



PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

JANUARY 15, 2003 REGULAR BOARD MEETING ADOPTED MINUTES

District Office Board Room
292 Green Valley Road
Watsonville, CA 95076

1.0 **OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC - 6:00PM**

1.1 **Call to Order**

President Nichols called the meeting to order at 6:02 pm.

1.2 **Public comments on closed session agenda.**

None.

2.0 **CLOSED SESSION**

2.1 **Public Employee Appointment: Certificated, Classified**

New Hires

- 2 Elementary Teachers
- 4 Secondary Teachers
- 1 Special Services Specialist
- 37 Substitutes

Rehires

- 2 Secondary Teachers
- 1 District Office Teacher

Administrators

- 1 Children center Interim Coordinator
- 1 Elementary Administrator

Promotions

- 1 Cafeteria Assistant
- 1 Staff Accountant

Extra Period Assignments

- 12 Coaches
- 1 Athletic Director
- 69 AB 466 Training Participants

Permanent Appointments

- 1 Administrative Secretary II
- 1 Cafeteria Assistant
- 1 Campus Safety Coordinator
- 1 Computer Laboratory Assistant
- 2 Instructional Support Aide
- 3 Instructional Support Specialist II
- 1 Office Assistant I
- 1 Parent Education Specialist

Leaves of Absence

- 3 Bus Drivers
- 1 Cafeteria Assistant
- 1 Campus Safety Coordinator
- 1 Health Services Assistant
- 1 Instructional Support Aide
- 2 Instructional Support Specialist I
- 1 Instructional Support Specialist II
- 2 Instructional Support Specialist III
- 1 Office Manager
- 1 Registration Specialist II
- 2 Elementary Teachers
- 5 Secondary Teachers
- 1 Special Services Specialist

Suspension

- 1 Special Services Specialist

Resignations/Retirements /Terminations/Release

- 3 Elementary Teachers
- 1 Adult Ed. Teacher
- 5 Secondary Teachers
- 1 Special Services Specialist

Supplemental Service Agreements

- 51 Teachers

Miscellaneous Action

- 2 Cafeteria Assistant
- 1 Cafeteria Cook/Baker
- 2 Child Welfare and & Attendance Specialists
- 1 Instructional Support Aide

- 1 Instructional Support Specialist III
- 1 Lead Custodian
- 1 Office Assistant II
- 2 Office Managers
- 1 Registration Specialist II

Limited Term – Project

- 1 Computer Laboratory Assistant
- 4 Enrichment Specialists
- 3 Health Services Assistants
- 8 Instructional Support Aide
- 6 Office Assistant II
- 1 Office Manager
- 1 Parent Education Specialist
- 1 Registration Specialist I
- 1 Staff Accountant
- 1 Translator

Limited Term - Substitute

- 1 Cafeteria Assistant
- 2 Custodian I
- 1 Library Media Technician
- 1 Office Assistant II

Provisional

- 1 Instructional Support Aide
- 1 Purchasing Specialist

Exempt

- 3 Babysitters
- 2 Special Project-MEES
- 1 Special Project-PUPILS
- 3 Yard Duty Supervisor

Students

- 8 Migrant OWE Students
- 1 Student Helper
- 4 Workability Students

Separations from Service

- 1 Cafeteria Assistant
- 1 Instructional Support Specialist II
- 1 Library Media Technician

1 Network Technician III

1 Office Assistant II

Rescinds

1 Categorical Teacher

1 Secondary Teacher

1 Elementary Teacher

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Claims

2.4 Conference with Legal Counsel Regarding anticipated litigation pursuant to Government Code sections 54956.9 (b) and (c): one matter

2.5 11 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM

President Nichols called the meeting of the Board in public to order at 7:08 pm. She also mentioned that Dr. Mays was not present due to her mother's death.

3.1 Pledge of Allegiance

Trustee Sharon Gray led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Rhea De Hart, Sharon Gray, Dan Hankemeier, Carol Roberts, Evelyn Volpa, Willie Yahiro, and President Sandra Nichols were present.

4.0 ACTION ON CLOSED SESSION

Action on Expulsions

02-03-11 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

02-03-27 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

02-03-28 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

02-03-29 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

02-03-30 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

02-03-31 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

- 02-03-33** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.
- 02-03-34** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.
- 02-03-35** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.
- 02-03-36** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.
- 02-03-39** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

5.0 APPROVAL OF THE AGENDA

Trustee Roberts moved to approve the agenda. Trustee Yahiro seconded the motion. The motion passed unanimously.

6.0 APPROVAL OF MINUTES

Trustee Gray moved to approve the minutes for December 13, 2002. Trustee Volpa seconded the motion. The motion passed unanimously.

