.0 EMPLOYEE ORGANIZATION COMMENTS – PVFT, CSEA, PVAM, SCAST 5 Min. Each

Sara Ringler, PVFT member, thanked Mr. McHenry for his work with the district, his work with the union in respect to benefits and salaries. We are privileged to have had him. She welcomed Dr. Mays as interim superintendent and mentioned the equal and productive relationship she's developed with PVFT; she added that due to Dr. Mays' belief, RSRA is now part of the school plan and the district culture. Thank you trustees for recognizing her talent.

Renee Heinlein asked to find a way to keep our talented, hard working teachers. We need to find a way to increase salary schedule. The District's budget needs to have teachers as its priority.

Bobby Salazar, CSEA president, thanked Mr. Lane for his work with getting classified focus groups together. Regarding the revision and job descriptions that have been going to the board, he reminded board members that these descriptions have to go through the Personnel Commission as well. On behalf of the union, he thanked Mr. McHenry for his work with PVUSD.

Ian MacGregor, PVAM member, thanked the board for their support and the staff for being so responsive to our needs. He commented on a positive experience he had with students on campus on a rainy afternoon. He proceeded to thank Mr. McHenry, whose characteristics include decisiveness, fearlessness, down to earth, and getting a plan and doing it.

11.0 CONSENT AGENDA

Trustee Nichols moved to approve the consent agenda with the addition of 2 administrators to item 11.8. Trustee Turley seconded the motion. The motion passed unanimously.

11.1 Purchase Orders – 2/8/07 to 2/17/07

11.2 Warrants – 2/8/07 to 2/14/07

11.3 Approve Award of Contract for Boardroom Audio/Video System Bid #B007-06-07.

- 11.4 Approve Resolution #06-07-22, Update Authorized District Signatures on Record for Interim Superintendent.
- 11.5 Approve Revision to Job Description of Migrant Head Start Coordinators. Second Reading.
- 11.6 Approve Community Health Trust Local Grant.
- 11.7 Approve Contract for Terry McHenry.
- 11.8 Certificated/Classified Approval (See Closed Session Agenda).

12.0 DEFERRED CONSENT ITEMS

None.

13.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

- 13.1 Report, discussion and possible action to approve School Assistance Intervention Team’s (SAIT) Recommended Action Plans for Pajaro Middle School and H.A. Hyde Elementary School.

Introduction by Terry McHenry, Interim Superintendent; report by SAIT Lead.

Mr. McHenry commented that HA Hyde and Pajaro Middle Schools have not been able to meet the requirements of HPSG and have had to have state intervention teams. Action Learning Systems was selected as the District’s state provider. They have visited the sites and are now ready to present their report. He introduced SAIT representative Vicki Alterwitz.

Vicki Alterwitz reported on HA Hyde and Pajaro Middle schools. She gave the board a brief description of the process of the team. The focus of their assessment was on Language Arts and Mathematics. The team focused on the following nine essential areas: Instructional Program; Instructional Time; School Principals’ Instructional Leadership Training; Credentialed Teachers and Teacher Professional Development Opportunity; Student Achievement Monitoring System; On-going Assistance and Support for Teachers; Monthly Collaboration by Grade Level for Teachers Facilitated by the Principal; Lesson Pacing Schedule, and; Fiscal Support. For each area, a rating tool of 0 – 3 was utilized. If the school received a 0 or 1 rating on any given element, a corrective action plan had to be developed; a corrective action was not necessary for a 2 – 3 rate. Ms. Alterwitz reported on each one of the findings for the nine elements at each school.

Board participated with comments; Mrs. Alterwitz and principals of both schools, Stella Moreno and Brett Knupfer, were present to answer any questions.

Trustee Turley moved to approve this item. Trustee Wilson seconded the motion. The motion passed unanimously.

- 13.2 Report, discussion and possible action to approve Contract for Interim Superintendent. Report by Dorma Baker, Assistant Superintendent, Human Resources.

President Keegan noted that the contract had been reviewed in closed session and highlighted some of the contract items, including that the contract is for 60% and that there would be a three-month evaluation.

Public comment:

Ron Kinninger, community member, commented on the skepticism he felt with the 60% initially but then thought of the hard work and passion she has for student achievement. He appreciates the idea of the three month evaluation on the contract. After reflecting on the benefits of having Dr. Mays, he stated that his skepticism dissolved.

Ramiro Medrano, Brown Berets member, spoke against the rehiring of Dr. Mays for this position without having consulted the community. She will be making almost \$100,000 on a 60% contract; the Board needs to look into other options.

Board participated with comments.

Trustee Yahiro moved to approve this contract. Trustee Turley seconded the motion. The motion passed 5/2 (Nichols, Osmundson dissented).

