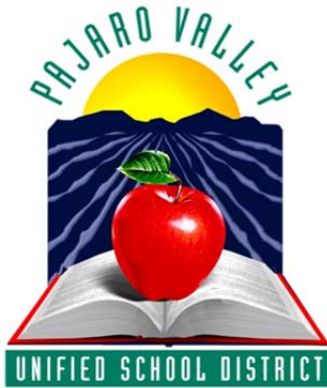


## PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.



### April 27, 2016 REGULAR BOARD MEETING

*CLOSED SESSION – 6:00 p.m. – 7:00 p.m.*  
*PUBLIC SESSION – 7:00 p.m.*

**DISTRICT OFFICE  
Boardroom  
292 Green Valley Road, Watsonville, CA 95076**

#### **NOTICE TO THE PUBLIC: BOARD PACKET DOCUMENTS ARE AVAILABLE FOR YOUR REVIEW AT THE FOLLOWING LOCATIONS:**

- Superintendent's Office: 294 Green Valley Road, Watsonville, CA (4<sup>th</sup> Floor)
- On our Webpage: [www.pvUSD.net](http://www.pvUSD.net)

#### **Notice to the Audience on Public Comment**

Members of the audience are welcome to address the Board on all items not listed on this agenda. Such comments are welcome at the "Visitor Non-Agenda Items".

Members of the audience will also have the opportunity to address the Board during the Board's consideration of each item on the agenda.

Individual speakers will be allowed three minutes (unless otherwise announced by the Board President) to address the Board on each agenda item. **You must submit this card prior to the discussion of the agenda item you wish to speak to; once an item has begun, cards will not be accepted for that item.** For the record, please state your name at the beginning of your statement. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

#### **Las Solicitudes de Traducción:**

Traducción del inglés al español está disponibles en las sesiones de la mesa directiva. Por favor obtenga su equipo al entrar a la junta.

**We ask that you please turn off your cell phones and pagers when you are in the boardroom.**

**Please Note that Reporting out of Closed Session will Take Place AFTER Action Items.**

#### **1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

- 1.1 Call to Order
- 1.2 Public comments on closed session agenda.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
  - a. Certificated Employees (see Attached)
  - b. Classified Employees (see attached)
- 2.2 Public Employee Discipline/Dismissal/Release/Leaves
- 2.3 Negotiations Update
  - a. CSEA
  - b. PVFT
  - c. Unrepresented Units: Management and Confidential
  - d. Substitutes – Communication Workers of America (CWA)
- 2.4 Claims for Damages
- 2.5 Existing Litigation
- 2.6 Pending Litigation
- 2.7 Anticipated Litigation
- 2.8 Real Property Negotiations
- 2.9 4 Expulsions

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00 P.M.**

- 3.1 Pledge of Allegiance
- 3.2 Welcome by Board President  
Trustees Kim De Serpa, Leslie DeRose, Karen Osmundson, Lupe Rivas, Jeff Ursino, Willie Yahiro, Student Board Member Elias Nepa, and President Orozco.
- 3.3 Superintendent Comments
- 3.4 Governing Board Comments/Reports Standing Committee Meetings *(1 minute per trustee)*
- 3.5 Student Recognition
  - *6<sup>th</sup> Grade Conflict Managers: Isaiah Hague-Bortz, Dax Rice and Jack Spinelli – Rio Del Mar Elementary School*
  - *Natalie Orendain – Diamond Technology Institute*

**4.0 APPROVAL OF THE AGENDA**

**5.0 APPROVAL OF MINUTES**

*- Minutes for April 13, 2016*

**6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**

***5 min. per school***

**7.0 VISITOR NON-AGENDA ITEMS**

Public comments on items that are not on the agenda can be addressed at this time. The Board President will recognize any member of the audience wishing to speak to an item not on the agenda on a matter directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Section 36146.6). If appropriate, the President or any Member of the Board may direct that a matter be referred to the

Superintendent's Office for placement on a future agenda. (Please complete a card if you wish to speak.)

**8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA** *5 min. each*

**9.0 CONSENT AGENDA**

Information concerning the Consent items listed above has been forwarded to each Board Member prior to this meeting for his/her study. Unless some Board Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Board of Trustees. The action taken in approving Consent items is set forth in the explanation of the individual item(s).

- 9.1 Purchase Orders April 7 – April 20, 2016  
The PO's will be available in the Superintendent's Office.
- 9.2 Warrants April 7 - 20, 2016  
The warrants will be available in the Superintendent's Office.
- 9.3 Acknowledge with Gratitude Donation from the Borina Foundation through the Community Foundation of Santa Cruz County of \$1,000 Supporting the Watsonville Ivey League Project.
- 9.4 Approve 16 Middle School Students' Visit to Kawakami through the Sister City Program, May 10 – 18, 2016.
- 9.5 Approve 6 Students from Pajaro Valley High School for travel to Australia, New Zealand, and Fiji in June 2016.
- 9.6 Approver High School Scholarship Committees for Watsonville High, Aptos High, Pajaro Valley High, and Renaissance High for 2015-16.
- 9.7 Approve Department of Rehabilitation (DOR)/Transition Partnership Program (TPP) Agreement #29922.
- 9.8 Approve Request for Allowance of Attendance because of Material Decrease in ADA due to Power Outage Caused by Severe Storm at Valencia Elementary School.
- 9.9 Approve Change Order #1 and Notice of Completion for the Transportation Yard-Site Improvements Project.

The administration recommends approval of the Consent Agenda.

**10.0 DEFERRED CONSENT ITEMS**

**11.0 ACTION ITEMS**

- 11.1 Report, discussion and possible action to approve Resolution #15-16-22, Supporting Cabrillo College Measure Q.  
*Report by Laurel Jones, Cabrillo College President. 5 min. report; 5 min. discussion*
- 11.2 Report, discussion and possible action to approve Resolution #15-16-26, Supporting Watsonville High School's Request to Extend Lincoln Street Closure Times.  
*Report by Staff. 5 min. report; 5 min. discussion*

- 11.3 Report, discussion and possible action to approve Adoption of Middle School Mathematics Materials.  
*Report by Susan Perez, Assistant Superintendent, Ed. Svcs, and Mariya Clark, Mathematics Coordinator. 10 min. report; 10 min. discussion*

**12.0 REPORT AND DISCUSSION ITEMS**

- 12.1 Report and discussion on Visual and Performing Arts (VAPA) Updated Plan.  
*Report by Susan Gaulty, GATE and VAPA Coordinator. 15 min. report, 15 min. discussion*
- 12.2 Report and discussion on 2<sup>nd</sup> Interim, Questions and Answers Revisited.  
*Report by Melody Canady, CBO. 10 min. report, 30 min. discussion*
- 12.3 Report and discussion on LCAP Budget Development.  
*Report by Susan Perez, Assistant Superintendent, Educational Services 5 min. report, 15 min. discussion*

**13.0 ACTION ON CLOSED SESSION**

**14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2016**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

|                  |  | Comment   |
|------------------|--|---|
| <b>May</b>       | <ul style="list-style-type: none"> <li>▪ 11</li> <li>▪ 25</li> </ul> | <ul style="list-style-type: none"> <li>▪ Approve 3<sup>rd</sup> Interim Report</li> </ul>   |
| <b>June</b>      | <ul style="list-style-type: none"> <li>▪ 8</li> <li>▪ 22</li> </ul>  | <ul style="list-style-type: none"> <li>▪ 2016-2017 Budget Adoption</li> </ul>   |
| <b>July</b>      | No Meetings  |   |
| <b>August</b>    | <ul style="list-style-type: none"> <li>▪ 10</li> <li>▪ 24</li> </ul> |   |
| <b>September</b> | <ul style="list-style-type: none"> <li>▪ 14</li> <li>▪ 28</li> </ul> | <ul style="list-style-type: none"> <li>▪ Unaudited Actuals</li> </ul>   |
| <b>October</b>   | <ul style="list-style-type: none"> <li>▪ 12</li> <li>▪ 26</li> </ul> |   |
| <b>November</b>  | <ul style="list-style-type: none"> <li>▪ 16</li> </ul>               | <ul style="list-style-type: none"> <li>▪</li> </ul>   |
| <b>December</b>  | <ul style="list-style-type: none"> <li>▪ 7</li> </ul>                | <ul style="list-style-type: none"> <li>▪ Annual Organization Mtg. (Election Year – hold meeting after 1<sup>st</sup> Friday of the Month)</li> <li>▪ Approve 1<sup>st</sup> Interim Report</li> </ul> |

**15.0 ADJOURNMENT**

PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
 CLOSED SESSION AGENDA  
 April 27, 2016

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957  
 a. Certificated Employees  
 b. Classified Employees

|                                    |   |
|------------------------------------|---|
| <b>New Hires - Probationary</b>    |   |
| 1                                  | Cafeteria Assistant                       |
| 1                                  | Custodian II                              |
| 1                                  | Office Manager                            |
| <b>New Hires</b>                   |   |
| 3                                  | Counselor                                 |
| 1                                  | Teacher                                   |
| <b>Rehires</b>                     |   |
|                                    | None                                      |
| <b>Promotions</b>                  |   |
|                                    | None                                      |
| <b>New Substitutes</b>             |   |
| None                               |   |
| <b>Administrative Appointments</b> |   |
| 2                                  | After School Program Coordinators         |
| <b>Transfers</b>                   |   |
|                                    | None                                      |
| <b>Other</b>                       |   |
| 4                                  | Teacher                                   |
| <b>Extra Pay Assignments</b>       |   |
|                                    | None                                      |
| <b>Extra Period Assignments</b>    |   |
|                                    | None                                      |
| <b>Leaves of Absence</b>           |   |
| 1                                  | Behavior Tech                             |
| 1                                  | Instructional Assistant - Moderate/Severe |
| 4                                  | Teacher                                   |
| <b>Miscellaneous Action</b>        |   |
| 1                                  | Office Manager                            |
| 1                                  | HR Sr. Analyst, Confidential              |
|                                    |   |

|  |   |
|--|---|
| <b>Retirements</b>                     |   |
|  | None  |
| <b>Resignations/Terminations</b>       |   |
|  | None  |
| <b>Supplemental Service Agreements</b> |   |
| 120                                    | Teacher                                     |
| <b>Separations From Service</b>        |   |
| 1                                      | Instructional Assistant – General Ed        |
| 3                                      | Teacher                                     |
| <b>Limited Term – Projects</b>         |   |
| 1                                      | Behavior Tech                               |
| 1                                      | Bus Driver                                  |
| 1                                      | Cafeteria Assistant                         |
| 1                                      | Campus Safety & Security Officer            |
| 1                                      | Custodian I                                 |
| 1                                      | Custodian II                                |
| 1                                      | Groundskeeper I                             |
| 1                                      | Guidance Specialist                         |
| 1                                      | Instructional Assistant – Child Development |
| 4                                      | Instructional Assistant – General Ed        |
| 5                                      | Instructional Assistant – Migrant Ed        |
| 2                                      | Language Support Liaison II                 |
| 1                                      | Lead Custodian II                           |
| 1                                      | Office Assistant I                          |
| 2                                      | Office Assistant II                         |
| 2                                      | Office Assistant III                        |
| 1                                      | Office Manager                              |
| <b>Limited Term – Substitute</b>       |   |
| 1                                      | HR Technician                               |
| <b>Exempt</b>                          |   |
| 4                                      | Childcare                                   |
| 3                                      | Enrichment Specialist                       |
| 1                                      | Pupil                                       |
| 1                                      | Workability                                 |
| 6                                      | Yard Duty                                   |

**April 13, 2016  
REGULAR BOARD MEETING  
UNADOPTED MINUTES**

***CLOSED SESSION – 6:00 p.m. – 7:00 p.m.  
PUBLIC SESSION – 7:00 p.m.***

**DISTRICT OFFICE Boardroom  
292 Green Valley Road, Watsonville, CA 95076**



**1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

**1.1 Call to Order**

President Orozco called the meeting of the Board to order in public at 6:05 PM at 292 Green Valley Road, Watsonville, CA.

**1.2 Public comments on closed session agenda.**

None.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

- a. Certificated Employees
- b. Classified Employees

| <b>New Hires – Probationary</b> |  |
|---------------------------------|--|
| 1                               | Bus Driver   |
| 1                               | Community Service Liaison I                        |
| 1                               | Custodian II                                       |
| 1                               | Groundskeeper II                                   |
| 1                               | Maintenance Specialist – Carpenter                 |
| 2                               | <i>Office Assistant III</i>                        |
| 1                               | Textbook Media Specialist                          |
| <b>New Hires</b>                |  |
| 6                               | Teacher  |
| <b>Rehires</b>                  |  |
|                                 | None   |
| <b>Promotions</b>               |  |
| 1                               | Office Manager                                     |
| 1                               | Director, Maintenance & Operations and Maintenance |
| <b>New Substitutes</b>          |  |
| 4                               |  |
|                                 |  |

|  |  |
|--|--|
| <b>Administrative Appointments</b>     |  |
|  | None   |
| <b>Transfers</b>                       |  |
|  | None   |
| <b>Other</b>                           |  |
| 1                                      | Teacher  |
| 1                                      | Asst. Principal                                  |
| 1                                      | Program Director                                 |
| <b>Extra Pay Assignments</b>           |  |
|  | None   |
| <b>Extra Period Assignments</b>        |  |
|  | None   |
| <b>Leaves of Absence</b>               |  |
| 1                                      | Cafeteria Assistant                              |
| 1                                      | Office Manager                                   |
| 1                                      | Office Manager – High School                     |
| 19                                     | Teacher  |
| 1                                      | Speech & Language Specialist                     |
| 1                                      | Resource Specialist                              |
| 1                                      | Program Specialist – Special Ed                  |
| 1                                      | Psychologist – Special Ed                        |
| 1                                      | <i>HR Technician</i>                             |
| <b>Miscellaneous Action</b>            |  |
| 1                                      | Accounting Supervisor                            |
| <b>Retirements</b>                     |  |
|  | None   |
| <b>Resignations/Terminations</b>       |  |
|  | None   |
| <b>Supplemental Service Agreements</b> |  |
| 95                                     | Teacher  |
| <b>Separations From Service</b>        |  |
| 1                                      | Senior Human Resources Analyst                   |
| 3                                      | Teacher  |
| 1                                      | <i>Instructional Assistant – Moderate/Severe</i> |
| 1                                      | <i>Behavior Technician</i>                       |
|  |  |



| <b>Limited Term – Projects</b> |   |
|--------------------------------|---|
| 1                              | Accounting Technician                       |
| 1                              | Administrative Assistant                    |
| 1                              | Administrative Secretary II                 |
| 2                              | Bus Driver                                  |
| 1                              | Bus Driver – Specialized                    |
| 9                              | Cafeteria Assistant                         |
| 1                              | Campus Safety & Security Officer            |
| 1                              | Computer Systems Technician – Mello Center  |
| 1                              | Custodian – Linscott Charter                |
| 1                              | Custodian I                                 |
| 3                              | Custodian II                                |
| 1                              | Health Services Assistant                   |
| 9                              | Instructional Assistant – General Education |
| 2                              | Instructional Assistant - Moderate/Severe   |
| 1                              | Instructor/Driver                           |
| 3                              | Lead Custodian I                            |
| 2                              | Lead Custodian II                           |
| 9                              | Office Assistant I                          |
| 3                              | Office Assistant II                         |
| 2                              | Office Assistant III                        |
| 3                              | Parent Education Specialist                 |
| 1                              | Registration Specialist I                   |
| 1                              | Site Computer Support Technician            |
| 3                              | Translator                                  |
| <b>Provisional</b>             |   |
|                                | None  |
| <b>Exempt</b>                  |   |
| 4                              | Childcare                                   |
| 8                              | Enrichment Specialist                       |
| 2                              | Pupil                                       |
| 8                              | Student Helper                              |
| 4                              | Workability                                 |
| 6                              | Yard Duty                                   |

## 2.2 Public Employee Discipline/Dismissal/Release/Leaves

- 2.3 Negotiations Update**
  - a. CSEA
  - b. PVFT
  - c. **Unrepresented Units: Management and Confidential**
  - d. **Substitutes – Communication Workers of America (CWA)**
- 2.4 Claims for Damages**
- 2.5 Existing Litigation**
- 2.6 Pending Litigation**
- 2.7 Anticipated Litigation**
- 2.8 Real Property Negotiations**
- 2.9 4 Expulsions**

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00 P.M.**

President Orozco called the meeting of the Board in public to order at 7:10 PM at 292 Green Valley Road, Watsonville, CA.

