



## PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

### OCTOBER 23, 2002 REGULAR BOARD MEETING ADOPTED MINUTES

District Office Board Room  
292 Green Valley Road  
Watsonville, CA 95076

#### 1.0 **OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC - 6:00PM**

##### 1.1 **Call to Order**

President Roberts called the meeting to order at 6:04 pm at the District Office at 292 Green Valley Road, Watsonville.

##### 1.2 **Public comments on closed session agenda.**

None.

#### 2.0 **CLOSED SESSION**

##### 2.1 **Public Employee Appointment: Certificated, Classified**

###### **New Hires**

- 1 Secondary Teacher
- 5 Substitute Teachers
- 2 Cafeteria Assistant

###### **Rehires**

None

###### **Administrators**

- 1 Adult Education Administrator

###### **Transfers**

- 1 Elementary Teacher

###### **Promotions**

None

###### **Extra Period Assignments**

None

###### **Permanent Appointments**

- 1 Cafeteria Assistant
- 1 Community Services Liaison I

1 Instructional Support Specialist II

**Additional Assignments**

2 Elementary Teachers

1 Secondary Teachers

**Return to Work**

None

**Extra Pay Assignment**

17 Department Chairs

2 Rovers

11 Coaches

**Extra Periods**

None

**Leaves of Absence**

1 Elementary Teacher

2 Secondary Teachers

1 Cafeteria Cook/Baker

1 Groundskeeper II

2 Health Services Assistant

1 Instructional Support Specialist II

1 Lead Custodian I

1 Office Assistant II

**Returning from Leave of Absences**

None

**Denied Leaves of Absence**

None

**Supplemental Service Agreements**

38 Teachers

**Miscellaneous Action**

1 Administrative Secretary I

1 Cafeteria Assistant

**Limited Term – Project**

1 Administrative Secretary I

1 Community Services Liaison I

2 Instructional Support Aide

3 Instructional Support Specialist II

1 Office Assistant II

1 Office Manager

**Limited Term - Substitute**

- 1 Cafeteria Assistant
- 1 Health Services Assistant
- 2 Instructional Support Aide

**Provisional**

- 1 Attendance Specialist
- 1 Instructional Support Aide
- 1 Instructional Support Specialist II

**Exempt**

- 1 Babysitter
- 2 Special Project-MEES
- 3 Special Project-PUPILS
- 6 Yard Duty Supervisor

**Students**

- 9 Migrant OWE Student
- 1 Student Helper
- 12 Workability Student

**Separations from Service**

- 1 Administrative Secretary IV
- 1 Instructional Support Aide
- 1 Instructional Support Specialist II

**Industrial Leaves**

None

**Tenures**

None

**Rescinds**

None

**Non-Reelects**

None

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**

**2.3 Negotiations**

- **Bargaining Unit: PVFT; CSEA**
- **District Negotiator: Dorma Baker**

**2.4 3 Expulsions**

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM**

President Roberts called the meeting of the board in public to order at 7:00 pm.

**3.1 Pledge of Allegiance**

President Roberts led the Board in the Pledge of Allegiance.

**3.2 Welcome by Board President**

Trustees Roberto Garcia, Sharon Gray, Sandra Nichols, Dan Hankemeier, Evelyn Volpa, Willie Yahiro, and President Carol Roberts were present.

**4.0 ACTION ON CLOSED SESSION**

*Action on Expulsions*

**02-03-06** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**02-03-10** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**02-03-12** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**5.0 APPROVAL OF THE AGENDA**

Trustee Volpa moved to approve the agenda. Trustee Garcia seconded the motion. The motion passed unanimously.

**6.0 APPROVAL OF MINUTES**

Trustee Nichols moved to approve the minutes of October 9, 2002. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**7.0 SUGGESTIONS, COMMENTS, AND CONCERNS**

*3 minutes each*

**7.1 Employee Organizations - PVFT, CSEA, and PVAM**

**PVFT:** Carolyn Savino, president, commented on the passing away of Mr. Warren Thornhill, former principal at Calabasas School. She announced that a forum for candidates for Board members would be taking place Thursday night. She stated that the decision to get off of year round education was a positive one. She concluded by speaking of the need to increase teacher salaries, noting that PVUSD is at the bottom of the scale in a salary comparison of districts around the area.

**CSEA:** Mary Ann Gomez, president, reported that CSEA is working with the district on the transition to get off of year round education. She said that CSEA's executive board would meet with committee for negotiations to sunshine a proposal to the Board. She concluded by stating that CSEA is looking forward to working with Dr. Mays.

**7.2 Student(s) Trustee Report**

None.

**7.3 Governing Board Comments**

Trustee Gray said that Luis De La Cruz, president of Latino Chamber of Commerce, asked her to remind candidates participating in the forum to prepare for a two minute introduction statement.

Trustee Hankemeier congratulated the District for the increase in API scores.

Trustee Garcia thanked the administration for putting together the crosswalk monitoring program. He thanked the faculty for their work in raising API scores but noted his concern for the scores of WHS students.

