



## PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

### OCTOBER 8, 2003 REGULAR BOARD MEETING ADOPTED MINUTES

**District Office Boardroom  
292 Green Valley Road  
Watsonville, CA 95076**

#### **1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC -6:00PM**

##### **1.1 Call to Order**

President Nichols called the meeting to order at 6:03 pm at the District Office at 292 Green Valley Road, Watsonville.

##### **1.2 Public comments on closed session agenda.**

None.

#### **2.0 CLOSED SESSION**

##### **2.1**

##### **Public Employee Appointment: Certificated, Classified**

##### **New Hires**

1 Elementary Teacher

8 Substitute

##### **Rehires**

1 Categorical Teacher

1 Secondary Teacher

2 Site Coordinators

##### **Administrators**

None

##### **Transfers**

None

##### **Promotions**

1 Human Resources Analyst-Confidential

##### **Extra Period Assignments**

None

**Permanent Appointments**

- 1 District Attendance Specialist
- 2 Instructional Support Aide
- 1 Instructional Support Specialist II
- 1 Lead Custodian II

**Additional Assignments**

- 1 Site Coordinator

**Return to Work**

None

**Extra Pay Assignment**

- 20 Secondary Teachers

**Leaves of Absences**

- 1 Instructional Support Specialist I
- 5 Secondary Teachers

**Denied Leaves of Absence**

None

**Resignations/Retirements**

None

**Supplemental Service Agreements**

- 100 Teachers

**Miscellaneous Action**

- 1 Attendance Specialist
- 1 Health Services Assistant
- 1 Instructional Support Specialist I
- 4 Instructional Support Specialist II
- 1 Lead Custodian I

**Limited Term – Project**

- 1 Computer Support
- 9 Enrichment Specialist
- 29 Instructional Support Aide
- 1 Office Assistant I
- 3 Office Assistant I
- 3 Office Assistant II

**Limited Term - Substitute**

- 1 Campus Safety Coordinator
- 1 Custodian I
- 1 Instructional Support Specialist I

1 Instructional Support Specialist II

**Provisional**

1 Attendance Specialist  
1 Campus Safety Coordinator  
1 Delivery Driver  
1 Health Services Assistant  
1 Instructional Support Aide  
2 Instructional Support Specialist I

**Exempt**

4 Babysitter  
2 Special Project- MEES  
4 Special Project – PUPILS  
9 Yard Duty Supervisor

**Students**

18 Migrant OWE Student  
22 Student Helper  
2 Workability Student

**Separations from Service**

1 Instructional Support Aide

**Tenures**

None

**Rescinds**

1 Bus Driver

**Non-Reelects (2003-2004)**

None

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**

**2.2.1 Employee Discipline and Behavior Agreement for One Certificated Employee**

**2.3 Negotiations Update**

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. SCAST

**2.4 Conference with Legal Counsel: Existing Litigation (Subdivision (a) of Government Code Section 54956.9)**

**2.4.1 Pajaro Valley Water Management Agency v. All Persons Interested in the Matter of the Validity of Pajaro Valley Water Management Agency Ordinance No. 2003-01, Santa Cruz County Superior Court No. CV 146754.**

**2.5 Conference with Legal Counsel: Anticipated Litigation Initiation of litigation pursuant to subdivision (c) of Section 54956.9:**

**2.5.1 One case**

**2.6 Pending Litigation**

**2.7 6 Expulsions**

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM**

President Nichols called the meeting of the Board in public to order at 7:15 pm.

**3.1 Pledge of Allegiance**

Student Trustee Daniel Rico led the Board in the Pledge of Allegiance.

**3.2 Welcome by Board President**

Trustees Rhea De Hart, Sharon Gray, Dan Hankemeier, Carol Roberts, Evelyn Volpa, Willie Yahiro, and President Sandra Nichols were present.

**4.0 ACTION ON CLOSED SESSION**

Trustee Gray moved to approve the employee agreement for one certificated employee, item 2.2.1. Trustee Hankemeier seconded the motion. The motion passed unanimously.