**3.1 Pledge of Allegiance**

Student Board Member Nepa led the Board in the Pledge of Allegiance.

**3.2 Welcome by Board President**

Trustees Kim De Serpa, Leslie DeRose, Karen Osmundson, Lupe Rivas, Jeff Ursino, Willie Yahiro, Student Board Member Elias Nepa, and President Orozco were all present. Trustee Yahiro stepped away from the meeting at 7:10 and returned at 7:50 PM.

**3.3 Superintendent Comments**

Dorma Baker noted that on Wednesday April 6 PVUSD’s Education Services department held an event to learn about our families from Oaxaca. The event was very well attended and it received positive feedback from attendees. She noted that Rio del Mar had received the Gold Ribbon School recognition, along with 772 other schools in the state and spoke of the rigorous selection process.

**3.4 Student Trustee: Oath of Office**

President Orozco administered the Oath of Office to student trustee Elias Nepa.

**3.5 Governing Board Comments/Reports Standing Committee Meetings**

Student Board Member Nepa stated that it was honor to express the oath. He met with Mr. Brewer and Superintendent Baker to discuss a variety of things. There has been a lot of progress in the student trustee component.

Trustee Rivas commented that she missed last meeting as she was attending the CABA conference, learning from other districts and listening to great speakers.

Trustee De Serpa, had a meeting about high speed Internet to our low income students; it is an equity issue. The Obama administration has released \$1.5 billion for this purpose. She has been meeting with parents and staff from Mar Vista and would like an update on the projects for that site. She has requested the superintendent’s contract and would like to receive it by the end of the day on Friday.

Trustee Ursino learned that up to 30% of our local college scholarships go unclaimed; he is now working on a project with Hartnell College to get the word out. He encouraged students to always apply for scholarships.

Trustee Osmundson attended the National Agriculture Day luncheon. She also attended a meeting regarding pesticides which had a nice turnout with many teachers present. She went to the presentation about the Indigenous cultures in our community, specifically the Mixetco culture; it was very informative. She attended the MSHS policy committee.

Trustee DeRose noted that the Bond Oversight Committee information will be made available to the community soon. She is very pleased with the work that Elias Nepa is doing in setting the Student Trustee process in place.

### **3.5 Student Recognition**

Staff, administration, family and friends honored the following students of the year and recognized their achievements:

- *Jasmin Padilla-Pimentel – Pajaro Valley High School*
- *Andrew Sanchez – Watsonville High School*

### **4.0 APPROVAL OF THE AGENDA**

Trustee Ursino moved to approve the agenda. Trustee De Serpa seconded the motion. The motion passed 6/0/1 (Yahiro absent).

### **5.0 APPROVAL OF MINUTES**

#### **- Minutes for March 23, 2016**

Trustee Ursino moved to approve the minutes for March 23, 2016. Trustee DeRose seconded the motion. The motion passed 5/0/1/1 (Rivas abstained; Yahiro absent).

### **6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**

Stephanie Lomeli and Krista Naomi Arellano of Watsonville High School and Cassie Smith of Aptos High School gave an update on events, activities and sports at their campus.

### **7.0 VISITOR NON-AGENDA ITEMS**

Bill Beecher, community member, commented on the need to increase wages for some of the classified staff to have less difficulty hiring needed staff. He cautioned about giving a flat raise and proposed giving largest increase to those on the bottom as that is where it is needed the most. Board needs to set budget priorities. Aptos Jr. High gym's funds for Measure L were diverted to use in classrooms; he asked if it was a correct action. He referenced a possible Brown Act violation when the public submits items for discussion but they rarely appear on the agenda.

### **8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA**

Francisco Rodriguez, PVFT president, the wage increase being negotiated will benefit classified staff and teachers. The presentation regarding childhood education for later this evening will give the board an idea of the requirements staff need to meet to be part of the program. He commented on what they are requesting in negotiations, including an additional salary increase for CDD staff. Working conditions should be addressed.

Leticia Oropeza, CSEA president, and Esther Morillo, 1<sup>st</sup> VP, commented on the lack of respect from administration to the unit. The union was asked to help in transition from self-insured to SISC and now is being told that the district will charge staff for benefits. There is no trust with the district and there is no budging when a proposal is presented. April 25<sup>th</sup> is another session and we hope to be treated fairly. They expressed their concerns in regards to lack of staff support at the sites; middle schools still need the office assistants for example. Digital School has had a huge impact in the workload and responsibilities of office staff.

Trustee Yahiro arrived at 7:50 PM.

## **9.0 CONSENT AGENDA**

Public comment:

Bill Beecher, community member, regarding item #9.3, on SARC, he'd like to see this item as an action item to further discuss.

Trustee De Serpa moved to approve the consent agenda, deferring item #9.3. Trustee DeRose seconded the motion. The motion passed unanimously.

### **9.1 Purchase Orders March 17 – April 6, 2016**

### **9.2 Warrants March 17 – April 6, 2016**

### **9.3 Approve School Accountability Report Card (SARC) Report.**

This item was deferred.

### **9.4 Approve Resolution #15-16-24, Emergency Closure and Suspension of Days of Operation at CDD Children's Centers and State Preschools due to Circumstances Beyond the Agency's Control.**

### **9.5 Approve Renaissance High School Portable Roofing Project.**

### **9.6 Approve Notice of Completion for Flooring Finish Replacement at Valencia Elementary School.**

### **9.7 Approve Purchase through California Multiple Award Schedules (CMAS) Contracts.**

### **9.8 Approve Migrant and Seasonal Head Start Third Budget Revision. Grant Year: March 1, 2015 through February 29, 2016.**

### **9.9 Approve Migrant and Seasonal Head Start Policies/Procedures.**

### **9.10 Approve Williams Quarterly Report for January, February and March 2016. Number of Complaints: Two; Number of Resolved Complaints: Two.**

## **10.0 DEFERRED CONSENT ITEMS**

### **9.3 Approve School Accountability Report Card (SARC) Report.**

Dorma Baker noted that this is a report that is required by the state to be presented to the Board but it is not an item to discuss accountability. She added that there are many reports that come to the board throughout the year that do discuss accountability. The data on the report is not current. This is a requirement from the state that we complete information for each site and post on the website by a certain date or there would be penalties. This item is a confirmation for the State that we have posted this information as required.

Susan Perez added that this item is to verify that the reports have posted on the website by February of the current year. Information on testing will become available late August or September and we can then discuss accountability and what programs are working or not.

Board participated with comments and questions and clarified that the Board is simply very interested in accountability.

Trustee DeRose moved to approve this item. Trustee Ursino seconded the motion. The motion passed unanimously.

## **11.0 REPORT AND DISCUSSION ITEMS**

### **11.1 Report and discussion on State Child Development Goals and Quality Report.**

#### ***Report by Kathy Lathrop, Director, Child Development Dept.***

Kathy Lathrop introduced David Brodey and Vicki Boriack of First Five.

David Brodey, Executive Director of First Five, background primary focus is to support healthy development of young children up to the age of 5. The program is primarily funded through a 1998 Tobacco tax and other grants.

Ms. Lathrop noted that the program has always been a part of quality improvement efforts, programs such as Race to the Top and Quality Rating Improvement Systems continue to provide funding with very specific targets in early childhood education. The importance of quality in early childhood programs has been corroborated through research.

Mr. Brodey continued his presentation by stating that it has been a pleasure to work with Ms. Lathrop, she is a thought-leader and it is her voice that he carries to the state and nation's capitols when he discusses the experience of Santa Cruz children in early childhood education. He explained the QRIS program, which is a rating system based on programs meeting specific standards and requirements. It includes training and professional development components to assess and improve the quality of their program. In addition, there is an informational piece for parents to assist in making early learning program choices. He highlighted the main grants that have been brought to the County in support of quality programs. While they are all different grants, they all share the same requirements: a local control consortium; a quality continuum framework; and same quality guidelines.

Ms. Vicki Boriack reported on Race to the Top, noting that there are 68 sites in the Santa Cruz County and 82% of the sites serve PVUSD attendance areas. This represents about 1,100 students.

Patricia Chavira, ECE teacher, spoke to the work that is required for the program. She commented on the importance of having children exposed to learning environment early on. Developmental and health screening tests are also important early programs that have been effective in intervention efforts.

Mr. Brodey commented on funding and how it has remained the same but state and federal regulations continue to be added without adding funding.

The board participated with comments and questions, reiterating their support for the program and acknowledging its importance.

### **11.2 Report and discussion on Best Practices: Next Generation Science Standards (NGSS).**

#### ***Report by Susan Perez, Assistant Superintendent, Curriculum & Instruction***

Susan Perez introduced the subject and the more general changes. She introduced Robb Hoffman and Jill Madden, both science Teachers on Special Assignment.

Mr. Hoffman reported that the NGSS framework provides opportunities for authentic science education: it is engaging, relevant and hands on. Scientific literacy is critical for students as they go into higher education. The shift is from simply teaching science ideas to helping student figure out phenomena and design solutions to problems. How they figure out the world around them.

The board was led through a hands-on activity to learn a bit of science. There are three 3-dimensional learning components in the NGSS: science and engineering practices; cross cutting concepts; and disciplinary core ideas. Each component has the goal to incite exploration and seek solutions.

The Board thanked staff for their presentation.

## 12.0 ACTION ITEMS

### **12.1 Report, discussion and possible action to approve Contract with BoardDocs to Establish an Online System for Creating and Managing Board Agendas and Packets. *Report by Dorma Baker, Superintendent, and Tom Duncan, VP of Sales for BoardDocs***

Dorma Baker began by speaking about the current cost in general to produce board packets, including staff time to create, photocopy, and distribute. The cost is of about \$8,000 per year – very general. In addition, while cost is a component, there are many more benefits to moving forward with digital agendas.

Tom Duncan of BoardDocs joined the meeting via teleconference and began by giving a brief background on Emerald Data Solutions, which has dedicated itself to government documents since 2004. The program is convenient, accessible from any electronic device and very easy to maintain without any hardware installation. There are 2,000 organizations that are part of BoardDocs. Security is important and all data is encrypted to the lowest level. The program offers support by staff who have been in district positions who can understand the general needs. There is a 2-day staff and board training to ensure all those involved are comfortable with the program. They company prides itself in effective customer service. He commented on the programs search benefits, not just within the district’s database but also within the 20,000 organizations using BoardDocs. Mr. Duncan gave a tour of what the public would see when looking at the agendas and accompanying materials. The program also allows for the inclusion of board policies, which can be linked to specific board actions as well. He spoke about the three levels of viewing authority: public, staff and executive. The executive level includes members of Cabinet and the Board who are privy to confidential and classified information. He walked the board on the easiness of the program to navigate through minutes, through voting and through each of the items with a click of a button. The cost of the program includes a 1-time charge of \$1,000 and an ongoing annual cost of \$12,000.

Public comment:

Bill Beecher, community service, it is a good program with potential challenge with BrownAct. The packets will still need to be made available in hardcopy.

Board participated with comments and questions.

Trustee DeRose moved to approve this item. Trustee Rivas seconded the motion. The motion passed unanimously.

### **12.2 Report, discussion and possible action to approve the Following High School Course: Advanced Preparatory (AP) in Human Anatomy Geography. *Report by Susan Perez, Assistant Superintendent, Ed Services 5 min. report; 5 min. discussion***

Susan Perez began by correcting the title of the item: it is AP Human Geography. This course is in human/cultural geography, looks at the human element of geography and the human history in the planet dividing it into context, population and migration, cultural patterns, political matters, urbanization, etc. It is a course that is relevant and of interest for students. Staff recommends moving forward with the recommendation.

Board participated with comments and questions. It was clarified that this course would be available to all high schools.

Trustee Rivas moved to approve this item. Trustee De Serpa seconded the motion. The motion passed unanimously.

**12.3 Report, discussion and possible action to approve Renewal Charter Petition for Ceiba's College Preparatory Academy: July 1, 2016 through June 30, 2021.**

***Report by Tom Brown.***

Tom Brown, Chief Executive Officer, spoke of the purpose of the charter, in general to support students to and through college. Ceiba implemented Measure of Academic Excellence, a roadmap to help students get to college well prepared. The amount of summer learning loss was a disturbing finding and Ceiba changed the calendar to have a more balanced academic year: 45 instructional days/15 off days. After trying this and administering same test, it was evident that students did better after a 3 week break and students saw fractional gains. Ceiba will have its first cohort of 6th graders in their first year of college. Almost through the first year of college, Ceiba noted that students who went to 4 year college/university are doing well; students who attend Cabrillo College seem to be struggling.

Annie Millar, Chief Academic Officer, commented on the schools mission. There is a high percentage of students who will be the first to graduate from college. There is a parent engagement coordinator and parents are encouraged to attend events to have them learn about college. Students do visit at least one college during the year. Putting some lenses in place to determine success; this is the students' pathway: Ceiba - remain at Ceiba - academic success - college - remain in college - graduate from college. We are working into putting alumnae support in place. Ceiba is a data driven organization. Students all in A- G courses unless their IEP indicates otherwise. Ceiba has high reclassification rates. Recently, Ceiba received a 6 year accreditation from WASC. The school works with El Dorado SELPA to provide support for special education students. We commit a lot of time to professional development. It is the intent to maintain a high graduation rate of 95.6%. The new facility is working for our students very well.

The board participated with comments and questions.

At 10:25, Trustee DeRose moved to extend the meeting to 10:45 PM. Trustee De Serpa seconded asking to move it to 11:00 PM. Trustee DeRose amended her motion to end meeting at 11:00 PM. The motion passed 6/0/1 (Ursino away from seat).

Board participated with comments and questions.

Trustee Yahiro moved to approve Ceiba's charter petition renewal. Trustee De Serpa seconded the motion. The motion passed unanimously.

**12.4 Report, discussion and possible action to approve Resolution #15-16-23, Reduction of a Particular Kind of Classified Employee Service.**

***Report by Ian MacGregor, Assistant Superintendent, HR.***

Pam Shanks reported that each year administration looks at staffing needs and looks at changes that ne to be made. The reduction of this service is due to lack of work. The District Office has fully funded 3 parent education specialists and the site has eliminated this positing.

Public comment:

Leticia Oropeza, CSEA president, expressed her concern for eliminating that position at a time when we need the additional support. The person in the position spoke to her and commented on the work that she does. The DO positions, funded through LCAP, serve the entire district, not the specific site and the site will miss out on this support.

Board participated with comments and questions, also expressing their concern for adequate staffing at the site. Administration clarified that the positions at the District Office would support all sites.

Trustee De Serpa moved to approve this item. Trustee DeRose seconded the motion. A roll call vote was taken and the motion passed 4/3 (Rivas, Orozco, Yahiro dissented). Student Board member expressed his opinion on this matter noting that he would dissent as well.

Trustee De Serpa left the meeting at 10:54 PM.

### **13.0 ACTION ON CLOSED SESSION**

#### **2.1 Public Employee Appointment/Employment, Government Code Section 54957**

##### **a. Certificated Employees**

Trustee DeRose moved to approve the certificate employee reports with the following additions: 5 Teachers under Separation; and 1 Teacher under Leaves of Absence. President Orozco seconded the motion. The motion passed 6/0/1 (De Serpa absent).

##### **b. Classified Employees.**

Trustee DeRose moved to approve the classified employee report with the following additions: 1 Office Manager and 1 Director of Maintenance & Operations & Facilities under Promotions; 1 Office Assistant III under New-Hire Probationary; 1 Instructional Assistant Moderate/Severe and 1 Behavior Technician under Separations from Service; and 1 HR Technician under Leaves of Absence. Trustee Ursino seconded the motion. The motion passed 6/0/1 (De Serpa absent).

#### **2.9 4 Expulsions**

##### ***Action on Expulsions:***

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

##### **15-16-039**

Trustee DeRose seconded the motion. The motion passed 6/0/1 (De Serpa absent).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

##### **15-16-040**

Trustee DeRose seconded the motion. The motion passed 6/0/1 (De Serpa absent).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

##### **15-16-041**

Trustee DeRose seconded the motion. The motion passed 6/0/1 (De Serpa absent).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

##### **15-16-042**

Trustee DeRose seconded the motion. The motion passed 6/0/1 (De Serpa absent).



