



PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

MAY 8, 2002 REGULAR BOARD MEETING ADOPTED MINUTES

District Office Board Room
292 Green Valley Road
Watsonville, CA 95076

1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC - 6:00PM

1.1 **Call to Order**

President Roberts called the meeting to order at 6:07 pm at the District Office at 292 Green Valley Road, Watsonville.

1.2 **Public comments on closed session agenda.**

None

2.0 **CLOSED SESSION**

2.1 **Public Employee Appointment: Certificated, Classified**

A Public Employee Appointment: Certificated, Classified

New Hires

- 10 Substitute Teachers
- 1 Secondary Teacher
- 1 Elementary Teacher

Rehires

- 3 Elementary Teachers

Administrators

- 1 Secondary Interim Administrator
- 1 District Office Coordinator
- 1 Secondary Administrator
- 1 Elementary Administrator

Transfers

None

Promotions

None

Extra Period Assignments

None

Permanent Appointments

- 1 Bus Driver
- 1 Custodian
- 1 Instructional Support Specialist I
- 1 Instructional Support Specialist II

Additional Assignments

None

B Extra Pay Assignment

None

C Leaves of Absence

- 9 Secondary Teachers
- 4 Elementary Teachers
- 1 Administrative Secretary II
- 1 Bus Driver
- 1 Instructional Support Specialist II
- 1 Instructional Support Specialist III

D Returning from Leave of Absences

None

E Denied Leaves of Absence

None

F Resignations/Retirements

- 8 Elementary Teachers
- 7 Secondary Teachers
- 1 Superintendent
- 1 Administrator

G Supplemental Service Agreements

- 20 Teacher

H Miscellaneous Action

- 2 Attendance Specialist
- 1 Career Development Specialist
- 1 Custodian II
- 2 Instructional Support Specialist II

I Limited Term – Project

- 1 Cafeteria Cook/Baker
- 1 Custodian I

- 3 Enrichment Specialist
- 16 Instructional Support Aide
- 1 Instructional Support Specialist I
- 1 Office Assistant II
- 1 Registration Specialist II

J Limited Term - Substitute

- 2 Instructional Support Aide
- 1 Instructional Support Specialist I
- 1 Office Assistant II

K Provisional

None

L Exempt

- 1 Special Project MEES
- 8 Special Project PUPILS
- 1 Yard Duty Supervisor

M Students

- 2 Migrant OWE Student
- 1 Workability Student

N Separations from Service

- 1 Network Technician III

O Industrial Leaves

None

P Tenures

- 2 Secondary Teachers

Q Rescinds

- 1 Heavy Equipment Mechanic
- 1 Special Services Specialists

R Non-Reelects

None

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Negotiations

2.4 Conference with Real Property Negotiator

2.5 5 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM

President Roberts called the meeting of the Board in public to order at 7:02 pm.

3.1 Pledge of Allegiance
Trustee Nichols led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President
Trustees Roberto Garcia, Sharon Gray, Sandra Nichols, Dan Hankemeier, Evelyn Volpa, Willie Yahiro, and President Carol Roberts were present.

4.0 ACTION ON CLOSED SESSION

Action on Expulsions

01-02-72 Trustee Gray moved to approve the disciplinary action as recommended by the panel with the following addition: "It is also required that the mother spend a minimum of one hour in the classroom for 5 consecutive school days starting May 13, 2002." Trustee Garcia seconded the motion. The motion passed 6/1/0 (Yahiro).

01-02-75 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

01-02-79 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Volpa seconded the motion. The motion passed unanimously.

01-02-80 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Garcia seconded the motion. The motion passed unanimously.

01-02-81 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Garcia seconded the motion. The motion passed unanimously.

5.0 APPROVAL OF THE AGENDA

Trustee Hankemeier moved to approve the agenda. Trustee Garcia seconded the motion. The motion passed unanimously.

6.0 APPROVAL OF MINUTES

Trustee Garcia moved to approve the minutes for April 24, 2002. Trustee Nichols seconded the motion. The motion passed unanimously.

7.0 SUGGESTIONS, COMMENTS, AND CONCERNS

3 minutes each

7.1 Employee Organizations

PVFT

Carolyn Savino, president, commented she was sad to see Dr. Casey leaving as he had given the district tremendous direction and empowerment. She cautioned the District to move forward in a positive and slow manner and spoke of the importance of a fair salary for all teachers.