*Action on Expulsions*

**03-04-02** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**03-04-03** Trustee Gray moved to approve the disciplinary action with the addition that the student is to attend another district school with conditions through end of Spring 03-04 semester. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**03-04-04** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**03-04-05** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**03-04-07** Trustee Gray moved to approve the disciplinary action as recommended by the panel with the addition that it would be a full expulsion until the end of Spring 03-04 semester. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**03-04-08** Trustee Gray moved to approve the disciplinary action as recommended by the panel with the addition that it would be a full expulsion until the end of Spring 03-04 semester. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**5.0 APPROVAL OF THE AGENDA**

Public comment:

Mary Ann Gomez, president, CSEA, commented that if the Board moved forward with approval of the agenda with item 13.3, the district would be in violation of contract agreement. She noted that the list of lay offs was not discussed with the bargaining units and therefore is non-compliant.

Trustee Gray moved to approve the agenda, removing item 13.6. Trustee Hankemeier seconded the motion. The motion passed unanimously.

## 6.0 APPROVAL OF MINUTES

- 6.1 Approve Minutes for September 10, 2003, Special Board Meeting on Budget Adoption
- 6.2 Approve Minutes for September 17, 2003, Study Session on Reorganization
- 6.3 Approve Minutes for September 24, 2004

Trustee Roberts moved to approve minutes. Trustee Volpa seconded the motion. The motion passed as follows:

September 10 and 24: Unanimously  
September 17:

Ayes – 6  
Nays – 0  
Abstentions – 1 (Gray)  
Absent - 0

## 7.0 STUDENT OF THE WEEK

The Board honored the following students of the week:

- Karen Serrano-Perez – Hall District Elementary School
- Tzitziqui Romero – Starlight Elementary School
- Ali Flynn – Valencia Elementary Schools
- Maria Elena Briano – Adult Education

Trustee Volpa moved to bring item 13.3 before 8.0. Trustee Hankemeier seconded the motion. The motion passed unanimously.

## 13.3 Report, discussion and possible action to approve Resolution # 03-04-07 to Layoff Particular Classified Employee Services. Report by Dorma Baker, Assistant Superintendent, Human Resources.

Dorma Baker reported that the item had briefly been discussed during closed session and asked Kathryn Benson to address questions or concerns.

Kathryn Benson reported that the resolution allows time for meetings required by contract. She added that legal counsel was sought to ensure legal procedure was followed when establishing the process for lay offs, which includes 16.5 positions. She noted that the list of layoffs was given to Bernie Murphy, CSEA's regional representative when it was completed, which was that same afternoon. Ms. Benson explained the necessity of the district to meet its financial obligations. She further clarified that there were documentations on the negotiations meetings and the discussions which took place. In addition, she noted that the District's attorney sits in on all negotiations meetings.

Dr. Mays also noted that the budget is such at this time that classrooms and programs would be inevitably affected.

Public comments:

Mary Ann Gomez, CSEA president, commented that on behalf of the unit she would be obtaining legal advise on the legality of the action being taken tonight.

Judy Fuller, Angelita Lozada, Elsa Silva, Steven Martinez, Robin Butterworth, employees, spoke against the proposed list of layoffs.

After a brief deliberating period and with the assurance that the resolution allowed for flexibility for further discussions on how CSEA and the District could avoid the proposed layoffs, Trustee Hankemeier moved to approve this item. Trustee Volpa seconded the motion. A roll call vote was taken and the motion passed unanimously.

## **8.0 SUGGESTIONS, COMMENTS, AND CONCERNS**

*3 minutes each*

### **8.1 Employee Organizations - PVFT, CSEA, PVAM and SCAST**

PVFT – Carolyn Savino, president, spoke about the budget noting that there is very little left to cut without affecting the quality of education. She said that the first furlough day took place and that it had been successful. She added that the organization is discussing NCLB and the budget, noting that some schools are having trouble getting their textbooks.

CSEA – Mary Ann Gomez, president, spoke about the importance of the positions that are being cut and how they will affect the children of the district.