**14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2016**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

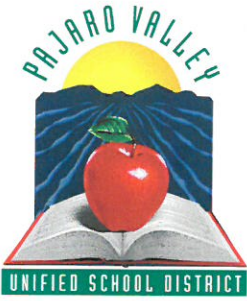
|                  |              | Comment   |
|------------------|--------------|---|
| <b>April</b>     | ▪ 27         |   |
| <b>May</b>       | ▪ 11<br>▪ 25 | ▪ Approve 3 <sup>rd</sup> Interim Report  |
| <b>June</b>      | ▪ 8<br>▪ 22  | ▪ 2016-2017 Budget Adoption   |
| <b>July</b>      | No Meetings  |   |
| <b>August</b>    | ▪ 10<br>▪ 24 |   |
| <b>September</b> | ▪ 14<br>▪ 28 | ▪ Unaudited Actuals   |
| <b>October</b>   | ▪ 12<br>▪ 26 |   |
| <b>November</b>  | ▪ 16         | ▪   |
| <b>December</b>  | ▪ 7          | ▪ Annual Organization Mtg. (Election Year – hold meeting after 1 <sup>st</sup> Friday of the Month)<br>▪ Approve 1 <sup>st</sup> Interim Report |

**15.0 ADJOURNMENT**

There being no further business to discuss, the meeting of the Board adjourned at 10:57 PM.

---

Dorma Baker, Superintendent



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**

**Board Agenda Backup**

Item No: **9.3**

**Date:** April 27, 2016

**Item:** **Accept with Gratitude Donation of \$1,000 from the Borina Foundation to Support the Watsonville Ivy League Project**

**Overview:** This Board acknowledges and recognizes the generosity of community partners. Their commitment to education is evident through their contribution.

**Recommendation:** Acknowledge with gratitude this donation.

**Prepared By:** Ron Sandidge, WILP Coordinator

**Superintendent's Signature:**

*Dorma Baker (AA)*

## Ivy league project



*Watsonville Ivy League Project  
Pajaro Valley Unified School District  
500 Harkins Slough Road  
Watsonville, California 95076-9453  
office phone (831) 728-8102 ext 3598  
[ron\\_sandidge@pvusd.net](mailto:ron_sandidge@pvusd.net)*

April 6, 2016

Donor-Advisors  
Borina Foundation Fund II re. Grant number 2016--0259  
Community Foundation of Santa Cruz County  
7807 Soquel Drive  
Aptos California 95003

The students and staff associated with the Watsonville Ivy League Project humbly thank you for the \$1000 donation to WILP. Your support goes a long way in sustaining the efforts to make this Project worthwhile to students, their families and the community that they represent. In the last ten years the Watsonville Ivy League Project has enabled more than 100 high school students to further their dreams of higher education by providing an opportunity to visit prominent colleges. The experience of "seeing themselves" at a prestigious university serves to motivate the students to even greater achievement in high school and to apply to great schools of higher learning. Past participants have successfully enrolled in and graduated from colleges across the nation, including several of the universities visited on the tour.

The scholars selected each year earn and maintain grade point averages at or above 3.75. They are also involved in many ways in school and community service. Further they participate in a variety of extra-curricular activities including sports, performing and visual arts, and student leadership. They are in clubs like Mock Trial, MESA [Mathematics, Engineering, Science Achievement], Interact [school-based service and sponsored by local Rotary Clubs], Migrant Student Association, FFA [Future Farmers of America], AVID [Advancement Via Individual Determination]

Your donation will make this year's tour a memorable success. This coming autumn will be filled with fascination, learning, and appreciation for the eight universities and colleges to be visited. For this financial assistance we are most grateful.

Wishing you the best,

Ron Sandidge



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



*Board Agenda Backup*

Item No: 9.4

**Date:** April 27, 2016

**Item:** Approve Middle School Visit to Kawakami through the Sister City Program.

**Overview:** As part of the Watsonville-Kawakami Sister City program, our middle school students participate in a visit to Kawakami Junior High School, in Kawakami-mura, in Nagano-ken (prefecture). This is the twentieth trip. The 2016 trip is scheduled for May 10 – 18, from San Jose to Tokyo. Students and chaperones are taken by chartered bus from Tokyo to Kawakami-mura.

The following district schools are participating: E.A. Hall (3 students), Lakeview (4), Pajaro MS (2), Rolling Hills (2), Cesar E. Chavez (2), Aptos Jr. (1), Linscott (1) and Bradley (1). (The Bradley student is a selection from Kokoro no Gakko, a Japanese-American Cultural Summer School.)

Students will be paired and stay with families of students in Kawakami Junior High School.

District chaperones are Lakeview Middle School Principal Dr. Rosa Hernandez and Pajaro Middle School Counselor Jose Morelos.

**Recommendation:** Approve

**Budget Considerations:**

**Funding Source:** Varies by school. sources may include fund raisers, donations, school budgets, parent clubs, partial payment by families, and sister city committee

**Budgeted:** Yes: x                      No:

**Amount:** \$1262 per person

**Prepared By:** Mark Brewer (in consultation with Robb Mayeda)

**Superintendent's Signature:** *Dorma Baker* (AS)

DATE: April 9, 2016

RE:: Sister City Student Exchange, May 10-18, 2016

Dear Pajaro Valley Unified School District Board of Trustees:

Since 1994, Watsonville middle schools have participated in an exchange program with the City of Kawakami-mura and Kawakami Junior High School. Originally, E.A. Hall and Rolling Hills Middle School participated. When Lakeview Middle School opened, it was added to the program. Pajaro Middle School was included in the program approximately 13 years ago. Later, Alianza and Linscott Charter Schools requested participation and were included (fewer student spaces and more fund raising commitments). When Cesar Chavez Middle School opened, it received the same status as the other four, non-charter, middle schools.

Kawakami Junior High School students visit Watsonville in the fall, originally in August, but now in September. Recently, fifteen Kawakami students have participated in "home stays" and school attendance each year. They are hosted by various middle school families and sometimes school staff members.

Pajaro Valley students visit Kawakami each May. Kawakami is located in the mountainous Nagano Prefecture which hosted the 1998 Winter Olympics. Japanese history is part of the California State History and Social Studies Framework for the middle grades. While on this trip, our students learn about Japanese culture, family structure, the school system, and agriculture. Kawakami's commercial base stems from growing lettuce. This common crop was one of the reasons for the sister city formation. Recently, Kawakami has started growing strawberries too.

The PVUSD students are paired (by gender) and are placed in homes in Kawakami. The basic family structure is a mother, father, school-age children (junior high school or younger, since high schoolers go away to school), and grandparents (usually paternal). Most families are involved in farming, and the home is usually on the farm. The homes are fairly close together since five acres is considered a large family farm.

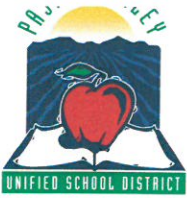
The students attend school during the week, which include academic classes, physical education, and after school club activities (the Kawakami junior high school students spend approximately 9 to 10 hours at school, with a mandatory after school activity until 6 p.m.). Besides the home stay with the Kawakami families in the middle of the week, the students usually spend one night in a resort hotel (golf country club), and a night in a Tokyo hotel.

This program has been very successful. Many of the students who have participated have called the trip "a life changing experience." Siblings and families have been highly motivated to continue participation with hopes that other family and friends may participate in the future.

Sincerely,

*Robb Mayeda*

Kawakami Watsonville Sister City Association



# Board Agenda Backup

Item No: 9.5

**Date:** April 27, 2016

**Item:** Approve six students from Pájaro Valley High for travel to Australia, New Zealand, and Fiji in June 2016.

**Overview:** The Grizzly Gallop Club at Pájaro Valley High School is committed to providing students with extensive opportunities to learn about the language and cultures of different parts of the world as part of our club charter. Since we know that educational travel is a vital part of a complete education as students connect with new cultures, languages and people, we have planned a trip to countries in the South Pacific in order to provide first-hand experiences of classroom lessons, and motivate students to expand their knowledge beyond the classroom.

This will be the fifth group of Pájaro Valley High traveling abroad within the last 8 years. June 9<sup>th</sup> -20<sup>th</sup>, 2016 is the proposed date of travel. The exact travel date will be selected by our travel company "Education First Tours." The trip will follow all regulations and procedures pertaining to out of country travel and I have been working with Risk management team to assure that all appropriate forms and materials are in order.

While on this trip, our students learn about the cultures of these South Pacific countries, traditions, art, and keep daily journals of what they see and learn throughout the day. Students also earn elective credit through "EF Tours" by completing a post-travel project upon their return, which they will present to their peers in English classes. Staff is also working with students to provide them with written work requirements to be submitted upon their return.

The students are highly motivated to participate and we know this trip will be a life changing experience for all of them.

**Rationale:**

The opportunity to expand their scholarship chances from travel such as this is also a factor in taking this trip. World travel can expand not only their experiences ,but fosters a new sense of confidence in young adults.

**Recommendation:**

The PVHS World English Department recommends approval of the trip for this student team.

**Budget Considerations:** N/A

**Funding Source:** N/A (Students will fundraise for this trip)

**Budgeted:** Yes:  No: X

**Amount:** \$0

**Prepared By:** Genevieve F. Goldstein

**Superintendent's Signature:**

*Dorma Baker (AB)*



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



*Board Agenda Backup*

Item No: **9.6**

**Date:** April 27, 2016

**Item Name:** High School Scholarship Committees – 2015-16

**Overview:** Each school year, per Administrative Policy 5314 administration submits a list of names to the Board of Trustees for nomination to each high school Scholarship Committee. The names reflect participation on the part of administration, classified staff, community, parents, students, and teachers. The group of individuals work together to review scholarship applications and determine scholarship(s). Principals nominate participants annually for their individual site and process.

**Recommendation:** Approve Scholarship Committee membership as submitted. Administrative Policy 5314 requires Board approval of the Scholarship Committee for Watsonville High School, Aptos High School, Pajaro Valley High School and Renaissance Continuation School.

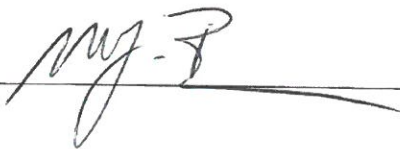
**Budget Considerations:**

**Funding Source:**

**Budgeted:** Yes:  No:

**Amount:** \$

**Prepared By:** Mark Brewer, Assistant Superintendent of Secondary Education

**Superintendent's Signature:** 



# WATSONVILLE HIGH SCHOOL

250 E. Beach Street  
(831) 728-6390

Watsonville, CA. 95076  
Fax (831) 761-6013

TO: Mark Brewer, Assistant Superintendent  
Secondary and Educational Services  
Pajaro Valley Unified School District  
FROM: Elaine Legorreta, Principal  
RE: Watsonville High School Scholarship Committee  
DATE: April 5, 2016

2016 Scholarship Committee.

We are activating our Scholarship Committee. To comply with the Pajaro Valley Unified School District Administrative Procedure 5314, as Scholarship Chairperson, I am requesting that you contact the board and obtain their approval of the following members:

| <u>NAME</u>      | <u>DEPARTMENT</u>       |
|------------------|-------------------------|
| Cheryl Romo      | Chairperson             |
| Gabriela Mora    | Scholarship Coordinator |
| Ruschele Viotti  | Counselor               |
| Debra Finney     | English                 |
| Dan Johnston     | Science                 |
| Vivian Moutafian | Math                    |
| Amanda Sandoval  | Community Member        |
| Erin Larrus      | Agriculture             |

Thank you,





# APTOS HIGH SCHOOL

*"Home of the Mariners"*

100 MARINER WAY, APTOS, CA 95003-9603  
(831) 688-6565, EXT. 458 ■ FAX (831) 688-6430

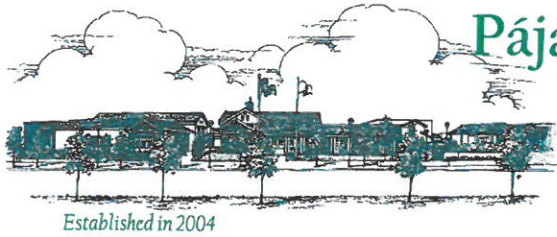


TO: Mark Brewer, Assistant Superintendent  
Secondary and Educational Services  
Pajaro Valley Unified School District

FROM: Peggy Pughe, AHS Assistant Principal of Guidance  
RE: Aptos High School Scholarship Committee 2016  
DATE: April 7, 2016

We are activating our Scholarship Committee. To comply with the Pajaro Valley Unified School District Administrative Procedure 5314, as Scholarship Chairperson, I am requesting that you contact the board and obtain their approval of the following members:

| <u>NAME</u>    | <u>DEPARTMENT/ROLE</u>                   |
|----------------|--|
| Larry Johnson  | Science                                  |
| Robin Marks    | Parent                                   |
| Tim Manor      | Counselor/Parent/Scholarship Chairperson |
| Elva Martin    | Counselor                                |
| Nicole Morasca | Coordinator of Scholarships              |
| Cheryl Nickel  | Classified                               |
| Peggy Pughe    | Administration                           |
| Tom Whitwam    | Social Science                           |
| Roberto Zuniga | World Language                           |



# Pájaro Valley High School

Alison Niizawa, Principal  
500 Harkins Slough Road  
Watsonville, California 95076-9453  
Telephone: (831) 728-8102  
FAX: (831) 728-6944

TO: Mark Brewer, Assistant Superintendent  
Secondary and Educational Services  
Pajaro Valley Unified School District  
FROM: Matt Levy, PVHS Assistant Principal of Guidance  
RE: Pajaro Valley High School Scholarship Committee 2016  
DATE: April 15, 2016

We are activating our Scholarship Committee. To comply with the Pajaro Valley Unified School District Administrative Procedure 5314. As Assistant Principal of the Guidance Department at Pajaro Valley High School, I am requesting that you contact the board and obtain their approval of the following members:

| <u>NAME</u>          | <u>DEPARTMENT</u>                |
|----------------------|----------------------------------|
| Matt Levy            | Assistant Principal of Guidance  |
| Nicole Morasca       | Scholarship Coordinator          |
| Juanita Aguilera     | English Language Specialist      |
| Nguyet Mahn          | R.O.P. Computer Graphics Teacher |
| Nancy Puente         | Guidance Counselor               |
| Laurence Mongiello   | Guidance Counselor               |
| Guillermina Carrillo | Classified                       |
| Maria Rodriguez      | Parent Representative            |

# Renaissance High School

Andrew Singleton, Principal  
11 Spring Valley Road  
La Selva Beach, CA 95076  
(831) 728-6344 Fax (831) 728-6419  
Andrew\_Singleton@pvusd.net



TO: Mark Brewer, Assistant Superintendent  
Secondary and Educational Services  
Pajaro Valley Unified School District

FROM: Nicole Bozzo, Academic Counselor  
RE: Renaissance High School Scholarship Committee 2016  
DATE: Friday, April 15, 2016

Renaissance High School is activating its Scholarship Committee. To comply with the Pajaro Valley Unified School District Administrative Procedure 5314, as Scholarship Chairperson, I am requesting that you contact the board and obtain their approval of the following members:

| <u>Name:</u>     | <u>Department:</u>    |
|------------------|-----------------------|
| Andrew Singleton | Principal             |
| Ana Nolasco      | Office Manager        |
| Chaveli Flores   | Language Arts Teacher |
| Tom House        | Community Member      |
| Bobby Salazar    | Parent                |

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



**Board Agenda Backup**

Item No: 9.7

**Date:** April 27, 2016

**Item: Department of Rehabilitation (DOR)/Transition Partnership Program (TPP) Agreement #29922**

**Overview:** Special Services/TPP - The PVUSD Transition Partnership Program has been awarded a three year contract in the amount of \$690,609.00 from the Department of Rehabilitation. This is a three year contract commencing July 1, 2016 through June 30, 2019.

These continued funds will be used to assist in providing special education students vocational and/or career development and training leading to gainful employment or post-secondary vocational education.

