



PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

APRIL 24, 2002 REGULAR BOARD MEETING ADOPTED MINUTES

District Office Board Room
292 Green Valley Road
Watsonville, CA 95076

1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC - 6:00PM

1.1 **Call to Order**

President Roberts called the meeting to order at 6:00 pm at the District Office at 292 Green Valley Road, Watsonville.

1.2 **Public comments on closed session agenda.**

None.

2.0 **CLOSED SESSION**

2.1 **Public Employee Appointment: Certificated, Classified**

A Public Employee Appointment: Certificated, Classified

New Hires

- 2 Preschool Teachers
- 2 Substitute Teachers

Rehires

- 30 Preschool Teachers
- 5 Migrant Head Start Teachers
- 7 Summer School Teachers

Administrators

- 3 Secondary Interim Administrators

Transfers

- 1 Elementary Teacher

Promotions

- 1 Administrative Assistant-Confidential

Extra Period Assignments

1 Elementary Teacher

Permanent Appointments

1 Payroll Technician II

Additional Assignments

None

B Extra Pay Assignment

None

C Leaves of Absence

4 Secondary Teachers

1 Heavy Equipment Mechanic

3 Instructional Support Specialist II

1 Instructional Support Specialist III

1 Library Media Technician

1 Office Assistant II

1 Office Manager

D Returning from Leave of Absences

None

E Denied Leaves of Absence

None

F Resignations/Retirements

1 GATE Teacher

5 Elementary Teachers

3 Secondary Teacher

G Retirements (2002-03)

None

H Supplemental Service Agreements

26 Teachers

I Miscellaneous Action

1 Groundskeeper II

1 Instructional Support Specialist I

1 Lead Custodian I

1 Lead Custodian III

J Limited Term – Project

1 Administrative Secretary I

2 Custodian I

- 2 Enrichment Specialist
- 1 Guidance Specialist II
- 5 Instructional Support Aide
- 2 Instructional Support Specialist III
- 4 Office Assistant II
- 3 Registration Specialist I

K Limited Term - Substitute

- 1 Administrative Secretary II
- 1 Bookroom Clerk
- 2 Cafeteria Assistant
- 2 Campus Safety Coordinators
- 2 Instructional Support Aide
- 2 Instructional Support Specialist I
- 1 Library Media Technician
- 1 Office Assistant II

L Provisional

- 1 Workers Compensation Coordinator

M Exempt

- 4 Babysitter

N Students

- 3 Migrant OWE Student
- 3 Student Helper
- 2 Workability Student

O Separations from Service

- 1 Bus Driver
- 1 Buyer II
- 1 Community Services Liasion I
- 1 Computer Support Specialist II
- 1 Heavy Equipment Mechanic
- 1 Office Assistant II
- 1 Parent Education Specialist

P Industrial Leaves

None

Q Tenures

- 3 Secondary Teachers

R Rescinds

1 Elementary Teacher

S Non-Reelects

None

2.2 Public Employee Discipline/Dismissal/Release/Leaves

**2.3 Conference with Real Property Negotiator
a) Edwards Property**

2.4 3 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM

President Roberts called the meeting of the Board to order at 7:02 pm.

3.1 Pledge of Allegiance

Trustee Hankemeier led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Sharon Gray, Sandra Nichols, Dan Hankemeier, Evelyn Volpa, Willie Yahiro, and President Carol Roberts were present. Trustee Roberto Garcia was absent on school-related business.

4.0 ACTION ON CLOSED SESSION

01-02-68 A move to approve the disciplinary action as recommended by the panel was made by Trustee Gray. Trustee Hankemeier seconded the motion. The motion passed 6/0/1 (Garcia absent).

01-02-76 A move to approve the disciplinary action as recommended by the panel was made by Trustee Gray. Trustee Volpa seconded the motion. The motion passed 6/0/1 (Garcia absent).

01-02-77 A move to approve the disciplinary action as recommended by the panel, with the addition of “placement at Sunrise Community School”, was made by Trustee Gray. Trustee Volpa seconded the motion. The motion passed 6/0/1 (Garcia absent).

5.0 APPROVAL OF THE AGENDA

Trustee Hankemeier moved to approve the agenda. Trustee Gray seconded the motion. The motion passed 6/0/1 (Garcia absent).

