



PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

MARCH 26, 2003 REGULAR BOARD MEETING ADOPTED MINUTES

District Office Boardroom
292 Green Valley Road
Watsonville, CA 95076

1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC - 6:00PM

1.1 Call to Order

President Nichols called the meeting to order at 6:07 pm at the District Office at 292 Green Valley Road, Watsonville.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION

2.1

Public Employee Appointment: Certificated, Classified

New Hires

2 Secondary Teachers

6 Substitutes

Rehires

2 Preschool Teachers

Administrators

None

Transfers

None

Promotions

1 Parent Coordinator - Management

Extra Period Assignments

None

Permanent Appointments

1 Custodian II

3 Instructional Support Specialist II

Additional Assignments

None

Return to Work

None

Extra Pay Assignment

15 Coaches

Extra Periods

None

Leaves of Absence 2002-2003

- 1 Bus Driver
- 1 Health Services Assistant
- 1 Instructional Support Specialist III
- 1 Office Assistant II
- 1 Adult Education Teacher
- 3 Elementary Teachers
- 1 Migrant Education Teacher
- 1 Special Services Specialist

Leaves of Absence 2003-2004

- 1 Charter School Teacher
- 3 Categorical Teachers
- 2 Elementary Administrators
- 83 Elementary Teachers
- 1 Migrant Head Start Teacher
- 5 Migrant Education Teachers
- 40 Secondary Teachers
- 24 Special Services Specialist

Denied Leaves of Absence

- 1 Elementary Teacher

Resignations/Retirements for 2002-2003

- 1 Migrant Education Teacher
- 1 Secondary Teacher

Resignations for 2003-2004

- 1 Charter School Teacher
- 1 Elementary Administrator
- 11 Elementary Teacher
- 2 Secondary Teachers
- 3 Special Services Specialist

Resignations for 2003-2004

- 1 Elementary Administrator

- 3 Elementary Teachers
- 6 Secondary Teachers
- 4 Special Services Specialist

Supplemental Service Agreements

- 49 Teachers

Miscellaneous Action

- 3 Instructional Support Specialist II

Limited Term – Project

- 1 Enrichment Specialist
- 6 Instructional Support Aide
- 1 Instructional Support Specialist I
- 1 Parent Education Specialist
- 1 Translator

Limited Term - Substitute

- 1 Cafeteria Assistant
- 1 Campus Safety Coordinator

Provisional

- 1 District Receptionist
- 2 Instructional Support Specialist II

Exempt

- 4 Babysitter
- 1 Special Project – MEES
- 1 Special Project – PUPILS
- 1 Yard Duty Supervisor

Students

- 5 Migrant OWE Student
- 4 Workability Student

Separations from Service

- 1 Cafeteria Cook/Baker
- 1 Community Services Liaison I

Industrial Leaves

None

Tenures

None

Rescinds

None

Non-Reelects (2003-2004)

None

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Pending Litigation

**2.4 Claims
- Chavez vs. PVUSD**

2.5 7 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM

President Nichols called the meeting of the Board in public to order at 7:08 pm. She offered a brief statement regarding the current national political situation and of how the District is keeping a safe learning environment.

3.1 Pledge of Allegiance

Trustee Gray led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Rhea De Hart, Sharon Gray, Dan Hankemeier, Carol Roberts, Evelyn Volpa, Willie Yahiro, and President Sandra Nichols were present.

4.0 ACTION ON CLOSED SESSION

Trustee Gray moved to reject claim in item 2.4, Chavez vs. PVUSD, and to send notice of rejection to Chavez. Trustee Hankemeier seconded the motion. The motion passed unanimously.

Action on Expulsions

02-03-57 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

02-03-58 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

02-03-59 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

02-03-60 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee DeHart seconded the motion. The motion passed unanimously.

02-03-61 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

02-03-62 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

02-03-63 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

5.0 APPROVAL OF THE AGENDA

Trustee Roberts moved to approve the agenda. Trustee DeHart seconded the motion. The motion passed unanimously.

6.0 APPROVAL OF MINUTES

Trustee Roberts moved to approve the minutes for February 26, 2003, minutes for March 12, 2003 and minutes for Special Closed Session of March 12, 2003. Trustee Volpa seconded the motion. The motion passed unanimously.

7.0 STUDENT OF THE WEEK

The Board honored the following students of the week:

- ☞ Claudia Ivana Cordova – Alianza Charter Elementary
- ☞ MarieKris Irao – Amesti Elementary
- ☞ Christian Vega-Guevara – Ann Soldo Elementary
- ☞ Alex Werdmuller – Mar Vista Elementary

8.0 SUGGESTIONS, COMMENTS, AND CONCERNS

3 minutes each

8.1 Employee Organizations

PVFT - Carolyn Savino, president, commented on the upcoming celebration of Bill Staver's life. She mentioned her attendance to the California Federation of Teachers convention where discussion focused around budget and war in Iraq. She offered compliments to the Board for their behavior through the crisis and the adoption of budget, noting they were dignified and fair. She noted that some Board members were circumventing the negotiation process and speaking to teachers pro or against furlough days and asked them to refrain from doing so to ensure an equitable and fair process.