Resolution # 15-16-25

**Recommendation:** Approve Resolution #15-16-25

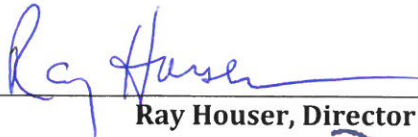
**Budget Considerations:** N/A

**Funding Source:**

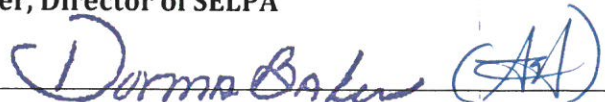
**Budgeted:** Yes:  No:

**Amount:** \$ 230,203 for each fiscal year (16/17, 17/18, and 18/19)

**Prepared By:**

  
Ray Houser, Director of SELPA

**Superintendent's Signature:**

  
Derrin Baker (AA)

STATE OF CALIFORNIA  
**STANDARD AGREEMENT**  
 STD 213 (Rev 06/03)

|                     |
|---------------------|
| AGREEMENT NUMBER    |
| 29922               |
| REGISTRATION NUMBER |
| N/A                 |

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Department of Rehabilitation

CONTRACTOR'S NAME

Pajaro Valley Unified School District

2. The term of this Agreement is: July 1, 2016 through June 30, 2019

3. The maximum amount of this Agreement is: \$690,609.00 Certified Expenditure - \$467,010.00


4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

**CFDA #84.126A State Vocational Rehabilitation Services Program**

|  |                                 |
|--|---------------------------------|
| Exhibit A - Scope of Work  | 1 page                          |
| Exhibit A.1 - Contractor's Program Scope of Work                                     | 6 pages                         |
| Exhibit B - Budget Detail and Payment Provisions                                     | 4 pages                         |
| Exhibit B.1 - Contractor's Program Budget and Narrative                              | 9 pages                         |
| Exhibit C* - General Terms and Conditions  | GTC 610 (Dated 06/09/10) 1 page |
| Exhibit D - Special Terms and Conditions (Attached hereto as part of this agreement) | 7 pages                         |
| Exhibit E - Additional Provisions - Federally Funded Agreements                      | 3 pages                         |
| Exhibit F - Additional Provisions - Cooperative/Case Service Agreements              | 3 pages                         |
| Exhibit G - Additional Provisions - Contractor's Monitoring & Transportation         | 1 page                          |

Items shown with an Asterisk (\*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at [www.ols.dgs.ca.gov/Standard+Language](http://www.ols.dgs.ca.gov/Standard+Language)

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

|   |                          |   |
|---|--------------------------|---|
| <b>CONTRACTOR</b>   |                          | <i>California Department of General Services Use Only</i> |
| CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) |                          |   |
| Pajaro Valley Unified School District   |                          |   |
| BY (Authorized Signature)   | DATE SIGNED(Do not type) |   |
|              |                          |   |
| PRINTED NAME AND TITLE OF PERSON SIGNING  |                          |   |
| Dorma Baker, Superintendent   |                          |   |
| ADDRESS   |                          |   |
| SELPA/SSO – 294 Green Valley Road<br>Watsonville, CA 95076                                      |                          |   |
| <b>STATE OF CALIFORNIA</b>  |                          |   |
| AGENCY NAME   |                          |   |
| Department of Rehabilitation  |                          |   |
| BY (Authorized Signature)   | DATE SIGNED(Do not type) |   |
|              |                          |   |
| PRINTED NAME AND TITLE OF PERSON SIGNING  |                          |   |
| Simone Dumas, Chief, Contracts and Procurement Section  |                          |   |
| ADDRESS   |                          |   |
| 721 Capitol Mall, 6th Floor, Sacramento, CA 95814   |                          |   |

Exempt per:

**EXHIBIT A  
(Standard Agreement - Subvention)**

**1. PURPOSE**

Subvention: VR Third Party Cooperative/Case Service Agreements:

**2. AUTHORITY**

Legislation: Rehabilitation Act of 1973, as amended, Title I, Parts A and B, Sec. 100-111; 29 U.S.C. 720-731.

Regulations: 34 CFR 369.2 (b)

Catalog of Federal Domestic Assistance Number (CFDA) 84.126A

**3. CONTRACT REPRESENTATIVES**

The Contractor shall direct all inquiries during the term of this Agreement to the DOR Contract Administrator listed herein:

|   |  |
|---|--|
| <b>Department of Rehabilitation</b><br>Roberta Tafoya<br>Contract Administrator<br>100 Paseo de San Antonio<br>San Jose, CA 95113<br>(408) 277-1005<br>(408) 277-1270 fax<br><a href="mailto:rtafoya@dor.ca.gov">rtafoya@dor.ca.gov</a> | <b>Pajaro Valley Unified School District</b><br>Allen Houser<br>294 Green Valley Road<br>Watsonville, CA 95076<br>(831) 786-2100, ext. 2821<br>(831) 728-8107, fax<br><a href="mailto:Allen_houser@pvusd.net">Allen_houser@pvusd.net</a> |
|---|--|

**4. DESCRIPTION OF SERVICES/DELIVERABLES**

See attached program description - EXHIBIT A.1

**EXHIBIT A.1  
(Standard Agreement - Subvention)**

**COOPERATIVE CONTRACT**

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
TRANSITION PARTNERSHIP PROGRAM**

**SCOPE OF WORK**

**I. Introduction**

Pajaro Valley Unified School District /Special Services and the San Jose District of the Department of Rehabilitation have agreed to combine resources in order to facilitate the successful employment of people with disabilities. This Cooperative Contract is designed to jointly serve the mutual clients receiving services from the Department of Rehabilitation (DOR) through the San Jose District and the Pajaro Valley Unified School District. Staff and resources are combined to provide vocational rehabilitation services through this Transition Partnership Program (TPP).

The Pajaro Valley TPP will focus on serving the most significantly disabled DOR student/clients in three comprehensive high schools and eight alternative high schools. Watsonville High School, Aptos High School, Pajaro Valley High School, including Watsonville Community School, Dewitt Anderson, Renaissance, Pacific Coast Charter, Diamond Technology Institute, and New School are all the schools we serve. Students referred will be those that will be graduating or exiting high school in the next 2-3 years. DOR student/clients will receive services up to one year after school exit. TPP staff will work closely with the DOR counselor(s) throughout the referral, eligibility, planning process and follow-up processes to ensure coordinated service provision that will lead to successful employment outcomes. TPP staff will provide PETS Vocational Evaluation, Vocational Instruction/Employment Preparation PETS Workplace readiness training and Job Development, Placement and Follow-up/. PETS Workplace readiness training.

For fiscal year 2016-2017, a total of 100 unduplicated DOR student/clients will receive services through this cooperative contract.

As a result of services provided through this contract, it is expected that DOR will:

- Open 50 new cases
- Develop 40 new Individual Plans for Employment (IPE)
- Close 21 cases successfully

For fiscal year 2017-2018, a total of 100 unduplicated DOR student/clients will receive services through this cooperative contract.

As a result of services provided through this contract, it is expected that DOR will:

- Open 50 new cases
- Develop 40 new Individual Plans for Employment (IPE)
- Close 21 cases successfully

For fiscal year 2018-2019, a total of 100 unduplicated DOR student/clients will receive services through this cooperative contract.

As a result of services provided through this contract, it is expected that DOR will:

Open 50 new cases

Develop 40 new Individual Plans for Employment (IPE)

Close 21 cases successfully

## **II. Services to be Provided**

### **Transition Partnership Program (TPP) COOP Pre-Employment TRANSITION SERVICES (PETS)**

The term "TPP COOP Pre-employment Transition Services (PETS)" means a coordinated set of activities for a DOR student/client, designed within an outcome-oriented process that promotes movement from school to post school activities. This will include a variety of services in classroom, community, and work settings provided to students with a disability and focus on the following core services:

- Job exploration counseling
- Work based learning experiences
- Counseling on post-secondary opportunities
- Workplace readiness training
- Instruction in self advocacy.

These services, in addition to others provided on an individual basis are intended to ultimately result in competitive integrated employment.

The coordinated PETS activities shall include DOR, the school, and other appropriate agencies that may provide services to the DOR student/client including Regional Centers, the One Stop system, and Social Security administration. PETS services are based upon the individual DOR student/client needs, taking into account the student's preferences and interests as well as DOR IPE goals and objectives, and shall include instruction, community experiences, the development of employment and other post school adult living objectives, and, when appropriate, acquisition of daily living skills and functional vocational evaluation.

The following vocational rehabilitation services are designed to be provided under the auspices of a DOR third-party cooperative agreement, and individualized to each DOR student/client needs and IPE. These services are not services that are certified by DOR or otherwise CARF accredited.

#### ***Pre-plan activity to include:***

##### **a. PETS Vocational Evaluation (PETS/VE)**

###### **1. DESCRIPTION OF SERVICE**

PETS Vocational Evaluation services provide an individualized, timely, and systematic process by which a DOR student/client seeking employment learns to identify strengths, barriers to employment, as well as viable vocational options and develop employment goals and objectives. PETS VE includes an analysis of the DOR student/client's prior work experience and transferable skills as well as interest in post secondary training or education, need for and type of work-based



learning experiences, need for further job exploration counseling, need for training in workplace readiness, and need for training in self-advocacy skills . Published assessments may include career aptitude, career interest, career skills and interest inventory assessments. Job exploration counseling will be provided in conjunction with the counseling provided by the DOR counselor. Reporting of assessments completed, findings, and recommendations will be provided to the referring DOR Counselor. Services will be provided by Lead Transitional Specialist, TPP Transition Providers and TPP Job Placement Specialist.

## **2. Service Goals/Number to be served**

During fiscal year 2016/2017, it is expected that:

- There shall be 20 DOR student/clients who receive PETS Vocational Evaluation services.

During fiscal year 2017/2018, it is expected that:

- There shall be 20 DOR student/clients who receive PETS Vocational Evaluation services.

During fiscal year 2018/2019, it is expected that:

- There shall be 20 DOR student/clients who receive PETS Vocational Evaluation services.

### ***Pre-plan or Plan activities to include:***

#### **b. Vocational Instruction/Employment Preparation PETS Workplace Readiness Training:**

##### **1. DESCRIPTION OF SERVICES**

Vocational Instruction/Employment Preparation PETS Work Based Readiness Training services consist of vocational rehabilitation instruction with curricular supports which can be provided as a class, in a group, or individually. This secondary school instruction is intended to support both pre-plan and plan activities, goals and objectives and will typically be provided until the student exits the secondary school system. Services will be in concert with the DOR IPE, once it is developed. Services are provided by Transition Providers and TPP Job Placement Specialists.

Activities may include instruction regarding techniques for obtaining and maintaining employment, such as:

- Job exploration counseling
- Instruction in self-advocacy
- Workplace readiness training including :
  - soft skills needed for successful employment
  - Interviewing techniques
  - Resume development
  - Application preparation
  - Appropriate work behaviors
  - Relevant work practices
  - Appropriate grooming and hygiene
  - Assistance in becoming knowledgeable regarding the impact of employment on a DOR student/client's disability and benefits

Reporting on employment preparation activities will be provided to the referring DOR counselor.

## **2. Service Goals/Number to be served**

During fiscal year 2016/2017, it is expected that:

- There shall be 70 DOR student/clients who receive Vocational Instruction/Employment Preparation PETS Work Based Readiness Training services.

During fiscal year 2017/2018, it is expected that:

- There shall be 70 DOR student/clients who receive Vocational Instruction/Employment Preparation PETS Work Based Readiness Training services.

During fiscal year 2018/2019, it is expected that:

- There shall be 70 DOR student/clients who receive Vocational Instruction/Employment Preparation PETS Work Based Readiness Training services.

## **c. Job Development, Placement and Follow-up/PETS Workplace Readiness Training**

### **1. DESCRIPTION OF SERVICES**

Assist job ready DOR student/clients, both in school and out-of-school to obtain employment in the community by identifying specific job openings that are appropriate for each DOR student/client, assisting in placing the DOR student/client in the job, orient the DOR student/client to the job, and identify specific ongoing support and resource needs. Services will be provided by Lead Transition Specialist and TPP Job Placement Specialists. Activities include:

- Contact employers and build networks to develop and/or identify job opportunities
- Work site analysis, as needed
- Job site consultation to identify or modify barriers
- Negotiate job accommodations
- Negotiate customized employment placement
- Maintain an organized system of current job openings
- Assisting DOR student/clients to find jobs which match their Individual Plan for Employment vocational goal
- Providing instruction in self-advocacy
- Assisting a DOR student/client become knowledgeable regarding the conditions of their employment, such as:
  - *Job description*
  - *Name of immediate supervisor*
  - *Responsibilities of the employee*
  - *Wage payment practices*
  - *Benefits*
  - *Conflict resolution procedures*
  - *Health and safety practices*
- A limited amount of contact with the DOR student/client and/or their employer post-placement to ensure job satisfaction.

## **2. Service Goals/Number to be served**

During fiscal year 2016/2017, it is expected that:

- There shall be 30 DOR student/clients who receive Job Development/ PETS Workplace Readiness Training services.
- There shall be 25 DOR student/clients placed in employment consistent with the IPE goal.
- The placements shall result in 21 successful DOR closures.

During fiscal year 2017/2018, it is expected that:

- There shall be 30 DOR student/clients who receive Job Development/ PETS Workplace Readiness Training services.
- There shall be 25 DOR student/clients placed in employment consistent with the IPE goal.

The placements shall result in 21 successful DOR closures

During fiscal year 2018/2019, it is expected that:

- There shall be 30 DOR student/clients who receive Job Development/ PETS Workplace Readiness Training services.
- There shall be 25 DOR student/clients placed in employment consistent with the IPE goal.

The placements shall result in 21 successful DOR closures

## **III. Contract Administrator/Program Coordinator**

### **Department of Rehabilitation**

Roberta Tafoya  
100 Paseo de San Antonio  
San Jose, CA. 95113  
(408) 277-1005- Phone  
(408) 277-1270 – Fax  
[Rtafoya@dor.ca.gov](mailto:Rtafoya@dor.ca.gov)

### **Pajaro Valley USD TPP Contract Administrator:**

Allen Houser  
294 Green Valley Rd  
Watsonville, CA 95076  
(831) 786-2100 x 2821  
Fax (831) 728-8107  
[Allen\\_houser@pvusd.net](mailto:Allen_houser@pvusd.net)

#### **IV. Linkages to Other Community Agencies**

Pajaro Valley Unified School District TPP has regular contact and ongoing working relationships with the following agencies to increase opportunities for DOR student/clients and avoid duplication of services:

- San Andreas Regional Center
- Watsonville One-Stop Center
- Cabrillo Community College
- Hartnell Community College
- Pajaro Valley Chamber of Commerce
- Center for Employment Training (CET)
- Community Options
- WorkAbility I
- Regional Occupational Programs
- California Conservation Corp
- HOPE Services
- Community Connections

#### **V. Service Training**

Twice a year or more frequently as needed, in-service trainings will be conducted to cross-train contract agency and DOR staff in each agency's mission, goals, services, policies, procedures, and professional approaches.

**EXHIBIT B**  
**(Standard Agreement - Subvention)**

**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. INVOICING AND PAYMENT**

**A. Service Budget Payment of Expenditure**

1. This is a cost reimbursement Agreement for subvention services. For services satisfactorily completed, and upon receipt and approval of the invoices, the Department of Rehabilitation (DOR) agrees to reimburse the Contractor for actual expenditures incurred subject to the approved Scope of Work, Service Budget, Budget Narrative, and applicable regulations as attached or referenced hereto and made a part of this Agreement.
2. All expenses shall be reviewed and approved by the DOR Contract Administrator before payment can be made to the Contractor.
3. The Service Budget must set forth in detail the reimbursable items, unit rates and extended total amounts for each line item. The Contractor's Service Budget shall include items directly related to this Agreement to include a Budget Narrative that fully explains why and how the costs are necessary to the Agreement.

**B. Submission of Invoice(s)**

1. Monthly invoices must be completed using the DR 801B Service Invoice form (DR801B) and shall provide an actual line-item detail of expenditure(s) that supports the approved Service Budget and Budget Narrative. The DR801B shall include the Agreement Number, Registration Number, and be submitted in duplicate not more frequently than monthly in arrears to the DOR Contract Administrator or designee (listed in Exhibit A).
2. An original DR801B must be submitted and signed by authorized personnel as listed on the Signature Authorization (DR 325) form.
3. Supporting documentation must be available upon request at any time by DOR staff, or other State and Federal representatives.
4. Federal and State funds are time limited, therefore, invoices (service and certified match) must be submitted as soon as possible, but no later than 60 days after the service month. Final submission of all fiscal year-end invoices is due no later than November 1<sup>st</sup>, to allow for payment and draw down prior to the close out of Federal/State funds.
5. If budgetary funds revert due to failure to submit timely invoices or failure to submit a properly prepared invoice, related Federal and State funds will no longer be available for use which will require the contractor to submit a claim through the Victims

Compensation and Government Claims Board, where approval to pay is not guaranteed.

