



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT
MISSION STATEMENT**

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

**SEPTEMBER 13, 2006
REGULAR BOARD MEETING
ADOPTED MINUTES**

**District Office - Boardroom
292 Green Valley Road
Watsonville, CA 95076**

1.0 OPENING CEREMONY IN OPEN SESSION – 6:00 PM

1.1 Call to Order

President Gray called the meeting of the Board to order at 6:03 pm at 292 Green Valley Road, Watsonville.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION

2.1

Public Employee Appointment: Certificated, Classified

New Hires

- 1 Elementary Teacher
- 1 Migrant Education Teacher
- 2 Preschool Teachers
- 1 Secondary Teacher
- 1 Special Services Specialist
- 22 Substitutes

Administrative

- 1 Elementary Administrator
- 1 Secondary Administrator

Promotion

- 1 Behavior Technician
- 2 Cafeteria Cook/Baker

Rehires

- 4 Elementary Teachers
- 1 Site Coordinator

Permanent Appointments

- 1 Accounting Specialist II

- 1 Administrative Secretary I
- 1 Administrative Secretary II
- 1 Attendance Specialist
- 1 Behavior Technician
- 2 Groundskeeper II
- 3 Instructional Assistant II – Special Education
- 1 Library Media Technician
- 2 Network Technician
- 1 School Site Network Technician
- 1 Testing Specialist I

Transfer

- 1 Elementary Teacher
- 1 Migrant Education Teacher
- 1 Secondary Teacher

Extra Pay Assignment

- 20 Secondary Teachers

Extra Period Assignments

None

Leaves of Absences

- 1 Behavior Technician
- 4 Bus Driver
- 1 Custodian I
- 1 Custodian II
- 1 Human Resources Analyst
- 1 Instructional Assistant I – Special Education
- 1 Office Assistant
- 2 Elementary Teachers
- 2 Secondary Teachers
- 2 Special Services Specialists

Resignations/Retirement/Separations From Service

- 1 Accounting Specialist III
- 1 Heavy Equipment Mechanic
- 1 Instructional Assistant I – Migrant Ed/Child Care
- 1 Lead Custodian I
- 1 Maintenance Specialist III
- 1 School Site Network Technician
- 2 Charter School Teacher

2 Elementary Teacher

1 Counselor

Supplemental Service Agreements

91 Teachers

Miscellaneous Action

1 Cafeteria Assistant

2 Instructional Assistant I – SE

1 Instructional Assistant II – SE

2 Lead Custodian I

1 Maintenance Specialist II

2 Maintenance Specialist III

1 Parent Education Specialist

Limited Term – Project

1 Administrative Secretary II

1 Behavior Technician

7 Enrichment Specialist

3 Instructional Assistant I – General

1 Network Technician

2 Office Assistant I

6 Office Assistant II

1 Print Production Technician

Provisional

1 Behavior Technician

1 Instructional Assistant I – Special Education

3 Instructional Assistant II – Special Education

2 Office Assistant II

1 School Site Network Technician

Limited Term - Substitute

2 Behavior Technician

2 Bus Driver

21 Cafeteria Assistant

6 Campus Safety Coordinator

1 Custodian I

3 Instructional Assistant I – Special Education

2 Instructional Assistant II – Special Education

Exempt

1 School Crossing Guard

- 9 Special Project – MEES
- 2 Special Project – PUPILS
- 33 Yard Duty Supervisor

Students

- 4 Migrant OWE Students
- 3 Student Helper

Rescinds

None

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Negotiations Update

- a. CSEA
- b. PVFT
- c. **Unrepresented Units: Management and Confidential**
- d. SCAST

2.4 Claims for Damages

2.5 Existing Litigation

2.6 Pending Litigation

2.7 Anticipated Litigation

2.8 3 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00 PM

President Gray called the meeting of the Board in public to order at 7:04 pm.

3.1 Pledge of Allegiance

Trustee Osmundson led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees, Rhea DeHart, Sandra Nichols, Karen Osmundson, Doug Keegan, Evelyn Volpa, Willie Yahiro, and President Sharon Gray were present.

4.0 ACTION ON CLOSED SESSION

Action on Expulsions

06-07-003 Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed unanimously.

06-07-004 Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed unanimously.

06-07-007 Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 6/1/0 (Volpa dissented).

5.0 APPROVAL OF THE AGENDA

Trustee Nichols moved to approve the agenda. Trustee Osmundson seconded the motion. The motion passed unanimously.

6.0 APPROVAL OF MINUTES

Trustee DeHart moved to approve the minutes for August 23, 2006. Trustee Nichols seconded the motion. The motion passed unanimously.

