



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT
MISSION STATEMENT**

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

**AUGUST 28, 2002
REGULAR BOARD MEETING
ADOPTED BOARD MINUTES**

District Office Board Room
292 Green Valley Road
Watsonville, CA 95076

1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC - 6:00PM

1.1 Call to Order

President Roberts called the meeting to order at 6:00 pm at the District Office at 292 Green Valley Road, Watsonville.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION

2.1 Public Employee Appointment: Certificated, Classified

A Public Employee Appointment: Certificated, Classified

New Hires

- 4 Elementary Teachers
- 9 Secondary Teachers
- 1 Special Services Specialist
- 27 Substitute Teacher

Rehires

None

Administrators

- 1 Elementary Administrator
- 1 Categorical Administrator

Transfers

- 1 Elementary Teacher

Promotions

None

Extra Period Assignments

None

Permanent Appointments

- 2 Bus Drivers
- 1 Custodian
- 1 Instructional Support Specialist II
- 1 Parent Education Specialists

Additional Assignments

- 1 Elementary Teachers
- 1 Migrant Education Teacher

Return to Work

- 1 Elementary Teacher

B Extra Pay Assignment

None

Extra Periods

- 4 Secondary Teachers

C Leaves of Absence

- 4 Elementary Teachers
- 2 Adult Education Teachers
- 1 Cafeteria Assistant
- 1 Custodian II
- 1 Healthy Services Assistant
- 1 Instructional Support Aide
- 1 Office Assistant II

D Returning from Leave of Absences

None

E Denied Leaves of Absence

None

F Resignations/Retirements

- 3 Elementary Teachers
- 1 Special Service Specialist

G Retirements (2002-03)

None

H Supplemental Service Agreements

- 40 Teachers

I Miscellaneous Action

- 1 Attendance Specialist
- 1 Computer Laboratory Assistant
- 1 Human Resources Analyst – Conf

- 8 Instructional Support Specialist II
- 3 Instructional Support Specialist III
- 1 Office Assistant
- 1 Staff Accountant

J Limited Term – Project

- 12 Enrichment Specialist
- 1 Human Resources Technician
- 10 Instructional Support Aide
- 1 Library Media Technician
- 1 Office Assistant I
- 5 Office Assistant II
- 1 Office Manager

K Limited Term - Substitute

- 2 Administrative Secretary II
- 2 Campus Safety Coordinators
- 6 Instructional Support Aide
- 1 Instructional Support Specialist I
- 8 Instructional Support Specialist II
- 1 Instructional Support Specialist III
- 3 Office Assistant II

L Provisional

None

M Exempt

- 1 Babysitter
- 11 Special Project – MEES
- 7 Special Project – PUPILS
- 7 Yard Duty Supervisor

N Students

- 1 Migrant OWE Student
- 3 Student Helper
- 5 Workability Student

O Separations from Service

- 1 Bus Driver
- 2 Cafeteria Manager III
- 1 Custodian I
- 1 Instructional Support Aide
- 2 Instructional Support Specialist II

1 Library Media Technician

1 Office Assistant I

P Industrial Leaves

None

Q Tenures

None

R Rescinds

3 Elementary Teachers

1 Special Education Specialist

S Non-Reelects

None

2.2 Public Employee Discipline/Dismissal/Release/Leaves

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM

President Roberts opened the meeting of the Board in public at 7:00 pm and welcomed the Aptos Little League to the meeting and asked them to lead the Pledge of Allegiance

3.1 Pledge of Allegiance

The Aptos Little League led the Board in the Pledge of Allegiance.

Assistant Superintendent for the North Zone, Christine Amato Quinn, congratulated the Aptos little league for their accomplishments. She also commended the coaches and the parents for their support.

Trustee Volpa told the Little League parents that the “Home of Aptos Little League Banner” is welcomed at Aptos Jr. High.

Each principal of the schools the team players attend were asked to present each of team members with a gift bag as a token of their appreciation for the wonderful job they have done.

3.2 Welcome by Board President

Trustees Roberto Garcia, Sharon Gray, Sandra Nichols, Dan Hankemeier, Evelyn Volpa, Willie Yahiro, and President Carol Roberts were present.

4.0 ACTION ON CLOSED SESSION

None.

5.0 APPROVAL OF THE AGENDA

Trustee Garcia moved to approve the agenda. Trustee Nichols asked that item 9.5 be deferred. Trustee Yahiro asked that item 9.3 be deferred. Trustee Garcia amended his motion to include the changes. Trustee Gray seconded the motion. The motion passed unanimously.

6.0 APPROVAL OF MINUTES

Trustee Garcia moved to approve the minutes for August 14, 2002 with the changes that were submitted. Trustee Nichols seconded the motion. The motion passed unanimously.