6. The DOR is committed to issue payments as quickly as possible following the receipt of an accurate and complete invoice of allowable costs as approved by the DOR Contract Administrator.

### C. Appropriate Expenditures

Budgets must not contain line items that are or will be reimbursed/paid by another source of funding during the period covered by this Agreement. Unexpended funds for a fiscal year shall not be carried over to another fiscal year. Agreement expenditures reimbursed by DOR must be reported as federal funds in the contractor's accounting records and on the Schedule of Federal Awards under the CFDA # listed for this Agreement and prepared for the Title 2 Code of Federal Regulations, Part 200 (2 CFR 200) Single Audit.

### D. Invoice Claim Adjustments

1. Surplus funds from a given line item, within a fiscal year budget may be used to defray allowable costs under the approved budget line items contained **within the same fiscal year**. A claim adjustment is required on the Service Invoice (DOR 801B) with an attached brief narrative explaining each line item impacted and may not exceed up to a cumulative amount of ten percent (10%) of the total annual contract Service Budget for all budget years as long, as there is neither an increase nor decrease of the total annual contract Service Budget. A formal amendment is required if it does not meet the above criteria.
2. Staff line item salary ranges and percentage of time are projected estimates and are subject to change based on actual salary and chargeable time costs. Claim adjustments are allowable as long as the annualized total line item costs do not exceed what is allowed in Item 1 above.

### E. Budget Contract Amendments

A contract amendment between both parties is required for any budget changes not covered in Section D above. This includes any major category or detailed line item description changes to the approved Service Budget and Budget Narrative as outlined below:

- Adding and deleting a major category budget or detailed line item.
- Line item adjustments that exceed a cumulative amount of 10%.
- Decrease/increase to the total annual budget award or the total Agreement award for all budget years.
- Any word for word changes to the written budget narrative or budget cost detail.  
(Note: ALL changes must be made in **bold**.)

## **F. Travel Reimbursements**

If travel is reimbursable, the Contractor agrees that all travel expenses and per diem rates paid to its employees under this Agreement shall be reimbursed at actual costs not to exceed the California Department of Human Resources (CalHR) designated rates for excluded employees. Go to CalHR website at <http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>. No travel outside the State of California except for bordering California states shall be reimbursed without prior documented written authorization from DOR.

Upon request from the DOR, Contractor will provide sufficient documentation to support travel expenditures such as travel claims, mileage logs, and receipts for lodging, transportation, and meal costs.

## **2. BUDGET CONTINGENCY CLAUSE**

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an Agreement amendment to Contractor to reflect the reduced amount.

## **3. BUDGET CONTINGENCY CLAUSE FOR FEDERALLY FUNDED AGREEMENTS**

- A. It is mutually understood between the parties that this Agreement may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.
- B. This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the current year and/or any subsequent year for the purpose of this program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by Congress or to any statute enacted by Congress that may affect the provisions, terms, or funding of this Agreement in any manner.
- C. The parties mutually agree that if Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.

## **4. PROMPT PAYMENT CLAUSE**

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with section 927.

## **5. PRINCIPLES AND STANDARDS FOR DETERMINING ALLOWABLE COSTS, INCLUDING REQUIREMENTS FOR DOCUMENTING PERSONNEL ACTIVITY CHARGEABLE TO THE AGREEMENT**

Agreements awarded by the Department shall be subject to actual costs for services rendered under this Agreement. Allowable costs under this Agreement must meet the following general criteria:

- Be generally recognized and necessary for the operation of the Contractor's organization.
- Be reasonable for the performance of the Agreement, including acceptable sound business practices.
- Be subject to the terms and conditions of the Agreement and approved DOR budgeted line items.
- Not be used for general expenses required to carry out other responsibilities of the Contractor.
- Be properly documented and supported.

Documenting and supporting the distribution of all costs, including the allocation of time chargeable to the Agreement, is required. The Contractor agrees to comply with the 2 CFR 200 cost principles regarding documentation for the support of personnel activity chargeable to the Agreement.

## **6. ACCOUNTING SYSTEM REQUIREMENTS**

- A. Contractor must maintain an appropriate fund accounting system that accurately accumulates and segregates reasonable, allocable, and allowable costs in compliance with state and federal regulations, and generally accepted accounting principles. The Contractor's financial management system shall provide:
- Accurate, current, and complete disclosure of the financial results of each federally sponsored project.
  - Records that identify adequately the source and application of funds for federally sponsored activities.
  - Written procedures for determining the reasonableness, allocable, and allowable costs in accordance with the provisions of the applicable federal cost principles and the terms and conditions of the Agreement.
  - Accurate fund accounting records that track the revenues received from funders/sources and the expenditures paid to vendors for goods and services, and that are supported by adequate source documentation.
- B. Contractor shall submit to State such reports, accounts, and records as deemed necessary by the State to discharge its obligation under State and Federal laws and regulations.



**Pajaro Valley Unified School District Transition Partnership Program**

**Program Budget and Match Summary**  
**July 1, 2016 - June 30, 2019**

|   | July 1,<br>2016 to<br>June 30,<br>2017<br><br><u>TOTALS</u> | July 1,<br>2017 to<br>June 30,<br>2018<br><br><u>TOTALS</u> | July 1,<br>2018 to<br>June 30,<br>2019<br><br><u>TOTALS</u> |
|---|---|---|---|
| DOR PROGRAM COSTS<br>(From DOR Program Budget)              | \$225,566   | \$225,566   | \$225,566   |
| TOTAL PAYMENT BY DOR TO CONTRACTOR<br>(From Service Budget) | \$230,203   | \$230,203   | \$230,203   |
| <b>TOTAL FEDERAL COSTS</b>                                  | <b>\$455,769</b>  | <b>\$455,769</b>  | <b>\$455,769</b>  |
| Certified Match (If applicable)                             | \$155,670<br>25.46%   | \$155,670<br>25.46%   | \$155,670<br>25.46%   |
| Total Federal Share   | \$455,769<br>74.54%   | \$455,769<br>74.54%   | \$455,769<br>74.54%   |
| Cash Match (If applicable)                                  | 0%  | 0%  | 0%  |
| Total Federal Share   | \$0<br>0%   | \$0<br>0%   | \$0<br>0%   |
| <b>TOTAL STATE MATCH</b>                                    | <b>\$155,670</b>  | <b>\$155,670</b>  | <b>\$155,670</b>  |

Cooperative agency certified match expenditure and cash match expenditure must be from non-federal funds and cannot be used to draw down other federal funds. The cash match expenditure must equal at least 21.3% of the designated share and the certified match expenditure must equal at least 25% of the designated share.

# Pajaro Valley Unified School District Transition Partnership Program

## DOR Program Budget July 1, 2016 - June 30, 2019

| <u>ITEM</u>                                     | <u>FTE<br/>EXPENDITURE</u> | <u>July 1, 2016<br/>to June 30,<br/>2017<br/>TOTAL</u> | <u>July 1, 2017<br/>to June 30,<br/>2018<br/>TOTAL</u> | <u>July 1, 2018<br/>to June 30,<br/>2019<br/>TOTAL</u> |
|---|----------------------------|--|--|--|
| Rehabilitation Team Unit<br>1 FTE = \$110,377   | Units                      | 1.50   | 1.50   | 1.50   |
|   |                            | \$165,566  | \$165,566  | \$165,566  |
| Case Services<br>(Individual Consumer Expenses) |                            | 60,000   | 60,000   | 60,000   |
|   | <b>SUBTOTAL</b>            | <b>\$225,566</b>                                       | <b>\$225,566</b>                                       | <b>\$225,566</b>                                       |
| Case Service Contract(s):                       |                            |  |  |  |
| _____   |                            | \$0  | \$0  | \$0  |
| _____   |                            | \$0  | \$0  | \$0  |
| _____   |                            | \$0  | \$0  | \$0  |
| _____   |                            | \$0  | \$0  | \$0  |
| _____   |                            | \$0  | \$0  | \$0  |
| <b>TOTAL DOR PROGRAM COST</b>                   |                            | <b>\$225,566</b>                                       | <b>\$225,566</b>                                       | <b>\$225,566</b>                                       |

STATE OF CALIFORNIA  
 TPP PETS SERVICE BUDGET

DEPARTMENT OF REHABILITATION

Original

Amendment

| Contractor Name and Address           |   | Contract Number                  |            |                 | Federal ID Number                |            |                 | Page 1 of 1                      |            |                 |
|---------------------------------------|---|----------------------------------|------------|-----------------|----------------------------------|------------|-----------------|----------------------------------|------------|-----------------|
| Pajaro Valley Unified School District |   | 29922                            |            |                 | 77-0375541                       |            |                 |                                  |            |                 |
| SELPA/SSO - 294 Green Valley Road     |   | Budget Period                    |            |                 | Budget Period                    |            |                 | Budget Period                    |            |                 |
| Watsonville, CA 95076                 |   | July 1, 2016 - June 30, 2017     |            |                 | July 1, 2017 - June 30, 2018     |            |                 | July 1, 2018 - June 30, 2019     |            |                 |
|                                       |   | Effective Date (Amendments Only) |            |                 | Effective Date (Amendments Only) |            |                 | Effective Date (Amendments Only) |            |                 |
| Line No.                              | PERSONNEL-Position Title & Time Base                              | Annual Salary Per FTE            | Annual FTE | Amount Budgeted | Annual Salary Per FTE            | Annual FTE | Amount Budgeted | Annual Salary Per FTE            | Annual FTE | Amount Budgeted |
| <b>Administrative Personnel</b>       |   |                                  |            |                 |                                  |            |                 |                                  |            |                 |
| 1                                     | Lead Transition Specialist, 1 FTE = 32 hrs/week, 12 months.       | \$80,500.00                      | 0.150      | \$12,075.00     | \$80,500.00                      | 0.150      | \$12,075.00     | \$80,500.00                      | 0.150      | \$12,075.00     |
| 2                                     | TPP Job Placement Specialist, 1 FTE = 37 hrs/week, 210 days/year. | \$76,700.00                      | 0.025      | \$1,917.50      | \$76,700.00                      | 0.025      | \$1,917.50      | \$76,700.00                      | 0.025      | \$1,917.50      |
| 3                                     | TPP Job Placement Specialist, 1 FTE = 37 hrs/week, 210 days/year. | \$70,900.00                      | 0.025      | \$1,772.50      | \$70,900.00                      | 0.025      | \$1,772.50      | \$70,900.00                      | 0.025      | \$1,772.50      |
| 4                                     |   |                                  |            |                 |                                  |            |                 |                                  |            |                 |
| 5                                     | <b>Admin Subtotal</b>   |                                  |            | \$15,765.00     |                                  |            | \$15,765.00     |                                  |            | \$15,765.00     |
| <b>PETS direct service Personnel</b>  |   |                                  |            |                 |                                  |            |                 |                                  |            |                 |
| 7                                     | Lead Transition Specialist, 1 FTE = 32 hrs/week, 12 months.       | \$80,500.00                      | 0.800      | \$64,400.00     | \$80,500.00                      | 0.800      | \$64,400.00     | \$80,500.00                      | 0.800      | \$64,400.00     |
| 8                                     | TPP Job Placement Specialist, 1 FTE = 37 hrs/week, 210 days/year. | \$76,700.00                      | 0.925      | \$70,947.50     | \$76,700.00                      | 0.925      | \$70,947.50     | \$76,700.00                      | 0.925      | \$70,947.50     |
| 9                                     | TPP Job Placement Specialist, 1 FTE = 37 hrs/week, 210 days/year. | \$70,900.00                      | 0.925      | \$65,582.50     | \$70,900.00                      | 0.925      | \$65,582.50     | \$70,900.00                      | 0.925      | \$65,582.50     |
| 10                                    |   |                                  |            |                 |                                  |            |                 |                                  |            |                 |
| 11                                    |   |                                  |            |                 |                                  |            |                 |                                  |            |                 |
| 12                                    |   |                                  |            |                 |                                  |            |                 |                                  |            |                 |
| 13                                    | <b>PETS Subtotal</b>  |                                  |            | \$200,930.00    |                                  |            | \$200,930.00    |                                  |            | \$200,930.00    |
| 14                                    | <b>Personnel Subtotal</b>   |                                  |            | \$216,695.00    |                                  |            | \$216,695.00    |                                  |            | \$216,695.00    |
| <b>OPERATING EXPENSES</b>             |   |                                  |            |                 |                                  |            |                 |                                  |            |                 |
| 16                                    | Travel  |                                  |            | \$900.00        |                                  |            | \$1,254.00      |                                  |            | \$1,254.00      |
| 17                                    | Mileage   |                                  |            | \$1,500.00      |                                  |            | \$1,500.00      |                                  |            | \$1,500.00      |
| 18                                    | Training  |                                  |            | \$600.00        |                                  |            | \$600.00        |                                  |            | \$600.00        |
| 19                                    | Instructional Supplies  |                                  |            | \$451.00        |                                  |            | \$750.00        |                                  |            | \$750.00        |
| 20                                    | Office Supplies   |                                  |            | \$578.00        |                                  |            | \$635.00        |                                  |            | \$635.00        |
| 21                                    | Theft Sensitive Items   |                                  |            | \$710.00        |                                  |            |                 |                                  |            |                 |
| 22                                    | <b>Operating Subtotal</b>   |                                  |            | \$4,739.00      |                                  |            | \$4,739.00      |                                  |            | \$4,739.00      |
| 23                                    | <b>Personnel and Operating Subtotal</b>                           |                                  |            | \$221,434.00    |                                  |            | \$221,434.00    |                                  |            | \$221,434.00    |
| 24                                    | <b>Indirect Rate Percentage</b>                                   |                                  |            | 3.96%           |                                  |            | 3.96%           |                                  |            | 3.96%           |
| 25                                    | <b>Indirect Cost</b>  |                                  |            | \$8,768.79      |                                  |            | \$8,768.79      |                                  |            | \$8,768.79      |
| 26                                    | <b>TOTAL (rounded to nearest dollar)</b>                          |                                  |            | \$230,203       |                                  |            | \$230,203       |                                  |            | \$230,203       |

**PAJARO VALLEY USD TPP**  
**SERVICE BUDGET NARRATIVE**

**PERSONNEL**

**Benefit Statement**

All personnel staff receives Retirement (CalPERS), FICA, Medicare, Unemployment Insurance, Worker's Comp, OPEB, Pre-Funded Benefits, Health Insurance, Dental Insurance, Vision Insurance, Life insurance, and Dependent Coverage. Benefit costs range 20% - 50% of total salary costs listed on Certified Expenditure and Service Budgets.

**Lead Transition Specialist:**

**Administrative Duties (Line #1)**

- Meet on a regular basis with DOR Counselors and TPP staff.
- Write and maintain TPP contract.
- Attend monthly and quarterly TPP meetings.
- Provide administration of TPP

**PETS Direct Services (Line #7):**

The Lead Transition Specialist will provide Employment Services within the description of the contract services.

The following activities are exclusive to DOR student/clients:

- Assess DOR student/clients interests, aptitudes, and values.
- Act as liaison between the DOR student/client, their family, school personnel, and DOR.
- Works closely with the training facility/employer where the DOR student/client participates.
- Attend meetings with DOR Counselors and DOR student/client.
- Assist in case management of DOR student/client.
- Participate in community employer networks.
- Provide PETS Vocational Evaluation
- Provide individualized Job Development, Placement and Follow-up/. PETS Workplace readiness training
- Coordinate post placement services (with the DOR Counselor/s Employers, job coaches, and other supports) to assure job retention and successful closures.

**Traditional Education Agency Duties:**

- Attend IEP meetings
- Assist in requesting, gathering and submitting paperwork such as IEP/ITP
- Requesting and submitting information regarding a students eligibility and severity of disability

**TPP Job Placement Specialist  
Administrative Duties (Lines 2 & 3)**

- Attend monthly and quarterly TPP meetings.
- Provide administrative support as needed for TPP program.

**PETS Direct Services (Lines 8 & 9):**

The Job Placement Specialist will provide Employment Services within the description of services in contract. The following activities are exclusive to DOR student/clients:

- Provide individualized Job Development, Placement and Follow-up/. PETS Workplace readiness training
- Attend the DOR student/client's IEP meetings advising of DOR services and post high school transition services (only the time that the IPE/TPP is addressed will be reported as contract time).
- Coordinate post placement services (with the DOR Counselor/s Employers, job coaches, and other supports) to assure job retention and successful closures.
- Act as liaison between the DOR student/client and their family, school personnel.
- Assist with the case management and tracking of TPP DOR student/clients.
- Participate in community employer networks.
- Provide PETS Vocational Evaluation

**Traditional Education Agency Duties:**

- Attend IEP meetings
- Assist in gathering paperwork for students who are not DOR clients yet
- Attend school meetings

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**OPERATING EXPENSES**

**Travel** – Per Diem and travel costs for PVUSD TPP staff to travel to contract related trainings such as to transition and job development and reimbursed at actual costs not to exceed the CalHR designated rates.