13.3 Report, discussion and possible action to approve Contract for Associate Superintendent. Report by Dorma Baker, Assistant Superintendent, Human Resources.

Dorma Baker noted that the contract before the Board was for the newly hired Associate Superintendent Mary Hart; the contract would need to be amended to include a benefits section.

Trustee Nichols moved approval of the contract with the expected amendment. Trustee Turley seconded the motion.

Board participated with comments.

The motion passed unanimously.

13.4 Report, discussion and possible action to approve Resolution 06-07-23, Complying with GASB 43 and 45 (Post Retirement Benefits).

Report by Terry McHenry, Interim Superintendent.

Mr. McHenry reported that the Governmental Accounting Standards Board (GASB) adopted statements 43 and 45 for public sector employees to identify and report their Other Post-Employment Benefits (OPEB) liability. He noted that for this district, this encompasses benefits for employees who retire between the ages of 55 and 65. This is a process that requires systematic, accrual-based measurement and recognition of OPEB expense over employees' years of service as well as providing information regarding the progress being made toward funding the plan. The law requires that the district of this size to adopt this by July of this year. This resolution directs the implementation of this plan. A funding plan, he explained, would be presented to the Board between now and July; this action tonight would simply direct staff to create an appropriate trust.

Trustee Yahiro moved to approve this item. Trustee De Rose seconded the motion. The motion passed unanimously.

13.5 Report, discussion and possible action to approve Resolution #06-07-24, Week of School Administrators.

Report by Dorma Baker, Assistant Superintendent, Human Resources.

Dorma Baker read excerpts from the resolution, acknowledging the work of school administrators.

Trustee Nichols moved to approve this item. Trustee Yahiro seconded the motion.

Board participated with comments.

The motion passed unanimously.

13.6 Report, discussion and possible action to approve Resolution #06-07-25, Non-Reelection of Certain Certificated Personnel.

Report by Dorma Baker, Assistant Superintendent, Human Resources.

Dorma Baker commented that this resolution is brought forth in order to meet legal notification deadlines; she noted that appropriate procedures have been followed.

Trustee Nichols moved to approve this item. Trustee Wilson seconded the motion. The motion passed unanimously.

13.7 Report, discussion and possible action to approve Job Description for Migrant Head Start Family Childcare Specialist. First Reading.

Report by Dorma Baker, Assistant Superintendent, Human Resources.

Dorma Baker reported that this position has been established to support the needs of child care homes in the Migrant Head Start program.

Trustee Nichols moved to approve this item. Trustee De Rose seconded the motion. The motion passed unanimously.

13.8 Report, discussion and possible action to approve STRS Waiver Request for Dr. Mary Anne Mays.

Report by Dorma Baker, Assistant Superintendent, Human Resources.

Dorma Baker explained that it is necessary to apply for a waiver when a person that has retired returns to work.

Trustee Wilson moved to approve this item. Trustee De Rose seconded the motion.

Board participated with comments and questions.

The motion passed 6/1 (Nichols dissented).

14.0 REPORT AND DISCUSSION ITEMS

None.

15.0 GOVERNING BOARD COMMENTS/REPORTS

Trustee Yahiro commented on his concern for the possible COE's relocation, noting that PVUSD is the single largest district in the County and the proposed location is too far from the district. He announced that Grad Nite at WHS is back and the committee has met; he invited and encouraged everyone to participate.

Trustee Turley commented on the invitation to the fundraiser and a tribute to T. Dilfer. She invited trustees to support this event.

Trustee De Rose reported that she'd attended the Institute for New Board Members and a conference on the Brown Act, stating that they were very informative. She learned about basic protocol, the role of the Board with superintendent, students and staff. She mentioned that the District Attorney's office offers a service that deals with the Brown Act, and that they are available to make a presentation to the Board. She announced that the National School Boards Association's annual conference is taking place in April in San Francisco.

Trustee Osmundson commented on the celebration of the New School at their new facility. She added that Landmark is asking many of us to be readers at their Community Read-in and invited all to participate. She also attended the presentation of author Victor Villaseñor at the Mello Center, which was very successful.

President Keegan reported that he attended the South and Central Zones spelling bees and they were very successful. Spellers were great and the list was comprised of great words. All school representatives are invited to attend the County Spelling Bee this coming weekend.

Trustee Wilson announced that the North Zone's spelling bee was scheduled for the following day.

16.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2007

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

- **March 14, 2007**
- **March 28, 2007**
- **April 18, 2007**
- **April 25, 2007 – Special Study Session on Goals**

17.0 ADJOURNMENT

There being no further business to discuss, the Board adjourned at 10:25 pm.

Secretary