CSEA – Mary Ann Gómez, president, spoke about rumors and concerns that the District is not giving any ideas of the categorical cuts and how that is going to affect classified employees. She also commented on the negotiated item of prescription cards and stated that classified employees have had many problems with them and wants to ensure the prescription card specifications are corrected as negotiated.

8.2 Student(s) Trustee Report

Leticia Suarez, Renaissance High School, reported on sports and on a trip Renaissance students took to Salt Lake City, which went very well.

8.3 Governing Board Comments

Trustee Volpa commented on the success of Peter Pan production at Valencia School and announced that Grease is being presented at Aptos High.

Trustee DeHart commented on a Spanish mass in memory of Bill Staver. She said she attended the 65th anniversary celebration of Adult Ed and noted it was very well attended. She announced the Scholarship reception taking place on April 2nd at the YWCA facility.

Trustee Roberts commented that she, along with other Board members, are receiving anonymous negative notes, phone calls and letters concerning school sites. She noted that she will not pay much attention to anonymous communication.

Trustee Yahiro spoke of the value of after school programs and his involvement with the Softball team. He said that he and his team went to Aptos Jr. High for the last game and was happily surprised with the reception that included people giving the team flowers, offering fruit, water and their support.

8.4 President's Report

President Nichols commented on the great celebration of Adult Ed., where about 500 people were in attendance. She spoke of the beautification efforts at Freedom school and

how that is progressing with the help of volunteers. She commented on the Countywide Board of Trustees dinner, at the County Office of Education, where the keynote speaker was someone who is directly working with the State budget, and were Trustees had the opportunity to speak to him about how unsatisfied the District is with the current educational budgetary situation.

8.5 Zone Administrators' Reports

None.

8.6 Associate Superintendent's Report

None.

8.7 Superintendent's Report

Dr. Mays began her report by speaking of the importance of attendance and introduced Big Bird as a guest, with Ron Kinninger to speak on his behalf.

Ron Kinninger spoke about the work of Big Bird in the district in improving attendance by promising his appearance to the schools with best attendance. He reminded the Board that March is Attendance Awareness Month and he spoke of the various competitions taking place district-wide and what the incentives are, including a school-wide ice cream party and car wash for the administrator of winning schools.

Dr. Mays thanked Big Bird for his appearance. She continued to speak about the difficult times and publicly thanked teachers and classified employees for all the work they are doing for the children. She mentioned that the State was not supporting the District's equalization program and that she was going to attend a conference on Budget to see if that could be changed. She spoke of how the District could improve daily attendance and enrollment. Lastly, Dr. Mays announced three major events happening on Friday, April 25: the Grand opening of Net Café, Schools Plus celebration and Black and Gold night.

9.0 VISITOR NON-AGENDA ITEMS

Barbara Kahn-Langer, secretary of Santa Cruz Association of Substitute Teachers, thanked the Board for recognizing request to include them under the Employee Organization item and not under Non-agenda item, adding that the association is always present and willing to support the district.

Juan Carlos Fonseca, community member, congratulated Mr. Kinninger for his work with truancy; he thanked Dr. Mays for sticking up for the Budget and Trustee Yahiro for volunteering his time for kids and sports.

10.0 CONSENT AGENDA

10.1 Approved Purchase Orders – 3/7/03 to 3/20/03

10.2 Approved Warrants – 3/7/03 to 3/20/03

10.3 Approved Rejection of all Bids for Landmark Elementary School, New Construction.

10.4 Approved Certificated/Classified (See Closed Session Agenda).

Trustee Volpa moved to approve the consent agenda with blue sheet changes to item 10.4. Trustee Hankemeier seconded the motion. The motion passed unanimously.

11.0 DEFERRED CONSENT ITEMS

None.

12.0 ITEMS FOR REPORT AND DISCUSSION

12.1 Report and discussion on District Enrollment. Report by Terry McHenry, Associate Superintendent.

Terry McHenry reported on enrollment. He spoke about the different types of student counts, including daily and monthly enrollment, CBEDS - the statewide count day, which is sometime in October, and the daily enrollment converted to ADA. He reported on enrollment reporting periods, adding that the District uses the fifth month of enrollment to prepare for staffing.

Mr. McHenry continued by comparing enrollment numbers between 2000-01, 2001-02 and 2002-03, which indicated a drop in 2002-03. He then presented a seven-year history of CBEDS by grade level (from 1997 to present), which showed elementary schools dropping, middle schools remaining the same and high schools with a slight drop. He then presented a comparison of the seven-year CBEDS history at the District level, which showed indication of continued decrease in enrollment.

Mr. McHenry continued by explaining the how ADA is calculated for each reporting period, which is P-1 (taking place in December), P-2 (taking place in April) and P-Annual (taking place in June), adding that the District receives its ADA funding always based on P-2. He went over a six-year trend in P-2 ADA, noting that the District will have a difference in funding of about 1 million dollars due to the enrollment drop.