6.0 APPROVAL OF MINUTES

Trustee Nichols moved to approve the minutes for April 10, 2002. Trustee Hankemeier seconded the motion. The motion passed 6/0/1 (Garcia absent).

7.0 STUDENT OF THE WEEK

The Board honored the following Students of the Week:

Nancy Gama – Salsipuedes Elementary

Mayra Ortiz – Ann Soldo Elementary

Jaime Limon – Sunrise Community Middle School

8.0 SUGGESTIONS, COMMENTS, AND CONCERNS

3 minutes each

8.1 Employee Organizations - PVFT, CSEA, and PVAM

None

8.2 Student(s) Trustee Report

Kelly Higginbotham, Aptos High School Student Trustee, reported on Kowabunga week, sports, SAT-9 and STAR testing, the first student carnival, and ended with a brief note about prom preparations.

8.3 Governing Board Comments

Trustee Yahiro spoke about the monthly stipend of \$400 for Board members and the Board's need to participate in district's events as a condition to receiving it. He requested a plan from the administration to get all schools off of year round education.

8.4 President's Report

Acknowledging Administrative Assistants Day, President Roberts recognized and thanked Alicia Jiménez for her work with the Board.

8.5 Zone Administrators' Reports

Ylda Noguera, Assistant Superintendent, South Zone, reported on open houses taking place in the zone, and spoke about awards night at Watsonville High recognizing students. She said that an action plan for the High Priority Schools Grant is being worked on to support and help improve student achievement.

Christine Amato-Quinn, Assistant Superintendent, North Zone, reported that their site council meetings are focusing on student achievement, specifically on Math articulation. She added that a safety net strategy in Math is being discussed.

Catherine Hatch, Assistant Superintendent, Central Zone, acknowledged Rolling Hills Middle School staff for working on the II/USP plan development. She reported that she met with Lisa Fraser to begin Math and ELD development scheduling. She added that the concept of this development schedule was obtained from the Baldrige in Education Training. She updated the Board on the Library Media Technician position and the process for finding funding for it.

Dr. Nancy Bilicich, Assistant Superintendent of Alternative Education and Charter Schools, reported that Jim Miller gave New School four small, retired school buses, which are of great service to the school. Dr. Bilicich added that New School is getting ready for graduation and planning to offer summer school to focus on the High School Exit Exam. She said that WCSA will be celebrating the completion of their first year. She announced that Renaissance would soon be welcoming Sharon Davis to their campus. Mrs. Davis is going to award Renaissance the Governor's Book Fund Award.

8.6 Superintendent's Report

Dr. Casey spoke about the latest edition of *A Look Inside Your School* and said that a letter about summer school will be included in the upcoming edition. Dr. Casey made a correction to the printed agenda, which did not have two items that were in the published agenda. Dr. Casey continued his report with an update on the acquisition of the Edwards property for the NMHS project, stating that in May a resolution would be presented to the Board as an agreement to exchange parcels to enable the City to end up with all the environmentally sensitive areas at the site. He added that the final cost for the habitat restoration plan would be brought to the board either by May 8 or by May 22. He said that the City and District are moving into escrow, and that the Coastal Commission regional

office has been given a 60 day notice so that the PVUSD will be able to break ground by June 17, if all else goes well.

9.0 VISITOR NON-AGENDA ITEMS

Dan Hernandez, II/USP representative for Watsonville High, noted his concern for the 300 referrals for expulsion from WHS out of a total of 400. He added that the expulsion process is fair but that the parents are not well informed about how to defend their child. He added that all schools should establish a daily pledge of allegiance ceremony.

Nanci Adams, teacher, spoke of her concern for the low salaries in the PVUSD, the high teacher and administrative turnover at Watsonville High School, and the consequences of the low salaries On the retirement plan.

Sylvia Previtali, retired teacher, asked the Board if they knew which school has the highest percentage of cancer cases in its staff and commented that it was MacQuiddy. She spoke about the comments to the media from Trustee Hankemeier about the NMHS, where he stated that the school would be completed if the arguing would stop. She said she doesn't consider the opposition to the site to be of an argumentative nature.

10.0 CONSENT AGENDA

10.1 Purchase Orders – 4/05/02 to 4/18/02

The Purchase Orders will be available for preview in the Superintendent's Office.