PVAM – Bob Rasmussen commented on the difficult times and the importance of continuing to work together.

### **8.2 Student(s) Trustee Report**

Danny Rico, Watsonville High School, gave the board an update on sports and of upcoming activities and events.

### **8.3 Governing Board Comments**

Trustee Volpa commended staff for the work on furlough days and commented on her positive experience volunteering at one of the schools. She also commented on how impressed she was when she learned of a student who, in order to get to Aptos Jr. High when the bus couldn't get through, walked his way to school from San Andreas Camp.

Trustee DeHart commented on how Aptos High School's (AHS) principal is having a book club for parents and added on the importance of involving parents in the 25-book campaign. She commented on the work that Pajaro Valley Prevention and Student Assistance does with competitive grants, obtaining approximately 2 million in funds.

### **8.4 President's Report**

President Nichols congratulated Ana England of Lakeview for being a finalist to receive the presidential award for mathematics and science. She added that she would send a congratulatory letter on behalf of the board.

### **8.5 Zone Administrators' Reports**

Christine Amato-Quinn, Assistant Superintendent, North Zone, reported on the upcoming 75<sup>th</sup> anniversary of Valencia school, the planned celebrations that would start with the visit of Ray Cortines on October 13, and the receipt of the Community Enhancement Award from the Aptos Chamber. She added that AHS is planning its homecoming week and the game between AHS and WHS.

Ylda Noguera, Assistant Superintendent, South Zone, announced the budget meeting that would include all three zones' site councils on October 15.

Dr. Nancy Bilicich, Assistant Superintendent, Alternative Education & Charter Schools, announced the kickoff event of the 1 Million Word (25 Books) campaign.

### **8.6 Associate Superintendent's Report**

None.

### **8.7 Superintendent's Report**

Dr. Mays clarified that she is not having discussions with Kathleen Howard about the formation of a Mid-County district. She reported that there would be a county-wide superintendents meeting where the possibility of a parcel tax in the county would be discussed. She spoke of an article highlighting the importance of vocabulary on student achievement, and how the number of words each student is familiar with varies depending on their socio-economic level.

## 9.0 VISITOR NON-AGENDA ITEMS

Dan Hernandez, Parents United member, spoke about NCLB.

Judy Fuller, employee, spoke about the location of the District Offices in the towers and added that instead of leasing the office space the District should build a district office in one of the parcels it owns.

Robin Butterworth, employee, spoke about her position.

Matsunami Iwao, community member, requested additional information about the item on closed session dealing with the Pajaro Valley Water Management Agency.

## 10.0 CONSENT AGENDA

**10.1 Purchase Orders – 9/18/03 to 10/2/03**

**10.2 Warrants – 9/19/03 to 10/2/03**

**10.3 Accept Schools Plus Teacher Classroom Grants Awarded to Eight Teachers at PVUSD, Total of \$4,713.**  
Deferred.

**10.4 Accept Donation of \$300 from Mrs. Larse towards a Hardship Families bus pass.**

**10.5 Certificated/Classified Approval (See Closed Session Agenda).**

Trustee Roberts moved to approve the consent agenda. Trustee Volpa seconded, deferring item 10.3 for further discussion and with the blue sheet additions to item 10.5. The motion passed unanimously.

## 11.0 DEFERRED CONSENT ITEMS

**10.3 Accept Schools Plus Teacher Classroom Grants Awarded to Eight Teachers at PVUSD, Total of \$4,713.**

It was suggested that congratulatory notes to the teachers that have been selected should be sent and to send a thank you letter to Schools Plus, who has already awarded approximately \$148,000 to teachers of this district. President Nichols noted she would send those letters on behalf of the board.

Trustee Volpa moved to approve this item. Trustee Hankemeier seconded the motion. The motion passed unanimously.

## 12.0 ITEMS FOR REPORT AND DISCUSSION

Due to the presence of administrators of Alternative and Charter schools at the meeting, the Board decided to listen to item 12.2 before item 12.1.