7.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT

Lourdes Rocha, AHS student, gave the Board a sports update, commented on the school's clubs recruitment efforts, and on the planned fundraiser for Jacob's Heart.

8.0 VISITOR NON-AGENDA ITEMS

Jane Barr, community member, commented on the newly adopted board bylaws, and her concern regarding one trustee obtaining test information from a staff member, which seems to violate policies adopted on August 23, 2006. She requested trustees attend training on enforcing policies.

9.0 EMPLOYEE ORGANIZATION COMMENTS – PVFT, CSEA, PVAM, SCAST 5 Min. Each

Bobby Salazar, CSEA president, welcomed everyone back to a new school year. He reported that the CSEA annual conference was very well attended and informative. He hopes to continue with open communications with the administration.

10.0 CONSENT AGENDA

Trustee Volpa moved to approve the consent agenda with the addition of blue sheet items to 10.12 (Resignations/Separation From Service – 1 Counselor, 1 Elementary Teacher). Trustee Keegan seconded the motion. Trustee Nichols asked to defer item 10.3 for correction. Trustees Volpa and Keegan amended their motion to include deferring item 10.3. The motion The motion passed unanimously.

10.1 Purchase Orders – 7/20/06 to 9/6/06

10.2 Warrants – 8/17/06 to 9/6/06

10.3 Approve board bylaws section 9000's series, sections 9310 – 9313 (Policy Manual), 9320 – 9322 (portion of Meetings and Notices). Second Reading.
Deferred.

10.4 Approve waste reduction and recycling directive.

10.5 Approve authorization to declare obsolete surplus property.

10.6 Approve Resolution #06-07-09, to allow Aptos High School to apply for a California Integrated Waste Management Board grant to support the privately funded all-weather Trevin Dilfer Memorial Field project.

10.7 Approve Resolution #06-07-10, GANN Limit.

10.8 Approve Award of Contract for Bottled Water Service RFP #002-06/07.

10.9 Approve Internship Agreements for 2006-2007.

10.10 Approve Application of Conversion of Comprehensive School Reform (CSR) Schools to High Priority Schools Grant program (HPSG) for Amesti, Lakeview and MacQuiddy Schools.

10.11 Approve Resolution #06-07-11, Extension on Annual PERS 960-Hour Rule for Mr. Terry McHenry.

10.12 Certificated/Classified Approval (See Closed Session Agenda).

11.0 DEFERRED CONSENT ITEMS

10.3 Approve board bylaws section 9000's series, sections 9310 – 9313 (Policy Manual), 9320 – 9322 (portion of Meetings and Notices). Second Reading.

Trustee Nichols moved to approve this item with the exception of bylaws 9311 and 9312 to further clarify. Trustee Keegan seconded the motion. The motion passed unanimously.

Trustees Nichols, Yahiro and DeHart agreed to meet to clarify language regarding actions requiring other than a majority vote.

12.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

12.1 Report, discussion and possible action to approve Local Education Agency (LEA) Plan. Report by Terry McHenry, Associate Superintendent.

Mr. McHenry reported that the district is required to have a five year LEA Plan; it was initially developed in 2003 and incorporated an addendum in 2005. Districts in Program Improvement Year 1 are required to update annually. The plan is based on needs assessment, including the school site's APSs and the district assistance survey. The plan covers five required goals: Language Arts and Mathematics instruction, English Language Development, highly qualified teachers, learning environments, and graduating from High School. The district is attempting to meet the current year District AYP by following the LEA Plan, which needs to be adopted by the Board. The plan is to have a more inclusive process in early 2007 for the annual update for 2007.

There are five basic elements that the District is focusing on for academic language development: 1) standards-based teaching and learning; 2) data driven decision making; 3) academic intervention and support; 4) partnering for focused leadership; and 5) parent and community engagement. He elaborated a bit on each of the five elements. He indicated that the District's ELD models include the following: English Language Mainstream, Structured English Immersion, 50/50 Dual Language Development, and 50/50 Transitional Bilingual. The plan, he noted, is ambitious but necessary because AYP needs to be met.

Board members participated with comments and questions. Sylvia Mendez, director of Federal and State Programs, was present to clarify any questions.

Trustee Keegan moved to approve the LEA Plan with request that the seceding updates incorporates some of the suggestions that were made by trustees. Trustee DeHart seconded the motion. The motion passed unanimously.