CSEA

MaryAnn Gomez, president, wished all teachers a happy teachers' day. She commented that she wants to negotiate with the District. She concluded by honoring Rhea de Hart on behalf of CSEA for her dedication with a certificate of recognition.

7.2 Student(s) Trustee Report

Kelly Higginbotham, Aptos High School student trustee, reported on prom preparations, the upcoming teacher picnic, the end of the year teacher-staff luncheon, on grad nite, and on the Battle of the Bands event.

Alexis Sales, Watsonville High School student trustee, reported on the success of the play (*Something Funny Happened on the Way to the Forum*), the preparations for prom and grad nite, the scholarship committee's work with student applications, the test preparations, the cinco de mayo celebration, the *Canta Sin Verguenza* student event, the cap and gown distribution, the spring fling court, the powder puff game, and the celebration of mother's day by Club Latino. She added that students have put together a memorial for Ms. Pam Barrington, who recently passed away. In closing, Alexis informed the Board that she had selected UC Riverside to attend.

7.3 Governing Board Comments

Trustee Volpa spoke of her attendance to the north zone meeting and to Bradley production *Journey to Oz*.

Trustee Garcia thanked the Board for their support for his attendance to the National Hispanic Board Members Association (affiliate of CSBA) Conference and the National Head Start Conference. He added that he would like to see a plan and the financial impact on year round education. He concluded by reminding the public of his office hours to hear any concerns.

Trustee Nichols thanked the Adult Education school for brining their displays to the Board meeting.

Trustee Yahiro took this opportunity to thank Dr. Casey for his work with the District and wished him and his family well.

7.4 President's Report

President Roberts commented she was sorry to see Dr. Casey leaving the District.

7.5 Zone Administrators' Reports

Christine Amato Quinn, Assistant Superintendent, North Zone, reported on the site council's meeting, on the customer survey finalization and the feedback on the zone's specific goals. She commended the District and the Visual and Performing Arts for the fine job they are doing in all their performances.

Catherine Hatch, Assistant Superintendent, Central Zone, spoke about the committee for naming the high school, the visit of 19 committee members to the site, and said they received a total of 54 suggestions for naming the high school. She reported that the central zone principals and bilingual resource teachers met for an English Language Development forum.

Ylda Nogueta, Assistant Superintendent, South Zone, thanked all staff and parents for they effort to support children of the south zone with the challenges and opportunities. She added that Migrant Head Start began offering their services on May 2, and said that over 500 families are being served. She concluded by stating that the Latino Issues Forum is sponsoring the Rural Technology and Information Project and that they would be celebrating their first parent graduation.

Dr. Nancy Bilicich, Assistant Superintendent, Alternative Education and Charter Schools, reported on the National Charter Schools Team's tour of the charter schools at this District, the Alianza's staff luncheon, the open houses taking place, and the Fly-in event. She concluded by stating that the staff members of Charter Schools and Alternative Education programs are going to miss Dr. Casey's leadership and support.

7.6 Superintendent's Report

Dr. Casey said that sometimes the time comes to “pass over the baton” to someone else to continue the relay race. He said that the District staff is wonderful, passionate and dedicated. He spoke of the achievements that have taken place during his four and a half years. He continued by introducing and welcoming Ms. Carol Langford, the newly appointed Director of SELPA and welcomed her to the PVUSD team. He concluded by inviting all to the inauguration ceremony of the LeRoy Neiman Gallery at Amesti and thanked the Good Tidings Foundation for making this gallery a reality.

8.0 VISITOR NON-AGENDA ITEMS

Dan Hernandez, community member, qualified Dr. Casey as a friend and offered his support to him. Asked the board if the District sanctions keeping food from kids as a disciplinary action and said he heard this happened with a student at Rolling Hills Middle School.

Sylvia Previtali, retired teacher and parent, spoke of the newspaper article in which Trustee Hankemeier is quoted stating that some parents do not see their children's education as a priority. She commented on the chemicals surrounding some of the schools and noted that this was what triggered her opposition to the New Millennium High School site.

Rosie Gomez, District Translator, commented about the loss of an administrator, Mr. Mario Chacon and of his contribution to education. She also spoke of her sadness about Dr. Casey's leaving.

Tony Navarro, teacher at Watsonville High School, noted his frustration every time a good person leaves. He spoke of his concern for how upper management leave, and noted they should be held to the same standards as teachers where they are required to stay until the end of the school year.