10.2 Warrants – 4/05/02 to 4/18/02

The warrants will be available in the Superintendent's Office.

10.3 Approve donation from Ms. Beverly Turner for \$1,000 for Watsonville High School.

10.4 Approve Special Education Circumstances Assistance Plan. Second Reading.

10.5 Approve Representatives to High School Scholarship Committee for 2001-2002.

10.6 Certificated/Classified Approval (See Closed Session agenda).

Trustee Volpa moved to approve the consent agenda with the blue sheet additions. Trustee Hankemeier seconded the motion. The motion passed 6/0/1 (Garcia absent).

11.0 DEFERRED CONSENT ITEMS

None

Staff Reports

12.0 ITEMS FOR REPORT AND DISCUSSION

12.1 Report and discussion on Growth Management Strategy. Report by Lisa Dobbins, Executive Director of Action Pajaro Valley. 30 Min.

Lisa Dobbins introduced Randy Repass to speak about the process.

Randy Repass provided the Board with an overview of growth strategy process, including the beginning of this effort in 1998. He presented the Mission of Action Pajaro Valley. He addressed the major challenges encountered in the process, including housing, taking into account the economy, the environment, and equity. He noted that the focus of the growth is on the entire valley. He offered a list of stakeholder groups (i.e. Agriculture, real estate, farm land owners, County of Santa Cruz, City of Watsonville, County of Monterey, and

charitable foundations), and of funding sources (i.e. local donors, Packard Foundation, etc.). He spoke about the project status and overview. Mr. Repass concluded his presentation speaking about the implementation phase and the placement of an initiative on the ballots that would support this plan.

Trustee Yahiro asked about the homes and if part of the vision was to attract people in or if it was for existing residents.

Carlos Palacios, City Manager, replied that the focus is on affordable housing for residents in this area, but that there would be people who will be attracted into the city as well.

Trustee Volpa asked about whether there was any emphasis on the facilities of the district.

Carlos Palacios noted that the group has also met with District officials to work on facilities and ensure that the planned growth is taking into account in terms of student and facility projections.

Sylvia Previtali, community member, asked about the involvement in the process of Buena Vista area property owners, the location of the housing in relation to residents' work area, and the inclusion of bus routes in the plan.

Linda Dobbins spoke of the public outreach plan for three days, which included property owners of all areas being considered for growth. She further clarified plan for transportation around those areas.

Dan Hernandez, community member, spoke of his concern for schools and asked the Board to take time to choose a proper site.

13.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

13.1 Report, discussion, and possible action to approve Revisions to the Eighth Grade Promotion Requirements (Policy 5109). First Reading. Report by Assistant Superintendents. 10 Min.

Dr. Casey introduced the item, stating that last spring near graduation some school sites implemented a procedure as to who would be attending the graduation. He said that the goal is to present this policy to implement it across the district and to obtain feedback.

Catherine Hatch clarified the component of end-of-year activities. She gave a brief background on the development of this policy, which included the input from principals. She read the new section added to the existing policy, which would give principals more flexibility during the implementation of these activities. She provided a rationale for the development of this section in the policy.

Trustee Volpa commented on the difference between the end of year activity and a graduation activity. She supports site-based management.

Trustee Nichols commented that the policy should dictate to the sites that parents and students would be notified which activities would be a reward and which ones would be open to all eighth graders at the beginning of the school year. Would like that to be part of the policy at the district level.

President Roberts suggested possible language to clarify that parents would be notified of the exclusion and inclusion of students in end of the year activities. She added that this

information should be sent to parents at the beginning of the school year and possibly at mid-year as well.

Trustee Yahiro spoke of the object of the activities, which are to keep the students safe. He said that the site needs to have the option to create activities.

Trustee Gray spoke of the intervention programs so that the student is able to reach the 2.0 GPA required to walk on stage on graduation. She volunteered to sit down and assist in a precise wording for this portion of the policy.

Jane Bundgard, teacher, said she is opposed to the new policy on promotion activities and end-of-year activities. She said that the existing policy provided an incentive to excel in academics (by providing a 2.0 GPA minimum requirement) and to be able to participate in promotion activities. She added that at her school 48% of students will not be promoted. She would like to see consistency in this Board policy.