7.0 SUGGESTIONS, COMMENTS, AND CONCERNS

3 minutes each

7.1 Employee Organizations - PVFT, CSEA, and PVAM

PVFT – Carolyn Savino, President, thanked the Board for the recently approved contract agreements and noted that the Union’s commitment to the District is to work together.

CSEA, Mary Ann Gómez, President, noted that although the District and Union representatives have been working together, classified employees are open game for potential cuts. She added that the Union would continue to work with the District’s budget and asked the Board to please to start at the top and work towards the bottom when considering potential cuts.

PVAM – Bob Rasmussen, President, welcomed everyone back to the New Year and noted the association’s commitment to working with the District to resolve budget issues.

**7.2 Student(s) Trustee Report
- Eletha Daniels (Watsonville High School)**

- Lily Nelson and Kate Kendig (Alternating for Aptos High School)

None. Trustee Roberts asked President Nichols to contact the three high schools to get them to involve student Trustees.

President Nichols committed to doing so.

7.3 Governing Board Comments

Trustee Volpa commented on the possibility to have the District develop a generic letter for Governor Greg Davis and Legislators to influence the cuts in education, and to make it available for community members as a template on the web. She also spoke of an agenda

item that was pulled due to lack of communication and noted that she had a problem with having the student punished due to adult mistakes. She concluded by stating she would recommend an emergency meeting to resolve this problem.

Trustee Gray spoke about her attendance at the CSBA Budget conference and noted that the state's financial outlook was not good and that attendees were advised to plan for the very worst-case scenarios by establishing a list of budgetary priorities. She added she would like to see cost cutting measures discussed at site and department levels.

Trustee DeHart spoke about her interest in working and getting student trustees more involved, noting they are the Board's link to the school and to the community. She said that she would contact schools and their selected students. She added that she has made an attempt to be involved in a meaningful dialogue with the superintendent about what is happening in the classrooms and with materials.

7.4 President's Report

President Nichols announced that the Trustees Web page had been updated making access to Trustees much easier.

7.5 Zone Administrators' Reports

None.

7.5 Associate Superintendent's Report

Terry McHenry noted that the Governor had presented his budget. He added that the Radcliff and Landmark are ready to start, with Radcliff starting first. He reported on the State's economic issues and conditions, addressing the overall 34.6 billion dollar gap. He said that overall, the general fund and categorical programs would be affected. He said that Special Education, Adult Education and ROC's, Charter Schools, and Categorical programs would be greatly affected. He spoke of how the District is going to build its own budget revenues, noting that the District has imposed a freeze on all new hiring, most purchases and travel, is reviewing all categorical programs, and is planning an increase in class sizes. He also reported that current staffing will need to be assessed.

After a few questions and answers from the Board, President Nichols continued to item 8.0.

7.6 Superintendent's Report

None.

8.0 VISITOR NON-AGENDA ITEMS

Dan Hernandez, community member, spoke of his concern for the high number of sex offenders in the 95076 zip code area, totaling 132 out of 160 county-wide. He also spoke about the proposed airport and landfill expansions, providing information as to how to obtain further details on how that will affect the areas surrounding these locations.

Robin Butterworth, First Vice President of CSEA at PVUSD, noted that she is happy Dr. Mays is part of this community. Further, she asked that the Board remember classified employees during these difficult budgetary times.

Elizabeth Tyler, parent, spoke of the benefits of music and art in education, including that these disciplines teach cooperative learning, teamwork, confidence, and creativity.

Steven Martinez, CSEA Site Rep Coordinator, read a letter written to the Board where he addresses the impact of cuts on classified employees.

Bernard Feldman, Co-Chair of Community Opposed to Airport Expansion, spoke of the three main reasons for opposing the expansion, including economic concerns, noise issues and safety issues. He presented a map illustrating airport traffic patterns.

Aurelio Gonzalez, parent, invited all to sign up for the Watsonville National Little League and distributed a flyer to the Board.

Sylvia Previtali, retired teacher, spoke of her concern about the new high school site, including the presence of clay and water, which may render it a non-buildable location. She asked if the hiring freeze would include construction consultants and spoke of the amount of money spent on the site to date.

Tim Moore, community member, spoke of his concern for poor test scores at Alianza School.

Mary Ann Gomez, CSEA president, finished the letter addressing potential cuts written by Steven Martinez, who was not able to finish due to time limit of 3 minutes.

9.0 CONSENT AGENDA

9.1 Approved Purchase Orders – 11/26/02 to 1/9/03

9.2 Approved Warrants – 11/26/02 to 1/9/03

9.3 Approved donation of \$5,993.45 from Mrs. Peggy Ernst and Members of the Watsonville High School Foundation to Watsonville High School.