**Mileage** – Reimbursement for mileage expenses when PVUSD TPP staff use own private vehicles in the provision of this TPP contract such as reimbursements to school sites, DOR meetings, meetings with DOR student/clients, job development and job retention/follow-up. Mileage to be reimbursed at CalHR designated rates.

**Training** – Contract staff may be attending trainings that would further the TPP staff knowledge about TPP updates and new procedures. This could also include any type of training that could be beneficial to the knowledge of our TPP staff in order to better serve the DOR student/client. Training must be pre-approved by the DOR Contract Administrator in writing.

**Instructional Supplies** – Instructional supplies such as manuals, Interest Surveys, job readiness tutorial supplies and vocational curriculum supplies will be used to provide TPP contract services to DOR student/clients.

**Office Supplies** – Consumable office supplies will be purchased for this TPP contract such as pens, pencils, paper.

**Theft Sensitive Items** – Technology device (iPad) to be used by TPP staff to maintain contact with DOR student/clients, DOR staff, other TPP staff. Device will also be used directly with DOR student/clients for job readiness and placement activities.

Fiscal Year 2016/2017:  
iPad \$710

### **INDIRECT COST**

**Indirect/Administrative Overhead** - Indirect rate is calculated and approved annually by the California Department of Education.

**COOPERATIVE AGENCY-CERTIFIED EXPENDITURE BUDGET**

July 1, 2016 - June 30, 2019

| Contractor Name and Address  |                               | Cooperative agency agrees it will make the following expenditures during the fiscal year, in conformity with the following narrative section titled "Cooperative Agency-Certified Expenditure Budget Narrative". These are not legally mandated services and are not services that the Cooperative agency otherwise provides. **NOTE** No portion of the below expenditures shall come from Federal Funds or WorkAbility I Funds. |                            |                               |               |                            |                               |               |                            |
|--|-------------------------------|---|----------------------------|-------------------------------|---------------|----------------------------|-------------------------------|---------------|----------------------------|
| Pajaro Valley Unified School District Transition Partnership Program<br>294 Green Valley Rd.<br>Watsonville, Ca. 95076 |                               |   |                            |                               |               |                            |                               |               |                            |
| Item Expenditure   | July 1, 2016 to June 30, 2017 |   |                            | July 1, 2017 to June 30, 2018 |               |                            | July 1, 2018 to June 30, 2019 |               |                            |
| PERSONNEL -<br>Position Title & Time Base  | Annual Salary<br>Per FTE      | Annual<br>FTE   | Annual Amount<br>Certified | Annual Salary<br>Per FTE      | Annual<br>FTE | Annual Amount<br>Certified | Annual<br>Salary Per<br>FTE   | Annual<br>FTE | Annual Amount<br>Certified |
| TPP Lead Transition Director, 1.0 FTE =<br>40hrs/week, 222 days/year   | \$167,065.00                  | 0.05  | \$8,353.25                 | \$167,065.00                  | 0.05          | \$8,353.25                 | \$167,065.00                  | 0.05          | \$8,353.25                 |
| TPP Transition Manager, 1.0 FTE =<br>40hrs/week, 222 days/year   | \$143,308.00                  | 0.10  | \$14,330.80                | \$143,308.00                  | 0.10          | \$14,330.80                | \$143,308.00                  | 0.10          | \$14,330.80                |
| TPP Transition Providers, 1.0 FTE =<br>37.5hrs/week, 184 days/year   | \$992,596.00                  | 0.06  | \$59,555.76                | \$992,596.00                  | 0.06          | \$59,555.76                | \$992,596.00                  | 0.06          | \$59,555.76                |
| TPP Job Placement Specialist, 1.0 FTE =<br>40hrs/week, 181 days/year   | \$75,000.00                   | 0.90  | \$67,500.00                | \$75,000.00                   | 0.90          | \$67,500.00                | \$75,000.00                   | 0.90          | \$67,500.00                |
|  |                               |   |                            |                               |               |                            |                               |               |                            |
|  |                               |   |                            |                               |               |                            |                               |               |                            |
|  |                               |   |                            |                               |               |                            |                               |               |                            |
|  |                               |   |                            |                               |               |                            |                               |               |                            |
| <b>Personnel Subtotal</b>  |                               |   | \$149,739.81               |                               |               | \$149,739.81               |                               |               | \$149,739.81               |
| <b>OPERATING EXPENSES</b>  |                               |   |                            |                               |               |                            |                               |               |                            |
|  |                               |   |                            |                               |               |                            |                               |               |                            |
| <b>Operating Subtotal</b>  |                               |   |                            |                               |               |                            |                               |               |                            |
| <b>Personnel and Operating Subtotal</b>  |                               |   | \$149,739.81               |                               |               | \$149,739.81               |                               |               | \$149,739.81               |
| <b>Indirect Cost Percentage</b>  |                               |   | 3.96%                      |                               |               | 3.96%                      |                               |               | 3.96%                      |
| <b>Indirect Cost Total</b>   |                               |   | \$5,929.70                 |                               |               | \$5,929.70                 |                               |               | \$5,929.70                 |
| <b>TOTAL EXPENDITURES "CERTIFIED"</b>  |                               |   | \$155,670                  |                               |               | \$155,670                  |                               |               | \$155,670                  |

**PAJARO VALLEY USD TPP  
CERTIFIED EXPENDITURE BUDGET NARRATIVE**

**Benefit Statement:**

All personnel staff receives Retirement (STRS/PERS), FICA, Medicare, Unemployment Insurance, Worker's Comp, OPEB, Pre-Funded Benefits, Health Insurance, Dental Insurance, Vision Insurance, Life insurance, and Dependent Coverage.

All active employees, in paid status, in a monthly-salaried position of half-time or more is eligible for medical, dental, vision, and life insurance coverage. Benefits have been included in the salaries listed on the attached Certified Expenditure Budget and Service Budget. All staff include health insurance (medical, dental, vision), sick leave or annual year-round leave, and vacation. Percentage of benefits range from 20% to 50%.

**Cooperative Program Duties**

**TPP Lead Transition Director**

- Supervise the coordinating of TPP
- Supervise the management of the preparation of TPP reports as required
- Administrates DOR client/ student meetings as needed
- Meet on a regular basis with the administration of the TPP staff
- Attend TPP meetings as required such as quarterly meetings.

**Traditional Education Agency Duties**

**SELPA/SSO Director**

- Supervise the management of the vocational activities
- Supervise the education program for PVUSD Special Education students
- Supervise the management of the Workability I program for PVUSD
- Provides assistance to Special Ed. Teachers
- Provides Administrative services within the SELPA and PVUSD Special Services Office
- Supervise the coordination of staff trainings

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**Cooperative Program Duties**

**TPP Transition Manager**

- Assist in coordinating TPP transition providers at the high school sites
- Assist in the preparation of TPP reports as required
- Administrates DOR student/client meetings
- Meet on a regular basis with the instructional staff of DOR student/clients
- Attend DOR meetings such as quarterly meetings.

**Traditional Education Agency Duties**

**Assistant Director**

- Manages, plans, and evaluates the instructional staff activities



- Manage education program for PVUSD students in Special Education
- Administrate IEP/ITP meetings
- Provides assistance to Special Ed. teachers
- Provides Administration services to staff within PVUSD & SELPA
- Provide and coordinate staff trainings

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### **Cooperative Program Duties**

#### **TPP Transition Providers**

- Coordinates with DOR Counselors/TPP staff to identify DOR student/client needs and services such as PET Vocational Evaluation
- Provide unique and exclusive vocational and pre-employment services to DOR student/clients such as employment preparation.
- Attend quarterly DOR meetings as needed
- 

#### **Traditional Education Agency Duties**

##### **Special Education Teacher**

- Case manager for Special Education Students
- Provides academic assessment, development and implementation of annual IEP goals and objectives
- Provides academic and pre-employment skills development

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### **Cooperative Program Duties**

#### **TPP Job Placement Specialist**

- Coordinates with TPP Transition Provider, DOR Counselors/TPP staff to identify and deliver DOR student/client PETS job development, placement and follow-up services
- Provides PETS vocational evaluation assessment, at the school site and act as a liaison between DOR student/client and their family and school personnel
- Provides pre-employment skills development such as employment preparation.
- Provide support to TPP Transition Providers to deliver unique and exclusive services to DOR student/clients
- Attend DOR meetings such as quarterly meetings.

#### **Traditional Education Agency Duties**

- Participate in community employer networks
  - Provide administrative support
- 

### **INDIRECT**

Indirect/Administrative overhead rate is determined as per the California Department of Education.

## **EXHIBIT C**

### **GENERAL TERMS AND CONDITIONS (GTC 610)**

**PLEASE NOTE:** The General Terms and Conditions will be included in the Agreement by reference, you can view them at the Department of General Services, Office of Legal Services website at <http://www.ols.dgs.ca.gov/Standard+Language/default.htm>. Click on the Standard Contract Language section to expand, then click on GTC 610.

**EXHIBIT D**  
**(Standard Agreement - Subvention)**

**SPECIAL TERMS AND CONDITIONS**

**1. NOTIFICATION & COMPLIANCE**

All notices required by either party shall be in writing and sent by email, mail, or personally delivered to the appropriate address. Mailing addresses may be changed by written notice.

Contractor agrees to comply with all laws, regulations, ordinances, and policies of any governmental unit having jurisdiction over the rehabilitation program with regards to construction, medicine, health, safety, wages, hours, working conditions, workers' compensation, licensing and all other activities requiring compliance. Contractor shall accept financial responsibilities in the event of non-compliance.

**2. DISPUTES**

If Contractor believes that there is a dispute or grievance between Contractor and the State arising out of or relating to this Agreement, Contractor shall first discuss and attempt to resolve the issue informally with the DOR Contract Administrator. If the issue cannot be resolved at this level, Contractor shall follow the following procedures:

- A. If the issue cannot be resolved informally with the DOR Contract Administrator, Contractor shall submit, in writing, a grievance report together with any evidence to the DOR Contract Administrator's Supervisor. The grievance report must state the issues in the dispute, the legal authority, or other basis for the Contractor's position and the remedy sought. Within ten (10) working days of receipt of the written grievance report from the Contractor the DOR Supervisor shall make a determination on the problem and shall respond in writing to the Contractor indicating the decision and reasons therefore. Should the Contractor disagree with the Supervisor's decision, Contractor may appeal to the next level following the procedure in "Disputes", paragraph B listed below.
- B. Contractor's letter of appeal must be submitted within ten (10) working days of the receipt of the Contract Administrator's Supervisor's written decision. Contractor must submit a letter of appeal to the Department's Contract Officer explaining the disagreement with the Contract Administrator's supervisor's decision. The letter must include, as an attachment, copies of the Contractor's original grievance report, evidence originally submitted, and response from Supervisor. The Contracting Officer shall, within twenty (20) working days of receipt of Contractor's letter of appeal, review the issues raised and shall render a written decision to the Contractor. The decision of the Director or designee shall be final.

**3. RIGHT TO TERMINATE**

- A. Either party reserves the right to terminate this Agreement subject to 30 days written notice.
- B. However, the Agreement can be immediately terminated for cause. The term "for cause" shall mean that the Contractor fails to meet the terms, conditions, and/or responsibilities of

the Agreement. In this instance, the Agreement termination shall be effective as of the date indicated on the State's notification to the Contractor.

#### 4. TRAINING SEMINARS, WORKSHOPS OR CONFERENCES

If said Contractor provides training seminars, workshops, or conferences, Contractor must obtain prior DOR approval for the location, costs, dates, agenda, instructors, instructional materials, and attendees at any reimbursable training seminar, workshop, or conference pursuant to this Agreement and of any reimbursable publicity or educational materials to be made available for distribution. The Contractor shall acknowledge the support of the State whenever publicizing the work under this Agreement in any media. The provision does not apply to necessary staff meetings or training sessions held for the staff of the Contractor to conduct routine business matters.

#### 5. INSURANCE REQUIREMENTS

- A. **Commercial General Liability** – Contractor shall maintain general liability on an occurrence form with limits not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with a \$2,000,000 annual policy aggregate. The policy shall include coverage for liabilities arising out of premises, operations, independent contractors, products, completed operations, personal & advertising injury, and liability assumed under an insured Agreement. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to the Contractor's limit of liability. The policy endorsement must include:

(Agency/Department Name), The State of California, its officers, agents, employees and servants as additional insured, but only with respect to work performed under the Agreement.

**Endorsements must be physically attached to all requested certificates of insurance and not substituted by referring to such coverage on the certificate of insurance. The endorsement must be acceptable to the DGS Office of Risk and Insurance Management.**

- B. **Automobile Liability (If Applicable)** – For DOR consumers being provided transportation under said Agreement, the Contractor shall maintain motor vehicle liability with limits not less than \$1,000,000 combined single limit per accident. Such insurance shall cover liability arising out of a motor vehicle including owned, hired and non-owned motor vehicles to include the following additional insurance coverage below:
- **For public schools and for-profit organizations:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the Agreement. For **seating capacity up to 7 people** (includes driver), the Contractor's certificate of insurance shall state a limit of liability of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 8 –15 people** (includes driver) the certificate of insurance shall state a limit of liability of not less than **\$1,500,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16**

**passengers** or more the certificate of insurance shall state a limit of liability of not less than **\$5,000,000** per occurrence for bodily injury and property damage liability combined.

- **For non-profit organizations:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the Agreement. For **seating capacity of up to 15 people** (includes driver) the certificate of insurance shall state a limit of liability of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16 passengers** or more the certificate of insurance shall state a limit of liability of not less than **\$5,000,000** per occurrence for bodily injury and property damage liability combined.

**The same additional Insured designation and endorsement required for general liability is to be provided for this coverage.**

- C. **Workers Compensation and Employers Liability** – Contractor shall maintain statutory worker's compensation and employer's liability coverage for all its employees who will be engaged in the performance of the Agreement. Employer's liability limits of \$1,000,000 are required.

**The workers' compensation policy shall contain a waiver of subrogation in favor of the State. The waiver of subrogation endorsement shall be provided.**

- D. **Self-insurance** - Contractor shall supply the consent letter of self-insurance or the Certificate of Consent to Self-Insure. The Waiver of Subrogation is not required.

## **6. CONFLICT OF INTEREST**

- A. Contractor certifies that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest and that no officer or employee who exercises any functions or responsibilities in connection with this Agreement shall have any personal financial interest or benefit which either directly or indirectly arises from this Agreement.
- B. Contractor shall establish safeguards to prohibit its employees or its officers from using their positions for a purpose which could result in private gain or which gives the appearance of being motivated for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

## **7. CONFIDENTIALITY**

- A. Contractor agrees to comply with the provisions applicable to **consumer information** as set forth in 34 Code of Federal Regulations, Section 361.38 and Title 9, California Code of Regulations, Section 7140 et seq., and **personal information** as set forth in the Information Practices Act of 1977 (California Civil Code Section 1798 et seq.).
- B. Contractor agrees that any personal information, as defined by the Information Practices Act of 1977 (California Civil Code Section 1798 et seq.) and this Agreement, obtained in the performance of this Agreement is classified as confidential and shall not be subject to disclosure to any source except as required by this contract or otherwise authorized by DOR.