9.0 CONSENT AGENDA

9.1 Purchase Orders – 4/19/02 to 5/2/02

9.2 Warrants – 4/19/02 to 5/2/02

9.3 Approve Instructional Technology Plan. Second Reading.

9.4 Approve job description for Occupational Therapy Assistant. Second Reading.

9.5 Approve job description for Occupational Therapist. Second Reading.

9.6 Approve application for ELAP Reclassification Funds.

9.7 Approve Foam Roofing Project, Bid #B-01-02/03, 6 Sites.

9.8 Certificated/Classified Approval (See Closed Session agenda).

Trustee Volpa moved to approve the consent agenda with the additions of blue-sheeted items to item 9.8. Trustee Hankemeier seconded the motion. The motion passed unanimously.

Dr. Casey introduced Mr. Larry Lane as the official Principal of Watsonville High School. He added that the District's Management team has enjoyed his participation and WHS is excited about his work.

Mr. Larry Lane thanked the Board and noted he appreciated the trust.

10.0 DEFERRED CONSENT ITEMS

None.

Staff Reports

11.0 ITEMS FOR REPORT AND DISCUSSION

11.1 Report and discussion on CBET Program. *Report by Bob Harper, Director of Adult Education.*

Mr. Harper introduced the Community Based English Tutoring program (CBET) program; he gave a brief background, including the funding of \$15 million per year for the program. He introduced Cynthia Stark and Kathy Frye to complete the presentation

Cynthia Stark, CBET Program Specialist, spoke of the various services, including the 31 classes at 15 sites, the family nights, babysitting while parents study, their special activities, their various resources, their fund utilization, and the Family English Camp where over 100 families attend and only English is spoken.

Kathy Frye, Assistant Director, spoke about the future and goals for CBET, which included directing resources to the District's needs, to target children and the families in most need, and to recruit, train, place and support tutors. She commented that all decisions taken are data-driven.

Mr. Harper noted that Adult Education appreciates the support from Dr. Casey for their programs.

11.2 Report and discussion on the National Standards for School Counseling Programs Academic Award, Watsonville High School. *Report by Dan Dickman and Counseling Staff for WHS.*

Dan Dickman introduced the counseling staff from WHS. He thanked the Board for returning counselors to WHS. He spoke of the rebuilding the counseling program and thanked the board for the support towards achieving their goal. He spoke briefly of the Support Personnel Accountability Report Card (S.P.A.R.C.), a program developed by Los Angeles County of Education for student support (the organization that issues this Academic Award) and how the WHS counseling program achieved its recognition.

Laura Grinder, Director, spoke about the Vision Into Action Plan (a School-to-Career/Technical Preparation program), the focus of the plan, and the role of counselors of in its fulfillment. She gave a brief background on the training in standard development that has been taking place for the past two years.

Denise Brazil de Castro, WHS counselor, spoke of the results in the academics, career, and personal/social domains. She commented on the Guidance Technician responsibilities, the impact of parent involvement, and the existing community partnerships in all domains. She addressed the continuing focus with programs to enhance students' academic accomplishments.

Dave Weiss, Monterey Regional Occupation Program, commented that "Sparkee" is an award given to schools for the excellence in presenting the program to their students. He presented the Academy Award to WHS and congratulated them for the work well done.

Tom Hiltz, Assistant Principal, commented on his experience as AP in charge of the guidance counseling center and his involvement in the development of the SPARC document.

12.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

12.1 Report, discussion, and possible action to approve Resolution #01-02-30, Proclaiming May 8 Teacher Day. *Report by Dr. John Casey.*

Trustee Gray moved to approve this resolution with great gratitude to all teachers. Trustee Garcia seconded the motion. A roll call vote was taken and the motion passed unanimously.

12.2 Report, discussion, and possible action to approve II/USP Action Plans. *Report by Richard Lentz.*

Richard Lentz, Director of Categorical Programs, introduced the II/USP and the HPSG plans and presented the request for their approvals. He noted that the eligible schools to receive these funds are Ann Soldo, Hall District, Mintie White, Watsonville High, Rolling Hills, Starlight, Alianza, EA Hall, Ohlone, Pajaro Middle and Salsipuedes. The programs are for two years with a funding at \$200 per pupil for each program. He spoke briefly of the external evaluators that have worked with each school to identify barriers to improve student achievement. He spoke of the purpose of an action plan, the basis for developing the plan, and the focus of the plan. He addressed the local funding plan. In conclusion, he gave a narrative summary for each one of the plans.