9.4 Approved donation from Mr. Shawn R. Seufert of computer equipment for E.A. Hall School, an estimated value of \$675.

9.5 Approved donation of \$16,031.71 from Watsonville High Science Department to WHS to enhance curriculum supplies in the science department.

9.6 Approved donation of \$1,000.00 from Mrs. Nellie Michel to the Scholarcatz Foundation of the Associated Student Body of Watsonville High School.

9.7 Approved Notice of Completion for the Aptos High School All-Weather Track Project.

9.8 Approved Award of Contract for Two-story, relocatable structure of 18 classrooms for the new elementary school, Radcliff.

9.9 Approved application for funding: The California Public School Library Act of 1998 Board Approval of CDE Certification Forms.

9.10 Certificated/Classified Approved (See Closed Session Agenda).

Trustee Volpa moved to approve the consent agenda with the blue sheeted additions to item 9.10 and with special thanks to all the community members who have made donations to the various schools. Trustee Hankemeier seconded the motion. The motion passed unanimously.

10.0 DEFERRED CONSENT ITEMS

None.

11.0 ITEMS FOR REPORT AND DISCUSSION

11.1 Report and discussion of Review of Annual Audit Report. *Report by Terry McHenry, Associate Superintendent.*

Terry McHenry introduced Lenny Danna, Auditor, to present the report.

Lenny Danna produced a copy of the actual annual financial report and distributed to the Board. He noted that the income statement and balance sheets, including all funds in the district were part of the report, as well as fixed assets. He asked the Board to focus on the governmental fund statement as the district will be running under those guidelines. He said that no significant audit adjustments were made. Further, he added that the final report also includes budgetary comparisons for the general fund between the originally adopted budget and the final budget. He clarified that the District no longer reported expenditures by object code but rather by function code, as mandated by the State. He said that for the year, the District's general fund balance was \$12 million dollars, with about 6% being restricted funds, adding that 81% is spent in salary and wages, which is in line with other districts. He commented that the challenge the district faces is that there aren't many areas where costs can be reduced.

Trustee Yahiro asked if the audit found that the district is in good financial state.

Mr. Danna commented that the District maintains adequate reserves.

11.2 Report and discussion on Bond Oversight Committee. *Report by Terry McHenry, Associate Superintendent.*

Terry McHenry noted that there are legal requirements for the Bond Oversight Committee, including specific criteria each candidate should have. He said that the committee would be made up of two subcommittees, with five representatives for the North zone and five for the South/Central zones. He added that the committee's purpose was mainly to inform the public concerning the expenditure of bond revenues, and to ensure bond revenues are used only for the purposes described in the bond. He said that committee (the 2 subcommittees) must be appointed by February 1, a legal requirement. He continued saying that the District has enough applicants for both subcommittees so that all areas would be equally represented. He asked the Board for guidance on how to proceed.

President Nichols expressed her concern for the lack of mention about the deadline in the press release and that community members do not have that information, adding that there may be others who may wish to apply if the deadline could be extended. She asked for Board members' input on the extension of the deadline. She continued by proposing that the five committee representatives for the North zone be selected by the two north zone Trustees, Gray and Volpa. She asked Trustee Roberts to choose if she wanted to select representatives for the Central or South zones.

Trustee Roberts chose to work in selecting the representative from the Central zone.

President Nichols then noted that Trustees DeHart, Roberts, and herself would review and select applicants from the Central zone; Trustees Yahiro and Hankemeier would work in selecting applicants from the South Zone. She asked Mr. McHenry to provide photocopies of the applications to Trustees for review and selection.

Trustee Volpa asked what would happen in the event Trustees could not agree on the representative.

President Nichols recommended that in that event Trustees could call on Dr. Mays or herself to help in the decision process.

Trustee Volpa asked if there would be a problem with spouses or employees applying to serve in the committee.

Trustee DeHart clarified that under the Government Code, current employees, contractors and vendors that are presently working with the district are not eligible to participate. She noted also that there is no mention of spouses or area of residence requirements.

Trustee Volpa provided input as to the deadline extension, noting that deadline should not be extended as there were enough applicants to make a selection.

President Nichols responded: "Sure; good; any further comments?"

No further comments were offered.

Mr. McHenry said that his office would send the applications to Board members and that this would be on the agenda for the next board meeting.

12.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

12.1 Report, discussion and possible action to approve Granting PG & E Easement for Pajaro Valley High School Property. Report by Terry McHenry, Associate Superintendent.

Trustee Volpa moved to approve this item. Trustee Roberts seconded the motion. The motion passed unanimously.

12.2 Report, discussion and possible action to approve Resolution #02-03-17, General Obligation Bond Authorization, Series A Bond Issuance. Report by Terry McHenry, Associate Superintendent.