**12.2 Report and discussion on Student Achievement in Charter Schools and Alternative Education. Report by Dr. Nancy Bilicich, Assistant Superintendent, Alternative Ed and Charter Schools.**

Dr. Bilicich identified the schools involved in Alternative and Charter education: New School, Renaissance High, AVCI, Alianza Charter, Linscot Charter, Pacific Coast Charter, and Watsonville Charter School of the Arts. She read out their vision statement and reported on student data, assessment, learning environment, AYP status in English Language Arts and Mathematics, STAR tests results, and added that these programs and students are unique. She spoke about the improvement cycle which focuses on standards alignment, assessment and effective instruction with

the analysis of data and adjustment of plan. She commented on the importance of staff development, collaboration, program focus, community service, parent involvement, interventions and continued challenges for all students.

The Board participated in a brief discussion, asked questions and expressed their concerns.

Trustee Roberts moved to postpone item 12.1 for a future meeting due to the late hour. Trustee Gray seconded the motion. The motion passed unanimously.

**12.1 Report and discussion on Student Achievement in the South Zone. Report by Ylda Noguera, Assistant Superintendent, South Zone.**

Postponed.

**13.0 ITEMS SCHEDULED FOR POSSIBLE ACTION**

**13.1 Report, discussion and possible action to Approve Memorandum of Understanding for Text Characteristic Study for First Grade English Language Learners at Ann Soldo and MacQuiddy Schools. Report by Barry Marks, Director of Curriculum and Instruction.**

Trustee Gray moved to approve this item. Trustee Roberts seconded the motion. The motion passed unanimously.

**13.2 Report, discussion, and possible action to approve Memorandum of Understanding for Fluency Oriented Reading Instruction Study of Second Grade Students at Ann Soldo and MacQuiddy Schools. Report by Barry Marks, Director of Curriculum and Instruction.**

Trustee Gray moved to approve this item. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**13.4 Report, discussion and possible action to approve Job Description of Behavior Technician. First Reading. Report by Dorma Baker, Assistant Superintendent, Human Resources.**

Kathryn Benson reported that she had worked with SELPA to develop this job description. She said that it was created as a result of IEP requirements when working with specific disorders, including autism. She added that there are some employees who would qualify for this position as well. She said that the salary would be Range 39.

Dorma Baker added that this position would eliminate having to outsource these services and save money.

Trustee Volpa moved to approve this item, requesting that the second reading include budget considerations. Trustee Gray seconded the motion.

Public comment:

Mary Ann Gomez, employee, commented that some employees, including herself, have this training and would qualify to fulfill its requirements.

The motion passed unanimously.

**13.5 Report, discussion and possible action to approve Appointment of Teacher on Waivers. Report by Dorma Baker, Assistant Superintendent, Human Resources.**

Trustee Gray moved to approve this item. Trustee Roberts seconded the motion. The motion passed unanimously.



- 13.6 Report, discussion and possible action to approve STRS Exemption Request for Lorraine Sandoval. Report by Dorma Baker, Assistant Superintendent, Human Resources.**

Item pulled.

**14.0 UPCOMING BOARD MEETINGS**

- 14.1 October 22, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session: 6:00 pm; Open Session: 7:00 pm.**
- 14.2 November 12, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session: 6:00 pm; Open Session: 7:00 pm.**
- 14.3 December 3, Annual Organizational Meeting, District Office, Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session: 6:00 pm; Open Session: 7:00 pm.**
- 14.4 December 10, Special Board Meeting, Interim Budget Report, District Office, Boardroom, 292 Green Valley Road, Watsonville, CA. Session begins at 6:00 pm.**
- 14.5 Items for Subsequent Board Meeting Agendas .**

Trustee DeHart voiced her concerns for the December 10 Board meeting, noting that some Trustees would be attending the CSBA's annual conference in San Diego and would need to leave on the 10<sup>th</sup>.

Trustees requested an update on the reorganization study and to follow up on expelled students.

**15.0 ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 10:40 pm.

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Secretary