Trustee Nichols complimented all people who have participated in these massive programs. She commented that these plans are comprehensive in tending to student achievement, and that the action plans attack the real barriers on the way of student achievement. She moved to approve.

Trustee Garcia seconded the motion.

Dan Hernandez, II/USP team member, noted that the presentation did not mention the \$200 per student is a matching funds plan.

Richard Lentz confirmed it was a matching plan and that the idea is to develop one action plan and to match with local categorical moneys.

The motion passed unanimously.

12.3 Report, discussion, and possible action to approve Language Arts Textbooks. First Reading. *Report by Ray Blute.*

Ray Blute, Director of Curriculum and Instruction, asked the board to approve the recommended language arts textbooks from the Houghton Mifflin. He spoke of the process for the selection of the textbooks.

Trustee Gray moved to approve this item noting that the State only chose two publishers and of the variety on literature in the selected books. She added that this selection allows the District to take advantage of State funds.

Trustee Hankemeier seconded the motion.

Trustee Yahiro asked if this adoption would guarantee books for every student.

Mr. Blute said that there is a lot being offered in the selected reading materials, but that it is not enough and some supplemental funds have to be available as well.

Ylda Noguera added that schools have placed a budget item for these supplemental funds.

Trustee Yahiro asked for a report at the end of the year to find out the obstacles in funding for materials needed.

Trustee Volpa asked if the selection was 100% unanimous in the community.

Mr. Blute noted that Central and South zones were 100%, and asked Christine Amato Quinn to comment on the North zone consensus.

Christine Amato Quinn noted that it was a unanimous decision except for Rio del Mar who preferred a different set of textbooks. She confirmed that the choice of the committee incorporated the principles of Open Court and was all around a better choice.

The motion passed unanimously.

12.4 Report, discussion, and possible action to approve Budget Committee Recommendations. First Reading. Report by Terry McHenry.

Terry McHenry, Associate Superintendent, spoke of the Development of the Preliminary Budget for 2002-2003, noting that it is as realistic as possible to the final budget. He spoke of ending balance for 2001-02. He addressed the 02-03 budget assumptions. He addressed the targeted reserve level of a required 3%. He said that of the \$110 Million, \$10 Million are in non-personnel categories. He commented about the positions eliminated and partially removed from the General Fund, and of how this resulted in half a million dollars short of the 3% of the required reserve. He explained how the District got to this budget predicament noting that PVUSD used to be a growth district and that the teacher to student ratio is very low. He spoke of the budget committee process, including its make up. He addressed administration reviews and recommendations for budget reductions. He presented a list of proposed budget reductions.

Dan Hernandez, budget committee member, commented about the transportation plan included in the budget and the possible savings to the general fund, and about year round education school utilities cost.

Sylvia Previtali, retired teacher, spoke about the teachers' stress level with high ratios. She noted her disappointment, as teachers were not involved in the budget committee. Spoke of the various costs that have gone into the third high school planning and the possible reimbursements the District could qualify for. She concluded by stating that the District should have a couple of grant writers to get more money.

Trustee Hankemeier moved to approve first reading of this item.

Trustee Nichols seconded the motion.

Trustee Gray commented that she had hoped to discuss Redevelopment Agency moneys.

The motion passed 6/1/0 (Gray).

12.5 Report, discussion, and possible action to approve Resolution #01-02-31, Capitalization Threshold Policy. Report by Terry McHenry.

Terry McHenry introduced the subject noting that inventory of items over \$500 is a new requirement from the State. He said that the District is following auditor recommendations of having a threshold of \$25,000.

Trustee Nichols expressed her opinion that the \$25,000 threshold was too high.

Trustee Hankemeier moved to approve this item. Trustee Garcia seconded the motion. The motion passed 5/2/0 (Gray, Nichols).

13.0 UPCOMING BOARD MEETINGS

13.1 May 22, Regular Scheduled Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA, 6:00 pm, Closed Session, 7:00 pm Open Session.

13.2 June 12, Regular Scheduled Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA, 6:00 pm, Closed Session, 7:00 pm Open Session.

13.3 Items for Subsequent Board Meeting Agendas.

Trustee Volpa requested an update on Junior High Middle school promotion and on students that have been transitioned as well as student promotion/retention across all grades.

Trustee Garcia asked for a crosswalk safety monitoring report, and an action plan to go off of year round education. He asked that these reports be completed and presented to the Board by June 12, 2002.

Trustee Yahiro commented on the 4th of July parade and the District float that will be created.

14.0 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 10:30 pm.

Secretary