Richard Detterman, counselor, spoke positively about the previous attendance requirement and said that there has to be a minimum requirement. He spoke of the type of parent notification which has worked for him: end of quarter notice to parents of students with a 2.5 GPA or below.

Ellen Mellon, teacher, spoke about her concern that the revision was put together by site and zone administrators, without including teacher or parent input. She said she was concerned about the inconsistency of the policy.

Sylvia Previtali, retired teacher, noted that teachers are not mentioned in the policy and of the importance of including teacher suggestions for the policy.

Dan Hernandez, community member, spoke about focusing in the failing student. He added that the policy needs to include some sort of notification to parents. He said that the standards should be a minimum requirement and to involve teachers and parents in the process.

Ylda Nogueta said that the possible confusion in this policy is that there are two sections, one being promotion activities and the second being retention.

Dr. Casey said that the school site should be able to create the academic atmosphere that they want to see at their school. He said that sites need to have the flexibility and autonomy to decide how to manage their promotion and retention activities.

Trustee Hankemeier moved to approve by excluding the first paragraph and adding President Roberts' statement to the last paragraph.

Trustee Volpa seconded the motion.

Trustee Nichols said that she expected teachers would be part of the process.

Ylda Nogueta said that zones met with principals, who in turn went back to meet with their staff but that she couldn't offer any information as to the input or attendance to those site meetings.

Trustee Volpa said that she would not support this motion as she can see the inherent problem with parents not being involved. She requested to table it until it could be fully understood.

President Roberts moved to approve policy's first reading clarifying that the promotion dance, the walk across the stage, and the trip to Great America would not be attended by any student not meeting and maintaining the 2.0 GPA standard. She added that the principal should determine if the entire school participates or not on on-campus activities.

Trustee Hankemeier withdrew his motion. Trustee Volpa withdrew her second to the motion.

President Roberts moved to approve as stated. Trustee Volpa seconded the motion. The motion passed 5/1/1 (Yahiro Nay; Garcia Absent).

13.2 Report, discussion, and possible action to approve Resolution #01-02-29, Character Education Themes and Calendar of Presentations. Report by Dr. Nancy Bilicich. 5 Min.

Trustee Gray moved to approve. Trustee Volpa seconded the motion.

Trustee Yahiro requested that to highlight the 4th of July symbolism, character education schools should address patriotism.

Dr. Casey commented that a memo to sites on the flag and its meaning has been sent and suggested its re-distribution at the beginning of the school year.

The motion passed 6/0/1 (Garcia absent).

13.3 Report, discussion, and possible action to approve appointment of teachers on waivers. Report by Clem Donaldson. 5 Min.

Trustee Volpa moved to approve this item. Trustee Gray seconded the motion. The motion passed 6/0/1 (Garcia absent).

13.4 Report, discussion, and possible action to approve job description for Occupational Therapy Assistant. First Reading. Report by Clem Donaldson. 5 Min.

13.5 Report, discussion, and possible action to approve job description for Occupational Therapist. First Reading. Report by Clem Donaldson. 5 Min.

Clem Donaldson introduced Kay Achison, Interim SELPA Director, who brought these job descriptions to the Board.

President Roberts asked about the salary and how that was determined.

Kay Achison noted that they get comparable salaries from similar districts.

Clem Donaldson added that the formation of the job description is up the District. He said that salary schedules are the responsibility of the personnel commission. Further, Mr. Donaldson stated that any services that can be contracted out could mean savings to the District.

Trustee Hankemeier asked how these positions would be afforded.

Kay Achison clarified that occupational therapy is a State Policy and that the District is required to have one or to contract with outside services.

Trustee Gray moved to approve items 13.4 and 13.5. Trustee Volpa seconded the motion. The motion passed 6/0/1 (Garcia absent).

13.0 UPCOMING BOARD MEETINGS

13.1 May 8, Regular Scheduled Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA, 6:00 pm, Closed Session, 7:00 pm Open Session.

13.2 May 22, Regular Scheduled Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA, 6:00 pm, Closed Session, 7:00 pm Open Session.

13.3 Items for Subsequent Board Meeting Agendas

Trustee Volpa requested a report on the promotion for all grade levels. She also requested to see the rate of students who transition into English.

14.0 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 10:00 pm.

Secretary