Trustee Roberts inquired whether this drop in enrollment would classified this District as a low growth district and whether growth should be expected with so much new housing development throughout the City.

Mr. McHenry replied that the enrollment drop is only of 1% and that we would not be classified as a low growth district. He added that with the development of new homes what will change will be the demographics, for example, families will move from a garage to a home, or from a crowded home to rent a low-income apartment.

Trustee Gray inquired as to how many district transfers has the District approved.

Dr. Mays replied that to her understanding approximately 600 students were leaving the district.

Trustee Yahiro asked if the decrease in student enrollment would mean that the District would have to face having to close some of their schools.

Mr. McHenry noted that the District is in the process of building two new schools as there are currently 300 portables. He said that with those new schools, the District could relief overcrowding and save money from the portables, which is about one million dollars a year.

Trustee Yahiro asked if the District would go from three to four weeks of vacation if it would have any effect on ADA.

Mr. McHenry noted that if another week is added it should be added to August as there is more gain than in June or January.

13.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

13.1 Report, discussion, and possible action to approve Selection of Construction Manager for Bond Projects. Report by Terry McHenry, Associate Superintendent

Trustee Roberts moved to approve the item. Trustee Volpa seconded the motion. The motion passed unanimously.

13.2 Report, discussion, and possible action to approve Resolution #02-03-24, Child Development Contract for 2002-03. Report by Ylda Noguera, Assistant Superintendent, South Zone.

Trustee Gray moved to approve this item. Trustee Volpa seconded the motion. The motion passed unanimously.

13.3 Report, discussion, and possible action to approve Assistant Coordinator Position for After School Program. Second Reading. Report by Dorma Baker, Assistant Superintendent, Human Resources.

Dorma Baker asked Kathryn Benson to report on this item.

Kathryn Benson addressed some questions by the Board, specifically in regards to the goal of the program, noting it is developed by the leadership team, by direction of the principal, and in collaboration with administrators in extended learning. She added that the program coordinator is responsible for assessing the plan is being correctly implemented and added that the same group of people would determine if a goal is not met and the action to take. Ms. Benson continued by handing out a comparative chart with salaries and benefits (cost of program) with the current salary and the proposed salary, with a potential savings of up to \$100,000 that would be returned to the program.

Trustees Gray and DeHart inquired about who decides the salary and the range the position should fall under.

Ms. Benson noted that it was largely based on the experience of the staff, and that once the position is placed on the salary schedule, then staff moves according to the step and column increase. Salary schedule, once you have experience you are placed accordingly and move accordingly down or over step & column system.

Trustee DeHart expressed her concern for the number of hours staff would need to work, especially when the District wants to ensure that the staff remains with the children until every child is gone home.

Joe Trautwein, Director of Extended Learning, stated that the site coordinator would be at the site until the last child has left and then would stay beyond that time to ensure there are no problems with transportation; he added that the extended learning administration is always in reach by radio and/or cell phone.

Trustee Roberts moved to approve this item. Trustee Yahiro seconded the motion.

President Nichols asked how the position would be funded.

Ms. Benson noted that it is grant funded, adding that if the grants stopped the program would also end.

A roll call vote was taken and the motion passed unanimously.

13.4 Report, discussion, and possible action to approve the Formation of a Committee to Recommend Bylaws for a Pajaro Valley Schools Foundation. Report by Dr. Mary Anne Mays, Superintendent.

Dr. Mays commented that at some point some Board members brought up the idea of forming a foundation. She also said that she has heard from other Board members that it is not needed. She said that the backup includes bylaws, which are fail-safe mechanism.

She asked the Board if it is worth pursuing when there are in place existing foundations, such as the Watsonville High foundation and the Monty foundation.

Trustee Volpa commented that, before the Board does anything, the information needs to be taken to the site council and zone levels, and have discussions with other local foundations to get more input. She recommended tabling this item to allow for more research.

There was a discussion during which trustees generally agreed that input from the zones and local communities should be obtained. No action was taken on this item.

- 13.5 Report, discussion, and possible action to approve Resolution # 02-03-25, Teaching Assignments Based Upon a Prerequisite Valid Credential and Appropriate Coursework. Report by Dorma Baker, Assistant Superintendent, Human Resources.** Trustee Volpa moved to approve this item. Trustee Roberts seconded the motion. The motion passed unanimously.

14.0 UPCOMING BOARD MEETINGS

14.1 April 9, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. 6:00 pm, Closed Session, 7:00 pm Open Session.

14.2 April 23, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. 6:00 pm Closed Session, 7:00 pm Open Session.

14.3 April 30, Special Board Meeting on Governance, 6:00 pm, Dr. Mays Residence.

14.4 Items for Subsequent Board Meeting Agendas.

Trustee Volpa reminded the Board of the communications committee she requested adding that she already has three members interested in it.

Dr. Mays added that it was not brought to the agenda committee at the last meeting but that she would like to bring forth task forces instead of a committee.

15.0 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 9:40 pm.

Secretary