- C. Contractor agrees to remove all confidential, sensitive, or personal information from any reports, publications, or other materials created during the performance of this contract prior to being released to the scientific and academic community, or other individuals or entities. The removal method(s) must be reasonable and appropriate to ensure that any confidential, sensitive, or personal information cannot be recovered, accessed, used or disclosed, which would result in a security breach or an information security incident.
- D. Subject to the applicable requirements of the regulations cited above, Contractor agrees to report any security breach or information security incident involving confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract to the DOR's Contract Administrator and the DOR's Information Security Officer. The DOR's Information Security Officer can be contacted via e-mail at [iso@dor.ca.gov](mailto:iso@dor.ca.gov).
- E. Security breaches or information security incidents that shall be reported include, but are not limited to:
1. Inappropriate use or unauthorized disclosure of confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract by the Contractor or the Contractor's assignees. Disclosure methods include, but are not limited to, electronic, paper, and verbal.
  2. Unauthorized access to confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract. Information can be held in medium that includes, but is not limited to, electronic and paper.
  3. Loss or theft of information technology (IT) equipment, electronic devices/media, paper media, or data containing confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract. IT equipment and electronic devices/media include, but are not limited to, computers (e.g., laptops, desktops, tablets), smartphones, cell phones, CDs, DVDs, USB flash drives, servers, printers, peripherals, assistive technology devices (e.g., notetakers, videophones), and copiers. Data can be held in medium that includes, but is not limited to, electronic and paper.
- F. Contractor agrees to provide annual security and privacy training for all individuals who have access to confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract.
- G. Contractor agrees to obtain and maintain acknowledgements from all individuals to evidence their understanding of the consequences of violating California privacy laws and the contractor's information privacy and security policies.
- H. For contractors that do not have a security program that includes annual security and privacy training, a self-training manual is available on the DOR website in the "Requirements for Becoming a Service Provider" section under "Annual Security and Privacy Training for VR Service Providers." The self-training manual is named

"Protecting Privacy in State Government" and can be downloaded at the following link:  
<http://www.dor.ca.gov/VRED/Security-n-Privacy-Training.html>.

- i. Additional training and awareness tools are available at the California Information Security Office (CISO) website and the California Department of Justice – Privacy Enforcement and Protection website. These state entities created the self-training manual, "Protecting Privacy in State Government" that DOR revised to meet its business needs.

## **8. AUDIT AND REVIEW REQUIREMENTS**

### **A. General Audit and Review Requirements**

1. The State shall have the right to conduct inspections, reviews, and/or audits of the Contractor to determine whether the services provided and the expenditures invoiced by the Contractor were in compliance with this Agreement and other applicable federal or state statutes and regulations.
2. Contractor agrees that Department of Rehabilitation, State Controller's Office, Department of General Services, Bureau of State Audits, Federal Department of Education Auditors, or their designated representatives shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the Agreement, including but not limited to, accounting records, consumer service records, records and evaluations of individuals referred to the program, and other supporting documentation that may be relevant to the audit or investigation.
3. The Contractor shall submit to the State such reports, accounts, and records deemed necessary by the State to discharge its obligation under State and Federal laws and regulations, including the applicable OMB cost principles and administrative requirements.
4. Contractor agrees to allow the auditors access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.
5. Contractor agrees to maintain such records for possible audit for a minimum of five (5) years after final payment or until resolution of all issues which may arise as a result of any litigation, claim, negotiation, audit, or any other action involving the records prior to expiration of the five (5) year period, whichever is later.

### **B. Annual Federal Audit (For Agreements that received Federal Funds \$750,000 and above):**

1. In addition to the General Audit and Review Requirements above, the Contractor agrees to provide an annual audit as required by the federal "Single Audit Act" of 1994, as amended. This audit shall be made in accordance with 2 CFR 200.

## **9. COMPETITIVE BIDDING AND PROCUREMENTS**

- A. Contractor shall comply with applicable laws and regulations regarding securing competitive bids and undertaking negotiations in Contractor's Agreements with other entities for acquisition of goods and services with funds provided by the State or Federal under this Agreement. A minimum of two competitive quotations is required for any purchase order or

subcontract for services over \$2,500, and should be submitted to the DOR contract administrator or adequate justification provided for the absence of bidding.

- B. Contractors must maintain a copy of the narrative description of the procurement systems guidelines, rules or regulations that will be used to make purchases under this Agreement. The State reserves the right to request a copy of these documents and to inspect the purchasing practices of the Contractor at any time.
- C. The Contractor should seek prior approval for any purchase or subcontract exceeding \$2,500 per unit or more for commodities, supplies, and services related to this Agreement. The Contractor must provide in its request for approval all particulars necessary, as specified by DOR, for evaluating the necessity or desirability of incurring such costs.
- D. For all purchases made, subject to this Agreement, the Contractor must maintain copies of all paid vendor invoices, documents, bids and other information used in vendor selection, for inspection or audit.

## **10. USE OF SUBCONTRACTOR(S)**

If the Contractor desires to accomplish part of the services through the use of one (1) or more subcontractors, the following conditions must be met:

- A. The Contractor shall submit any subcontracts to the State for approval prior to starting any of the work;
- B. The Agreement between the primary Contractor and the subcontractor must be in writing;
- C. The subcontract must include specific language which establishes the rights of the auditors of the State to examine the records of the subcontractor relative to the services and materials provided under the Agreement; and
- D. Upon termination of any subcontract, the State shall be notified immediately, in writing.
- E. Contractor shall assure that all subcontractor administrative fees are reasonable considering the services being provided, and they may only pay overhead charges on the first \$25,000 for each subcontract.

Further, any subcontract in excess of \$100,000 entered into as a result of this Agreement shall contain all applicable provisions stipulated in this Agreement.

## **11. POTENTIAL SUBCONTRACTORS**

Nothing contained in this Agreement or otherwise, shall create any contractual relation between the State and any subcontractors, and no subcontract shall relieve the Contractor of his responsibilities and obligations hereunder. The Contractor agrees to be as fully responsible to the State for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the contractor. The Contractor's obligation to pay its subcontractors is an independent obligation from the State's obligation to make payments to the Contractor. As a



result, the State shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor. Contractor shall not subcontract any services under this Agreement without prior approval of the State.

## **12. CONTRACT AMENDMENTS**

In the event that additional program services must be performed which was wholly unanticipated and is not specified in the written Scope of Work, but is, in the opinion of both parties necessary to the successful accomplishment of the general scope of work outlined, an amendment to the Agreement is required.

## **13. SOFTWARE**

Contractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this contract for the acquisition, operation or maintenance of computer software in violation of copyright laws.

## **14. THEFT SENSITIVE ITEMS**

DOR is requiring nonexpendable items to be listed and purchased under a separate line item titled "Theft Sensitive Items". The contractor shall maintain an inventory record for each nonexpendable item purchased or built with funds provided under the terms of the contract. The inventory record of each item shall include the date acquired, total cost, serial number, model identification and any other information or description necessary to identify said item. A copy of the inventory record must be submitted annually to the State Contract Administrator.

The following items, regardless of cost must be inventoried:

1. Computers/printers
2. Laptops/tablets
3. Copiers/fax
4. Smart phones/cell phones
5. Other items required to provide contract services

## **15. ATTRIBUTION**

The Contractor agrees to acknowledge the sponsorship of DOR with respect to any public statement, press release, news item, or publication related to a program funded all or in part with funds from DOR. Contractor further agrees to identify the role of DOR with respect to any individual highlighted or publicized by or through Contractor, when such individual is a DOR consumer.

## EXHIBIT E

### (Standard Agreement - Subvention)

#### ADDITIONAL PROVISIONS – Federally Funded Agreements

##### 1. FEDERAL REQUIREMENTS

The Federal Office of Management and Budget (OMB) has established uniform administrative requirements and cost principles for determining allowable costs chargeable to Federal awards. The Contractor agrees to abide by the Title 2 Code of Federal Regulations, Part 200 (2 CFR 200), except where the Agreement is more restrictive. The federal regulations are available for review on the Internet at [www.ecfr.gov](http://www.ecfr.gov) under Title 2-Grants and Agreements.

##### 2. FEDERAL FUNDING INTELLECTUAL PROPERTY

- A. In any Agreement funded in whole or in part by the federal government, DOR may acquire and maintain the Intellectual Property rights, title and ownership, which results directly and indirectly from the Agreement. However, the federal government shall have non-exclusive, non-transferable, irrevocable, paid-up license throughout the world to use, duplicate, or dispose of such Intellectual Property throughout the world in any manner for governmental purposes and to have and permit others to do so.
- B. Evaluation of Discovery or Invention: If any discovery or invention arises as a result of funded work, the Contractor must refer the discovery or invention to the DOR. The Rehabilitation Services Administration (RSA) and its representatives have the sole and exclusive power to determine whether or not and where a patent should be filed and the disposition of all rights, including title and license rights, which may result. RSA's determination of these issues shall be considered final. In addition, the DOR and RSA shall acquire at least an irrevocable, non-exclusive, and royalty-free license to utilize for government purposes of any of these inventions. By signing this Agreement, the Contractor agrees that determinations of rights to inventions made in the course of or under the Agreement shall be made by RSA or its authorized representative.
- C. Copyrights and Patents: The Federal awarding agency and/or the DOR reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes:
  - 1. The copyright in any work developed under a grant, subgrant, or Agreement under a grant or subgrant; and
  - 2. Any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support.

##### 3. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

Federal and State agencies shall not award assistance to applicants that are debarred or suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549. By signing this Agreement, Contractor certifies that

neither it nor its principals or subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.

#### **4. PROHIBITION ON TAX DELINQUENCY**

Any Agreement that a state agency enters into after July 1, 2012, is void if the contract is between a state agency and a contractor, or subcontractor, whose name appears on either list of the 500 largest tax delinquencies pursuant to Section 7063 or 19195 of the Revenue and Taxation Code. In accordance with Public Contract Code Section 10295.4, agencies are required to cancel Agreements with entities that appear on either list.

(Franchise Tax Board) [https://www.ftb.ca.gov/aboutFTB/Delinquent\\_Taxpayers.shtml](https://www.ftb.ca.gov/aboutFTB/Delinquent_Taxpayers.shtml),  
(Board of Equalization) <http://www.boe.ca.gov/cgi-bin/deliq.cgi>

#### **5. THE FOLLOWING PROVISIONS ARE SUBJECT TO THIS AGREEMENT**

- A. Equal Employment Opportunity--All Agreements require compliance with E.O. 11246--Equal Employment Opportunity, as amended by E.O. 1137--Amending Executive Order 11246 Relating to Equal Employment Opportunity, and as supplemented by regulations at 41 CFR Part 6--Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.
- B. Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended--Agreements of amounts in excess of \$100,000 shall require the Contractor to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to ED and the Regional Office of the Environmental Protection Agency (EPA).
- C. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)--By signing this Agreement, the Contractor who is awarded an Agreement of \$100,000 or more certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. 1352. Contractor shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
- D. All contractors shall comply with the following statutes and regulations:
  - 1. Subject: Discrimination on the basis of race, color, or national origin.  
Statute: Title VI of the Civil Rights Act of 1964 (45 U.S.C. 2000 through 2000d-4).  
Regulation: 34 CFR part 100.
  - 2. Subject: Discrimination on the basis of sex  
Statute: Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683).  
Regulations: 34 CFR part 106.

3. Subject: Discrimination on the basis of handicap.  
Statute: Section 504 of the Rehabilitation Act of 1973 (29U.S.C. 794).  
Regulation: 34 CFR part 104handicap.
4. Subject: Discrimination on the basis of age.  
Statute: The Age Discrimination Act (42 U.S.C. 6101 et seq.).  
Regulation: 34 CFR part 110

## **6. RETURN OF INAPPROPRIATE USE OF FUNDS**

By signing this Agreement, Contractor shall certify that in the event of funds used inappropriately, funds must be returned to DOR.

## **7. AMERICANS WITH DISABILITIES ACT (ADA)**

By signing this Agreement, Contractor/Grantee agrees to comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as, all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.). In compliance with the Rehabilitation Act of 1973, 29 U.S.C. §794 et seq. and Government Code, Section 11135 et seq.; Section 504 imposes affirmative disability-related responsibilities on recipients of federal financial assistance as well as federal programs and activities and prohibits disability-based discrimination; and Section 508, requires electronic and information technology be accessible to people with disabilities.

**EXHIBIT F**  
**(COOP/Case Services Agreements-Subvention)**

**ADDITIONAL PROVISIONS - COOPERATIVE/CASE SERVICES**

**1. MATCH REQUIREMENTS**

For Agreements that include **CERTIFIED EXPENDITURE MATCH**:

- A. Contractor shall certify to the State, on a monthly basis as specified in Exhibit B & G, the Contractor's allowable costs to provide the cooperative program services identified in the Scope of Work, in accordance with the Cooperative Agency Certified Expenditure Budget Summary and Narrative, and applicable Federal regulations. All such expenditures shall be under the administrative supervision of the State and no portion of the certified expenditures shall come from Federal funds. The State shall not be obligated to pay the Contractor for any contributions made by the Contractor in accordance with the Cooperative Agency Certified Expenditure Budget Summary.
- B. The total Cooperative Agency certified expenditure share will be matched to Federal funds at no less than 25%, as indicated on the DOR Program Budget Summary. If the value of the certified expenditures by the Contractor is below 25% of the actual total program cost, the Service Budget may be reduced after review by the DOR Contract Administrator. The State will not pay the Contractor for actual costs claimed on the Service Invoice (DOR 801B) until the certified expenditure summary for the same period has been submitted.
- C. Contractor contributions, including any excess of the amount specified in the "Cooperative Agency Certified Expenditure Budget Summary", will be used by the State to obtain Federal funds under Section 110 of the Rehabilitation Act of 1973, as amended. Federal funds obtained in excess of the "Total Program Cost" as identified on the "DOR Program Budget Summary" shall accrue to the State.

For Agreements that include **CASH MATCH**:

- A. Each fiscal year Contractor will pay to State, no less than quarterly and in advance, upon receipt of an invoice from the State, all those cash matching funds which are identified within the Program Budget Summary for that fiscal year. The State shall not be obligated to pay the Contractor for any contributions made by the Contractor in accordance with the approved budget, it being understood that all matching funds obtained by the State from the Contractor shall be exclusive funds of the State and no portion of the cash match shall come from Federal funds.
- B. The total Cooperative Agency cash share will be matched to Federal funds at no less than 21.3% as indicated on the "DOR Program Budget Summary."

## **2. INDIRECT COSTS**

Indirect costs are allowable expenses incurred by an organization which support the activities of a program or contract, but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with 2 CFR 200. The allocation method must be fully explained in the contract budget narrative and must be supported by actual costs incurred and paid by the organization. The allocation of indirect costs cannot be based on an arbitrary fixed rate and there is a 15% cap on the service budget. There is no cap on the certified match, however, indirect costs over 40% require a copy of the rate approval document from the cognizant federal agency or state department designee (e.g. California Department of Education {CDE} or established through an independent audit).

## **3. CONTRACT HANDBOOK**

Contractor acknowledges and agrees with the policies requirements and conditions of the Department of Rehabilitation's Contract Handbook and its additional policy requirements and conditions for Case Services/Cooperative Program Agreements as applicable for the Fiscal Year(s) covered under this Agreement. Match requirements are applicable to Cooperative Programs Agreements only. Contract Handbook can be downloaded from the DOR website at: <http://www.dor.ca.gov/Public/Grants.html>.

## **4. DOR'S CONTRACT MONITORING**

The DOR Contract Administrator will monitor and document the contractor's performance to ensure compliance with all Agreement provisions. The DOR Contractor Administrator will:

- A. Maintain documentation on all Agreement activities, including the performance of the Agreement services, invoice reviews and approvals, monitoring activities, and other Agreement administration activities.
- B. Monitor the Agreement to ensure services were performed according to the quality, quantity, objectives, timeframes and manner specified in the Agreement, and that the Contractor prepares and maintains adequate documentation to support the services provided, expenditures reimbursements, and/or any applicable match requirements.
- C. Review and approve invoices for payment to substantiate expenditures for the work performed, including verification that costs invoiced for the provision of services to DOR applicants/consumers during the Agreement period are based on reasonable costs, and that the invoices are current, correct, and timely.
- D. Ensure that all Service Invoices (DR801B) and Certified Expenditure Summaries, if applicable, are received no later than November 1<sup>st</sup>, to allow for payment and draw down prior to the close out of Federal/State funds.
- E. Verify that the contractor has fulfilled all requirements of the Agreement before approving the final invoice.
- F. Ensure there are sufficient funds to pay for all services rendered as required by the Agreement.

- G. Ensure, by the end of the second quarter, that the projected certified expenditure match will be sufficient to support the budgets as outlined in this Agreement. If not, contact the appropriate Collaborative Services Program Specialist. (Cooperative Program Agreements only)
- H. Identify low usage levels and consider partial disencumbrance of Agreement funds.
- I. Periodically review personnel activity reports for staff funded by the Agreement to ensure that the Contractor is preparing and maintaining personnel activity reports in compliance with the applicable OMB cost principle.
- J. Verify that all Agreement staff are providing services in accordance to their duties specified in the Agreement, including ensuring that:
- Personnel duty statements or a copy of the Agreement Budget Narrative/Agreement Duty Statement has been provided to each staff person to communicate the specific duties to be performed under the Agreement.
  - Verify that job duties, as provided by the Agreement staff, match Agreement duty statements and service descriptions.
  - Ensure that the contractor has submitted to DOR appropriate documentation that supports the services provided to DOR applicants/consumers, including monthly (or otherwise specified) progress reports, consumer listings, utilization/service reports, and/or other agreed-upon documentation.
  - Verify that Contract staff provide services only to authorized DOR consumers.