7.0 SUGGESTIONS, COMMENTS, AND CONCERNS

3 minutes each

7.1 Employee Organizations - PVFT, CSEA, and PVAM

PVFT

Carolyn Savino, President, congratulated the Aptos Little League team. She addressed the concern of teachers for a lack of increase in salary. She requested that full service credit be offered to any teacher that comes to the district. She also asked that the District considers getting the schools off year round education.

CSEA

Mary Anne Gomez, President, reminded the Board that classified employees have been almost 3 years without a raise. She addressed the concern that has risen as the District has moved forward to place the paraprofessionals; she said that CSEA would demand the District to negotiate the effects of placing paraprofessionals on classified employees.

7.2 Student(s) Trustee Report

None.

7.3 Governing Board Comments

Trustee Nichols spoke of her interest in participating in the feasibility study.

Trustee Garcia spoke of his attendance to the Monterey County Housing Alliance, a taskforce that promotes affordable housing, and asked the District to look for a way faculty and staff can benefit from this taskforce. He added he looked forward to the crosswalk and walking safety report. Finally, he added he would like to have the administration televise Board meetings, beginning January 2003.

Trustee Volpa commended District staff for a smooth beginning of this school year.

Trustee Gray echoed Trustee Volpa's comment and Trustee Garcia's request for televising Board meetings noting that she had requested it years earlier because it would trigger public interest.

Trustee Yahiro noted that he had not received any phone calls from anyone complaining about the beginning of school.

Trustee Hankemeier spoke about enjoying the little league game on television.

7.4 President's Report

President Roberts commented that all teachers she had spoken were quite happy with their classes.

7.5 Zone Administrators' Reports

None.

7.6 Superintendent's Report

Mr. McHenry commended the Assistant Superintendents for their work for a successful beginning of the year. He added that enrollment is generally down this year, stating that K-3 is down about 300 kids; grades 4-6, middle schools and high schools were about where anticipated. He concluded by stating that the District may need to move some staff.

8.0 VISITOR NON-AGENDA ITEMS

Francisco Rodriguez – Member of Mexican American Educators, thanked the Board for letting their organization participate in the processes for obtaining the new high school, the High Priority School Grant at Watsonville High and E.A. Hall, and in the High School Naming Committee. He expressed their desire to participate with the District in curriculum issues and in the process for hiring staff for the new high school.

Sylvia Previtali, community member, thanked the Board for selecting the name of Pajaro Valley; she requested that the board censure President Roberts for not following procedures when she interrupted and stopped her from speaking about reorganization at the previous board meeting. She also spoke about her concern for contamination at the new high school site and the placement of the fill along the front of the property.

Dan Hernandez, community member, spoke about the previous Board meeting and the difficulty of making a decision. He also spoke of year round schools, the need for the District to look at satellite teaching, and the expected increase in population due to increased housing development in the area.

9.0 CONSENT AGENDA

9.1 Purchase Orders – 08/09/02 to 08/22/02

9.2 Warrants – 08/09/02 to 08/22/02

9.3 Approve Notice of Completion for Watsonville High School Modernization.
Deferred.

9.4 Approved Award of Contract for All-Weather Track Surface for Aptos High School, Bid # B-006-02/03.

9.5 Approve California Endowment Grant.
Deferred.

9.6 Approved Wells Fargo Mini-Grants of \$25,000.

9.7 Approved Request for Allowance of Attendance due to Emergency Conditions.

9.8 Certificated/Classified Approved

Trustee Volpa moved to approve consent agenda, with deferred items 9.3 and 9.5, and with the additions of the blue-sheeted items to 9.8. Trustee Gray seconded the motion. The motion passed unanimously.

10.0 DEFERRED CONSENT ITEMS

9.3 Approve Notice of Completion for Watsonville High School Modernization.
Trustee Volpa moved to approve this item. Trustee Yahiro noted he would be abstaining due to a potential conflict of interest. Trustee Nichols seconded the motion. The motion passes 6/0/1 (Yahiro abstained).

9.5 Approve California Endowment Grant.
Trustee Nichols spoke about her opinion regarding the grant and the possible deterrent from the District's mission due to the estimated 10% of time required from Catherine Hatch, Richard Lentz and Bonnie Gutierrez to monitor this project.

Catherine Hatch commented that the District was approached in May by The California Endowment to offer this opportunity. She clarified that the issue of staff time involved is a normal process for the myriad of grants approved by the Board. She added that a partnership with Monterey County Human Resources is being proposed. She recommended pulling the item and to present it to the Board once more details of what it entitles are know.