12.2 Report, discussion and possible action to approve Unaudited Actuals. Report by Mary Hart, Director of Finance.

Mary Hart presented a recollection of what the district accomplished in the 05-06 year, including: an 9% increase in health and welfare, absorbing the full cost; the implementation of a classified and management classification study; the implementation of salary increases to all bargaining units; an offer of an early retirement program for staff; an additional class at Pajaro Valley High; a new cafeteria at Pajaro Valley High; and, began and completed various construction projects around the district. The ending balance for the 05-06 year is of \$14.4 million and of \$3 ¼ million of unappropriated reserve, one million higher than the estimated actuals presented earlier in the year.

She reported on the 06-07 budget assumptions' revenues and expenditures, which are the same as presented to the Board in August, adding that the budget anticipates an ending balance of \$12.9 million.

Regarding future considerations, Mrs. Hart commented that it is important to monitor enrollment and ADA closely. Also, curtail increases in benefits over 5% per year for the next two years, 07-08 and 08-09. Working on current year negotiations with bargaining units is also important, as well as the use of new categorical money to support regular programs and increase student achievement.

In closing, she asked the Board to approve the unaudited actuals as presented and submit to the State.

The board participated with questions and comments.

Public comment

Jane Barr, community member, great to see how PVUSD is fiscally healthy. She expressed her concerns about what can affect the budget in the coming years, including transportation and the loss of ADA on a yearly basis.

Trustee Osmundson moved to approve this item. Trustee DeHart seconded the motion. The motion passed unanimously.

13.0 REPORT AND DISCUSSION ITEMS

13.1 Report and discussion on Elections Protocol.

Report by Terry McHenry, Interim Superintendent.

Terry McHenry commented that during this time of elections it is important to remind appropriate behaviors by members of the staff and candidates. It is highly recommended that staff refrain from using district funds, services, supplies or equipment related to political activities, including endorsement of candidates. It is also recommended that any type of political activity by a staff member is not expressed during working hours.

The Board commented on the importance of ensuring that everyone is clear about appropriate behavior during elections time.

14.0 POLICY REVIEW

14.1 Review and Possible Action to Adopt Board Bylaws, 9000's Series, Sections 9330 (Memberships in Associations), and 9400 (Board Self-Evaluation). First Reading.

Bylaw 9314 – Suspension of Policies, Bylaws, Administrative Regulations

This item was tabled to allow for further clarification.

Bylaw 9323 – Meeting Conduct

This item was tabled to allow for further clarification.

Bylaw 9323.2 – Actions by the Board

This item was tabled to allow for further clarification.

Exhibit 9323.2 – Actions by the Board

This item was tabled to allow for further clarification.

Note: Trustees Nichols, Yahiro and DeHart will convene to clarify language regarding actions requiring more than a majority vote and language addressing possible conflicts regarding the bylaws and Roberts Rules of Order.

Bylaw 9324 – Minutes and Recordings

Trustee Nichols moved to approve bylaw 9324 as written as a first reading. Trustee DeHart seconded the motion. The motion passed unanimously.

Bylaw 9400 – Board Self Evaluation

Trustee Nichols moved to approve bylaw 9400 with the Board's recommended changes as a first reading. Trustee DeHart seconded the motion. The motion passed unanimously.

14.2 Revise Board Bylaw # 9200, Limits of Board Member Authority.

After some discussion, trustee Volpa moved to approve bylaw 9200 with the additional changes. Trustee Keegan seconded the motion. The motion passed 5/2/0 (Nichols, DeHart dissented).

15.0 GOVERNING BOARD COMMENTS

Trustee Volpa commented that construction at AHS is very much completed and very impressive.

Trustee DeHart noted that she attended a Healthy Start retreat to review the accomplishments and challenges of the program. She also visited PVHS with the Chinese delegation and participated in a tour, along with City officials.

Trustee Osmundson reported that she met the Chinese delegation at El Altano. She expressed her disagreement to having comments at the end of the meeting as she would like audience members, who many times leave early in the meeting, to hear what board members have to say. She said that she really appreciated having the two items related to waste reduction and recycling on the agenda; she appreciates environmentally friendly efforts and supports them fully.

Trustee Yahiro commented that Joe Cappa, football player, is going to be the keynote speaker at the dedication of Watsonville High's Geiser Field. He requested an item on intra-district transfers be placed on the agenda; he is interested in knowing about transportation of students on transfers.

16.0 UPCOMING BOARD MEETINGS

16.1 Wednesday, September 27, 2006, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session 6:00pm Open Session 7:00pm.

16.2 Wednesday, October 11, 2006, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session 6:00pm Open Session 7:00pm.

17.0 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 9:50 pm.

Secretary