#### **7.4 President's Report**

President Roberts commented that she is looking forward to have Dr. Mays in the District, and commended staff for the improvement of API scores.

#### **7.5 Zone Administrators' Reports**

Ylda Noguera, Assistant Superintendent, commented that red ribbon week, a week to promote a drug-free environment, started and that it would continue until October 31. She said that there are site activities to raise awareness.

#### **7.6 Superintendent's Report**

Terry McHenry reported on the API scores, highlighted the improvements and spoke about some schools that did not meet their target. He commented on how schools were able to increase their scores. He presented data providing four-year trends for each school, noting that the majority shows positive changes.

Mr. McHenry thanked the Board for the opportunity of working as interim superintendent. He said that the District has good people and that cabinet is an exceptional team. He said that the key to the continued success of the District is that everyone is dedicated and concerned about what happens with kids.

Mr. McHenry spoke of the accomplishments in the past few months, starting with the successful management retreat, the adopting of standards-based curriculum, a better assessment system, the focus on instruction, a comprehensive plan for English Language Development, the identification of PVUSD goals, and the start of construction of the new high school, which demonstrated the support that we have as a district. Mr. McHenry announced that the State Allocation Board had approved the \$12 million hardship funds for Radcliff School, noting that as soon as the bond passes in November, Radcliff would be rebuilt. He spoke of the accomplishment of getting started on getting all schools off of year round education. He concluded by stating that overall the last few months were fun, and added that if anyone is thinking about him retiring, they would have to wait a while.

President Roberts thanked Mr. McHenry on behalf of the Board for the smooth transition period he headed. She also thanked him for staying with the District.

### **8.0 VISITOR NON-AGENDA ITEMS**

Ron Jones, teacher, commented that now that negotiations are taking place, teachers are hoping for a long-term commitment from the district for better salaries. He added that the district should make sure they place their priorities in the classroom to make sure that the best teachers are retained.

Richard Hallet, assistant principal of Rolling Hills Middle School, introduced Mr. Don Pitter, music teacher. Mr. Pitter spoke about a song that inspired him to compose a band arrangement which was published. He gave the Board member a signed copy of the cover of the score.

Rodney Brooks, community member, commended Trustee Nichols for her involvement in Aurelio Gonzalez' campaign. He spoke of "incorrect information" contained in Mr. Gonzalez's campaign flyer, including the assumption that Trustee Yahiro is involved with the Board for his own business interests. He reminded the Board of past instances where Trustee Yahiro was very much involved in the interest of the district.

Juan Carlos Fonseca, community member, spoke of the possible misuse of funds of Charter Schools and the involvement of the State in the investigation. He reminded the Board of their accountability should any inconsistencies adhering to the contract be found.

Peggy Brooks, treasurer of committee for Measure J, updated the board stating that over 3,000 voters have been contacted, with 71% of people supporting the measure, 5% opposing it, and 24% undecided. She said the committee has received help from over 150 volunteers. She added that so far four Board members have endorsed our bond, but that Trustees Gray, Garcia and Nichols still need to endorse it.

Luis de la Cruz, president of the Latino Chamber of Commerce, thanked Mr. McHenry for his work with the chamber. He thanked Ylda Noguera, Catherine Hatch, and Bonnie Gutierrez for their participation in the Women in Business panel the chamber hosted.

## **9.0 CONSENT AGENDA**

- 9.1 Approved Purchase Orders – 10/4/02 to 10/17/02**
- 9.2 Approved Warrants – 10/04/02 to 10/17/02**
- 9.3 Reconfirmed action to approve teachers on waivers at Board meeting of October 9, 2002.**
- 9.4 Reconfirmed action to approve job description for Child Welfare and Attendance Specialist, first reading, at Board meeting of October 9, 2002.**
- 9.5 Approved refinancing of existing loan for remodel of Porter Building for Adult Education.**
- 9.6 Approved acceptance of contract from Santa Cruz County Health Services Agency for the Healthy Start Program.**
- 9.7 Certificated/Classified Approved (See Closed Session Agenda).**

Trustee Volpa moved to approve the consent agenda. Trustee Garcia seconded the motion. The motion passed unanimously.

## **10.0 DEFERRED CONSENT ITEMS**

None.

Staff Reports

## **11.0 ITEMS FOR REPORT AND DISCUSSION**

### **11.1 Report and discussion on Status of District Goals. *Report by Terry McHenry, Interim Superintendent.***

Terry McHenry spoke about the six major goals the administration had reviewed to provide better focus. The six goals are: 1) Improve student achievement, 2) obtain and maintain a quality staff throughout the district, 3) provide effective facilities, 4) provide efficient and effective services, 5) promote positive community relations, and 6) maintain a balanced budget. He added that under goal one, there are five sub categories to enhance the focus on improvement of student achievement: a) all students reading at grade level by the 3<sup>rd</sup> grade, b) redesignation to Fluent English Proficiency, c) increase scores in reading, math, and language arts, d) increase the number of students meeting A-G requirements, and e) increase the number of students that receive a high school diploma. He spoke of the objectives of the goals and of the next steps to accomplish them.