Trustee Yahiro noted he would support this item when it is presented to the Board again as it offers outstanding learning coverage for students who cannot obtain it otherwise.

Trustee Garcia commented that the management part of the grant should be refined but that the essence of this program is helpful.

Trustee Hankemeier asked why there are no schools in Monterey County in this project.

Mrs. Hatch said that part of wanting to pull it and bring it back is to be able to clarify any doubts that may rise about the grant.

Item 9.5 was pulled from agenda.

11.0 ITEMS FOR REPORT AND DISCUSSION

11.1 Report and discussion on Test Scores. *Report by Terry McHenry & Richard Lentz*
Richard Lentz reported on what the Current Testing Program (STAR) involves, and on the Academic Performance Index (API) 2001 and 2002 Base and Growth percentages in English Language Arts, Math and Reading, noting that results would be released in late October. He said that next year the API results will be judged based 60% on the California Standards Test (CST) and more than a third based on Language. He spoke about demographic challenges this District has in raising test scores, including student eligibility for the National School Lunch program the percentage of English Learners and Migrant students. He clarified how standardized test scores are interpreted and recorded by using the National Percentile Rank (NPR) and the Normal Curve Equivalent (NCE). He reported on the district-wide progress, breaking it down by grade, zone and demographics. In conclusion, Mr. Lentz reported on the four-year trend, which show continuous positive trend in math and language scores, and indicate challenges in reading scores. He introduced and thanked Lori Hallett, who works for Program Evaluation, for her assistance in maintaining and monitoring this data.

Terry McHenry added that these test scores are indicative that some improvement is taking place but that students scoring below average present a greater challenge. He said this data is being assessed by staff to understand what programs are working.

Sylvia Previtali, community member spoke about possible ways for the district to obtain more money to assist students that are performing below grade level.

After comments, questions and discussion from the Board, President Roberts thanked Mr. Lentz and Mrs. Hallett for their work and presentation.

11.2 Report and discussion on Budget and Expenditures to Date for New High School. *Report by Terry McHenry.*

Terry McHenry reported on the Project Revenues, including prior funding program, a site and construction grant, financial hardship, district contribution and accrued interest. He also reported on expenditures to date, on projected fees, on construction contracts, on allowances, and on use of Certificates of Participation 1997 and 2000.

Trustee Volpa asked if the State was aware of manner in which all funds have been used.

Mr. McHenry confirmed and noted that the District has verified with bond council the appropriate process and use of bond and COP funds.

Sylvia Previtali, community member, asked for documentation from the State that would allow the District to utilize COP funds for other projects.

Dan Hernandez, community member, asked about the actual cost of the property and predicted an unstable structure due to its soil makeup.

12.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

12.1 Report, discussion, and possible action to approve Increasing Staff in Business Office. *Report by Terry McHenry.*

Terry McHenry explained the need for additional staffing in the areas of payroll and finance, stating that the need is due to the many complex programs the District handles. He added that payroll staff puts in excessive overtime and that staff is lost due to being burnt out. He said that the administration is proposing to add 1.5 payroll clerks with salary being taken from funds paid in overtime.

Trustee Volpa moved to approve this item. Trustee Gray seconded the motion. The motion passed 6/1/0 (Hankemeier).

12.2 Report, discussion, and possible action to approve Appointment of Board's Representative to Personnel Commission. *Report by Terry McHenry.*

Terry McHenry commented that the Board's representative to the Personnel Commission had to resign her post due to relocation and asked Kathryn Benson, Director of Classified Personnel to comment on it.

Mrs. Benson said that after adequate advertising, Dr. Jeanne Linsdell came forward as a volunteer to fill this position and that her experiences in personnel issues qualify her for the task.

Trustee Gray moved to approve the appointment of Dr. Jeanne Linsdell as Board's representative in the Personnel Commission. Trustee Volpa seconded the motion. The motion passed unanimously.

12.3 Report, discussion, and possible action to approve Program Agreement and Facilities/ Services Agreement between PVUSD and PVPSA. *Report by Terry McHenry.*

Trustee Gray moved to approve the agreement with PVPSA. Trustee Garcia seconded the motion. The motion passed unanimously.

13.0 UPCOMING BOARD MEETINGS

13.1 September 4, Special Meeting, Budget Adoption, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session: 6:15 pm. Open/Public Session begins at 6:30 pm.

13.2 September 25, Regular Scheduled Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA, 6:00 pm, Closed Session, 7:00 pm Open Session.

13.3 October 9, Regular Scheduled Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA 6:00 pm, Closed Session, 7:00 pm Open Session.

13.4 Items for Subsequent Board Meeting Agendas.

14.0 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 10:25 pm.

Secretary