Terry McHenry said that this would allow for the selling of the bonds authorized under Measure J.

Sylvia Previtali, confirmed that Paine Webber contributed \$40,000 to the campaign committee and asked how the District would know that they would provide the best financial advice, adding that there is an appearance of impropriety.

Terry McHenry commented that a quoting process took place and that Paine Webber offered the best price. He added that the contract was issued prior to the passing of measure J, about nine months ago.

Trustee Volpa moved to approve the item. Trustee Yahiro seconded the motion. A roll call vote was taken and the motion passed unanimously.

12.3 Report, discussion and possible action to approve Job Description of Parent Coordinator, per the organizational guidelines of the current IIUSP/HPSG grant. Report by Dorma Baker, Assistant Superintendent, Human Resources.

Kathryn Benson, Director of Personnel, reported that this position was developed due to IIUSP and HSPG requirements, and that it is 100% funded by the grant. She added that this position is peculiar to a particular function included in the grant, noting that if the grant ends the District would have no financial obligation to continue with that position.

Trustee Yahiro commented that this program at Ann Soldo School has helped raise test scores. He added that all the particular restrictions of employment are well spelled out to applicants.

Trustee Volpa moved to approve this item. Trustee Roberts seconded the motion. The motion passed unanimously.

12.4 Report, discussion, and possible action to approve Cancellation of Construction Contract with Skidmore Construction. Report by Terry McHenry, Associate Superintendent.

Terry McHenry reported that Skidmore broke their contract by not producing the legally required bonds. He added that the District is intending to re-bid this project next week and closing it by March to ensure completion of the project by late 2004.

Trustee Volpa asked Mr. McHenry to clarify that the District did nothing wrong to cause the cancellation of this contract and if this action would affect hardship funds.

Mr. McHenry noted that the District has no fault in their breaking of the contract's legal requirements. He added that the hardship funds awarded for this project would not be affected.

Trustee Hankemeier asked if this would set back the project.

Mr. McHenry noted that it actually makes the project better and that we should be on schedule to complete.

Tim Powers, Business Agent, Labor Union Local 270, reminded the Board that the lowest bid is not always the most efficient, and asked them to consider local people for the project.

Carol Blair, Business Agent, Plumbers Local 62, asked the Board to consider using local contractors who are hiring local people to help boost the local economy.

Eric Taylor, Field Representative, Carpenters Union Local 505, spoke in support of using local labor for these projects to enhance local economy.

Trustee Volpa moved to approve this item. Trustee DeHart seconded the motion. The motion passed unanimously.

Sylvia Previtali, community member, commented that she had heard the construction company could not get a performance bond because of the site. She asked if the District would be able to build a High School on that site.

Mr. McHenry clarified that the Skidmore situation is a company problem and that it has nothing to do with the site, adding that it is a good site to build on.

13.0 UPCOMING BOARD MEETINGS

13.1 January 29, Regular Scheduled Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA 6:00 pm, Closed Session, 7:00 pm Open Session.

13.2 February 12, Regular Scheduled Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. 6:00 pm, Closed Session, 7:00 pm Open Session.

13.3 February 19 Special Board Meeting on Governance, District Office Boardroom. Meeting begins at 6:00 pm.

13.4 Items for Subsequent Board Meeting Agendas.

Trustee Volpa requested an emergency meeting to appeal to the Central Coast Section to allow a student to participate in sports, adding that the student's work proves to be of good quality.

President Nichols noted that she had pulled that item from the agenda because it seemed very complicated to make a last minute decision. She added that the meeting requested should be a special board meeting rather than an emergency meeting. She clarified that an emergency meeting is more of a catastrophic event.

Dan Hernandez, community member, noted that sports are healthy and to not review this in a proper and timely manner would be unfair to the student.

Enough Board members consented to being available for this Special Board meeting.

On a separate issue President Nichols commented that Trustees would like to hear a report on the expulsion process, specifically to the discipline records of the student and at what point in the student discipline record is expulsion recommended.

Trustee DeHart requested information about the sites.

Trustee Yahiro announced that on February 24 the first Homework Center would be operational, adding that it requires no district funding. Further, he added that Rodney Brooks, chairman of the Pajaro Valley Chamber of Commerce's Business Committee is setting up a series of *Adopt a Classroom* program and said that we would like to bring that item to the board as a report.

Trustee Gray requested that the Board agendize the formation of a budget committee to develop the 2003-04 budget. She observed that with the state's grim financial outlook necessitating cuts in education funding, it is important for the Board to help with the budget development process.

President Nichols added that she would like to hear about the freeze in effect and how far reaching it is.

14.0 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 10:05 pm.

Secretary