Trustee Nichols said that she would like Board members to have the opportunity to provide input for these goals. She complimented the administration on the details provided for each one of the goals.

Mr. McHenry commented that the new superintendent would need to decide how to best continue with these goals.

Trustees Volpa, Yahiro, Hankemeier, Garcia, Gray, and President Roberts were thankful for the information presented on each one the goals as they contained detailed data on current status and next steps.

Juan Carlos Fonseca, community member, commented that it is great these goals are being looked at and voiced his concern about special education student redesignation rates, the various supplemental programs, and staff development. He asked about what it's being done to keep good qualified staff.

## **12.0 ITEMS SCHEDULED FOR POSSIBLE ACTION**

### **12.1 Reconfirming action taken at October 9, 2002 Board meeting, approving strategy and timeline to move schools off of year round education. *Report by Terry McHenry, Interim Superintendent.***

President Roberts clarified that this item was being reconfirmed because the action had taken place after 11:00 pm on October 9 without a motion to continue the meeting after that time. She added this a step to ensure this action is clear and that all board members participate.

Trustee Nichols commented that she had attended a DELAC meeting where she spoke about this action and noted she received positive feedback. She added that DELAC parents encourage communication between district and parents on how this transition is going to be accomplished.

Trustee Yahiro noted that at a Migrant parent meeting, Catherine Hatch and Ylda Noguera had presented the item as it was presented to the Board. He said that when parents inquired about the impact of such decision, they were limited on the comments as the Board had not yet taken action. He said that now it is appropriate to make sure all parents are informed of this decision.

The Board reconfirmed action taken on October 9 unanimously.

### **12.2 Report, discussion, and possible action to approve certification of budget revision through October 15. *Report by Mary Hart, Director of Finance.***

Terry McHenry pointed to a blue sheet packet distributed to the Board that contained information about what revisions were made to the budget. He said that one major revision was to transfer Charter Schools out of the general fund and create a sub fund to make it easier to track and manage. The second major revision was that the carryover balances were done. He asked that the Board approve these revisions. He reminded the Board that an interim report would be presented in January.

Trustee Volpa moved to approve this item. Trustee Yahiro seconded the motion. The motion passed unanimously.

### **12.3 Report, discussion, and possible action to approve job description for Child Welfare and Attendance Specialist. Second Reading. *Report by Dorma Baker, Assistant Superintendent, Human Resources.***

Trustee Gray moved to approve this motion. Trustee Garcia seconded the motion. The motion passed unanimously.

**12.4 Report, discussion, and possible action to approve Single Budget Adoption. Report by Terry McHenry, Interim Superintendent.**

Terry McHenry reported that adopting a single budget would be more efficient for the the District. He added that the recommendation to move to a single budget came from FCMAT. He clarified that this would mean that the Board would be asked to approve a final budget in June (instead of a preliminary budget) and that the administration would be required to make a revision by the second week in September, lessening the amount of paperwork and allowing for the final budget to be done a week after the books are closed for the previous year.

Trustee Gray moved to approve this item. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**12.5 Report, discussion, and possible action to approve process of PVFT Fair Share Service Fee. Report by Dorma Baker, Assistant Superintendent, Human Resources.**

Dorma Baker explained that the Board is being asked to approve the process of how a fair share service fee will be implemented. She added that the key piece of the process is item 6 under Dues and Service Fee Deductions, which holds the District harmless from any and all claims arising from the implementation. She said that the language was provided by legal counsel.

Trustee Garcia moved to approve this item. Trustee Volpa seconded the motion.

Trustee Volpa commented that she was contacted by a teacher that was upset because she had not been notified.

Mrs. Baker said that notification was mailed to everyone 30 days in advance as required by law.

Carolyn Savino, PVFT president, further clarified the process for sending the packets, saying that they were sent to the last known address of teachers; she noted that Adult Ed and Children Center teachers' notifications had not been sent out on time but that they would also receive it within the 30 days in advance.

Trustee Hankemeier said that he did not agree with this fee and that he would be voting against it. He asked when the fee would go into effect, about the number of paying members the union had, and the number of non-paying members.

Mrs. Baker noted that the fee would be taken out of the next paycheck. She added that between 600-700 teachers are already members and about 400 are not.

President Roberts clarified that current legislation has taken this decision off of the District's hands.

The motion passed 6/1/0 (Hankemeier).

**13.0 UPCOMING BOARD MEETINGS**

**13.1 November 13, Regular Scheduled Board Meeting, District Office Boardroom, 282 Green Valley Road, Watsonville, CA 6:00 pm, Closed Session, 7:00 pm Open Session.**



**13.2 Items for Subsequent Board Meeting Agendas.**

- **December 4 Board Meeting will take place on Tuesday, December 3 to allow any new Board members interested attending the CSBA's pre-conference.**

The majority of the Board is able to meet on Tuesday, December 3. The meeting will take place on Tuesday.

**15.0 ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 8:53 pm.

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Secretary