**EXHIBIT G  
ADDITIONAL PROVISIONS**

**I. CONTRACT MONITORING AND REPORTING**

The Pajaro Valley USD TPP Contract Administrator/Program Manager shall monitor the contract by:

- Submitting Service Invoices (801B) and Certified Expenditure Summaries on a monthly basis, with a list of DOR student/clients served that month.
- Ensuring Personnel Activity Reports or time reporting documents and a list of DOR student/clients served are prepared and maintained by Contract staff in accordance with 2CFR200 and reflect accurate reporting.
- Submitting Personnel Activity Reports or time reporting documents, supporting documentation, and a list of DOR student/clients served as requested by DOR contract administrator at least twice per fiscal year.
- Meeting with DOR Contract Administrator and program staff to discuss contract progress at Quarterly Meetings.
- Reporting the current and cumulative achievement of contract service goals and outcomes as part of the Quarterly Meetings or more often as directed by the DOR Contract Administrator.
- Preparing and submitting to the assigned vocational rehabilitation counselor monthly progress reports for DOR student/clients' receiving contract services. Progress reports should include DOR student/client's name and other necessary or required information to document the services provided and individual DOR student/client progress in those services.

**II. TRANSPORTATION**

The Pajaro Valley USD TPP will provide transportation to seven (7) DOR student/clients, including the driver.





# Board Agenda Backup

Item No: 9.8

Date: April 27, 2016

Item: Request for Allowance of Attendance because of Material Decrease in ADA due to power outage caused by severe storm

Overview: Education Code Section 41422 provides a district that is prevented from maintaining its schools during a fiscal year for at least 175 days or is required to operate sessions of shorter length than otherwise prescribed by law due to natural disaster, other extraordinary conditions or declared state of emergency. The district shall receive the same apportionment from the State School Fund as it would have received had it not been so prevented from maintaining school for at least 175 full-length days. Facts and affidavits of the members of the governing board of the school district and of the county superintendent of schools are required to be submitted to the Superintendent of Public Instruction for approval.

Rationale: On January 26, 2016, Valencia Elementary was impacted by a severe storm that caused a tree to fall knocking down electrical wires, fencing and blocking the school entrance. Due to the closure of the school for the day, the district can request a substitution of estimated days of attendance for actual days of attendance.

Recommendation: Approve submittal of documents to the State Department of Education for funding of lost ADA due to emergency conditions for Valencia Elementary.

**PREPARED BY:** Helen Bellonzi, Director of Finance

**REVIEWED BY:** Melody Canady, Chief Business Officer

**SUPERINTENDENT SIGNATURE:** *Dermot Balun (A)*

**REQUEST FOR ALLOWANCE OF ATTENDANCE  
BECAUSE OF EMERGENCY CONDITIONS  
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name: Pajaro Valley Unified School District  
School District (or Charter School) Address: 294 Green Valley Rd., Watsonville, CA 95076  
County-District Code: 44 6977  
County Name: Santa Cruz County

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Office of Principal Apportionment and Special Education  
School Fiscal Services Division  
California Department of Education  
1430 N Street, Suite 3800  
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

## SCHOOL CLOSURE

Nature of Emergency (describe):

**El Nino storm conditions caused a tree to fall knocking down electrical wires, fencing and blocking entrance to the school site. Full day electrical outage.**

Name of School(s):

**Valencia Elementary**

School Code(s):

**44 69799 6049811**

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

**January 26, 2016**

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years:

**This school site has not been closed in the last 5 years however two other school sites in the area have: December 2, 2011 both Rio Del Mar Elementary and Bradley Elementary were closed due to power outages caused by severe windstorms.**

We, members constituting a majority of the governing board of the \_\_\_\_\_ school district, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Printed Names

Signatures

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_

of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: Penney Colburn Title: District Student Attendance Specialist

Phone (831) 786-2100 x 2624 Fax : (831) 728-4288 E-mail: penney\_colburn@pvusd.net

.....  
**AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_

of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_



# Board Agenda Backup

Item No: 9.9

**Date:** April 27, 2016

**Item:** Approve Change Order #1 and Notice of Completion for the Transportation Yard-Site Improvements Project

**Overview:** On January 20, 2016 the Board approved this project. The project is now complete with one Change Order. The Change Order is due to the fact that the district changed the schedule to accomplish this project in one phase over Spring Break instead of doing it in five phases. The following changes resulted in a decrease to the contract:

|   |                      |
|---|----------------------|
| <b>Original Contract Amount:</b>              | <b>\$263,842.00</b>  |
| Change work schedule from 5 phases to 1 phase | (\$30,353.00)        |
| Storm Drain Improvements                      | \$4,805.00           |
| Striping Improvements                         | \$1,465.00           |
| <b>CHANGE ORDER AMOUNT:</b> (Credit)          | <b>(\$24,083.00)</b> |
| <b>New Contract Amount:</b>                   | <b>\$239,759.00</b>  |

Now, that the project is complete; the District needs to file a "Notice of Completion" in the County of Santa Cruz Recorder's office.

The attached document shows the change order.

**Recommendation:** It is recommended that the Board approve the Change Order as submitted and authorize the Director of Maintenance, Operations and Facilities to execute the change orders with the Contractor; as well as, Record the Notice of Completion with the Santa Cruz Recorder's Office for this project.

**Budget Considerations:**

**Funding Source:** General Fund

**Budgeted:** Yes:  No:

**Amount:** (\$24,083.00) CREDIT

**Prepared By:** Victor Sandoval, Director of Maintenance, Operations & Facilities

**Superintendent's Signature:** Dorma Baker (AA)  
Dorma Baker



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**  
**Maintenance, Operations & Facilities Department**  
 294 Green Valley Road, Watsonville, CA 95076  
 Phone: (831) 786-2100 Ext. 2557 Fax: 728-0136

**CHANGE ORDER REQUEST – SUMMARY**

**PROJECT NAME:** Transportation Yard-Site Improvements. TD-16-13-01-864-7500  
**CONTRACTOR:** Granite Construction, Inc.  
**DSA App #:** N/A - **DSA File #:** N/A  
**CO #:** 1 – With 3 Items  
**APPROVAL DATE:** 3/25/2016  
**ORIGINAL CONTRACT AMOUNT:** \$263,842.00 - P.O# 16-08787

The Owner (PVUSD) accepts the above noted change order request in the amount of: **(\$24,083.00) Credit** and agrees to extend the contract completion date by: **0 days for this C.O.R.**

The change order request amount is to be:  deducted from allowance  
 Added to contract sum

**LEGEND – Reason(s) for Change**

**AV = ADDED VALUE**  
**CE = CONTRACTOR ERROR**  
**UC = UNFORSEEN CONDITIONS**  
**RS = REDUCED SCOPE**

The description of the change order is as follows:

Item No. 1: **UC – Changed work scheduling from a five phase schedule to a one phase schedule over Spring break. Savings of (\$30,353.00).**

Item No. 2: **AV – Storm Drain Improvements add \$4,805.00**

Item No. 3: **AV – Striping Improvements, Add reflectors to striping. \$1,465.00**

**Total of all Items: (\$30,353.00) + \$4,805.00 + \$1,465.00 = (\$24,083.00) – New contract total is \$239,759.00. Total of all days added to contract: 0**

On behalf of the Owner (PVUSD):

Signature:

\_\_\_\_\_  
 Victor Sandoval, Interim Director - Maintenance, Operations & Facilities Department

The Contractor accepts the above as full and complete compensation and contract time adjustments for the described change order request. The Contractor has no reservation of rights to adjust the contract amount or time based on this change order request unless their is a material change in the scope of work as described above and the Contractor provides notice immediately to the Owner or Construction Manager of any perceived change of scope and prior to performing any additional scope.

On behalf of the Contractor:

Signature:

\_\_\_\_\_  
 Granite Construction, Inc.

RECORDING REQUESTED BY  
**[PAJARO VALLEY UNIFIED SCHOOL DISTRICT]**

AND WHEN RECORDED MAIL TO:

PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
CONSTRUCTION DEPT.  
294 GREEN VALLEY ROAD  
WATSONVILLE, CALIFORNIA 95076

Complimentary Recording, Pursuant to Government Code 27383

NOTICE of COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or state stated below in the property hereinafter described:
2. The full name of the owner is: Pajaro Valley Unified School District
3. The full address of the owner is: 294 Green Valley Rd., Watsonville, CA 95076

The nature of the interest of estate of the owner is: In Fee  
(IF OTHER THAN FEE, STRIKE "IN FEE" AND INSERT, FOR EXAMPLE, "PURCHASE UNDER CONTRACT OF PURCHASE", OR "LESSEE")

4. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  
NAMES: N/A ADDRESSES: N/A

5. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the Commencement of the work or improvements herein referred to:  
NAMES: N/A ADDRESSES: N/A

6. A work of improvement on the property hereinafter described was completed on 04/06/2016 The work done was: Asphalt repairs, striping, and drainage improvements at the transportation yard.

7. The name of the contractor, if any, for such work of improvements was: Granite Construction, INC

8. The property on which said work of improvements was completed is in the City of Watsonville, County of Santa Cruz, and State of CALIFORNIA, and is described as follows: Transportation Yard

9. The Street address of said property is 196 Grimmer Road, Watsonville, CA 95076 APN# 05110159

Dated: 04/28/2016 **Victor Sandoval**  
Director of Operations,  
Facilities and Maintenance \_\_\_\_\_  
(CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)

**VERIFICATION**

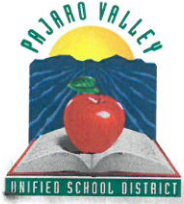
I, the undersigned, say: I am the Director of Maintenance, Operations & Facilities of Pajaro Valley Unified School District the declarant of the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed On: 04/28/2016 AT Watsonville California 95076  
(DATE) (CITY) (STATE) (ZIP)

Victor Sandoval  
(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE)

DSA# N/A  
File# N/A

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



*Board Agenda Backup*

Item No: 11.1

**Date:** April 27, 2016

**Item:** **Resolution #15-16-22 to Support Cabrillo College Bond Measure Q in the June 7, 2016 Election**

**Overview:** District Leadership was approached by Cabrillo College leadership to seek support for a bond they wish to include in the upcoming election.

On March 7, 2016 the Board of Trustees of the Cabrillo Community College District approved a resolution authorizing a bond election for the June 7, 2016 ballot. To be responsive to the needs of its community, evaluated Cabrillo College's urgent and critical facility needs, and its capacity to provide students and military veterans with support facilities, an affordable education and prepare them for success in college and careers. 21<sup>st</sup> Century job training, safety, enrollment, class size and class offerings, and information and computer technology infrastructure were each considered, in developing the scope of projects to be funded. In developing the scope of projects, the faculty, staff, students and community have prioritized local job training, particularly in business, technology, nursing and other high demand careers, as well as facilities available to support an affordable education, so that that most critical needs that will make Cabrillo College an effective place for learning and college transfer, would be addressed. Based on Board, faculty, student and community input, it was concluded that if these facility needs were not addressed now, the Cabrillo College would be unable to remain competitive in preparing students for jobs in high demand industries and university transfer.

**Recommendation:** Review, discuss and take action on the proposed resolution.

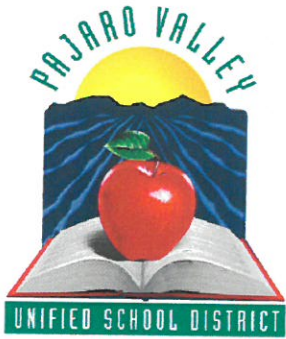
**Budget Considerations:** N/A

**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:**

*Dorma Baker (AS)*





## RESOLUTION # 15-16-22

### BEFORE THE BOARD OF TRUSTEES OF THE PAJARO VALLEY UNIFIED SCHOOL DISTRICT

#### RESOLUTION OF THE GOVERNING BOARD OF PAJARO VALLEY UNIFIED SCHOOL DISTRICT OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA, SUPPORTING THE CABRILLO COLLEGE BOND MEASURE Q IN THE JUNE 7, 2016 ELECTION

**WHEREAS, Affordable Education** – The cost to attend California’s public universities has risen to at least six times that of attending a community college. As a result, more local students and their families rely on Cabrillo College to save tens of thousands of dollars. Additional funds are needed to increase opportunities for local students to earn college credits, certifications, and job skills at a reasonable price and transfer to four-year colleges and universities; and

**WHEREAS, Serving Veterans** – Cabrillo College continues to serve military veterans, many of whom have recently returned from war zones and face challenges including post-traumatic stress disorder and permanent disability. We need to upgrade and expand veteran services and job training so returning Service Members receive the support they need to complete their education and enter the civilian workforce; and

**WHEREAS, Job Training** – Cabrillo College provides essential job training and workforce preparation for students, veterans, and local residents. To keep up with the changing economy, classrooms, labs and facilities need to be upgraded to provide students with up-to-date technology and expand access to training programs that help them learn new skills and find better paying jobs in jobs in business, technology, nursing and other high demand careers; and

**WHEREAS, College Transfer** – Cabrillo College provides excellent training that prepares students to successfully transfer to four-year colleges and universities – such as UC Santa Cruz and CSU Monterey Bay – to complete their Bachelor’s degrees. It is ranked #1 in transfers to UC Santa Cruz and #2 in transfers to CSU Monterey Bay. Cabrillo also has an 80% transfer rate to UCLA for its honors scholars and a 90% transfer rate to UC Berkeley. By upgrading our outdated technology, classrooms and science labs, Cabrillo can continue to offer this caliber of education; and

**WHEREAS, Community Priorities have been noted in the following areas:**

- Preparing students to transfer to four-year colleges and universities
- Better preparing students and workers for good-paying jobs
- Repairing/replacing deteriorating gas, electrical, and sewer line systems
- Improving water conservation efforts
- Improving handicapped accessibility
- Upgrading/enlarging classrooms and labs for science, technology, engineering, arts and math-related fields
- Upgrading technology infrastructure for classroom instruction and online education; and

**NOW, THEREFORE, IT IS RESOLVED THAT THE GOVERNING BOARD OF THE PAJARO VALLEY UNIFIED SCHOOL DISTRICT SUPPORTS THE CABRILLO COLLEGE BOND MEASURE Q ON THE JUNE 7, 2016 BALLOT.**

PASSED AND ADOPTED this 27<sup>TH</sup> day of APRIL, 2016, by the following vote:

AYES:

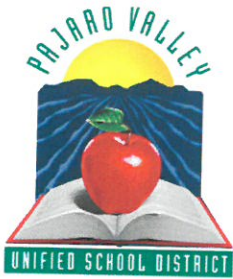
NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Maria Orozco, Board President

\_\_\_\_\_  
Dorma Baker, Board Secretary



## Board Agenda Backup

Item No: 11.2

**Date:** April 27, 2016

**Item:** Approve Resolution #15-16-26 Supporting Watsonville High School's Request to Amend Lincoln Street One-Block Closure Times

**Overview:** Watsonville High School staff and students are committed to excellent relationships with the city, merchants, and residents. In an effort to improve safety measures near the school while students are in session, WHS's administration has requested that Lincoln Street one-block closure hours be changed from 8:00 AM and 3:30 PM to between 7:00 AM. and 4:30 PM (3:00 PM on Wednesdays).

The City Council will be addressing this matter on May 10<sup>th</sup> and it is the intent of staff to ensure they receive this resolution supporting the schools request as they prepare to make a decision. This resolution expresses the District's commitment to ensure all students and staff crossing this segment of the street to get to class do so safely.

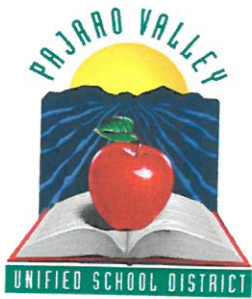
**Prepared By:** Dorma Baker, Superintendent  
Elaine Legorreta, WHS Principal

**Superintendent's Signature:** \_\_\_\_\_

*Dorma Baker* (AA)

RESOLUTION # 15-16-26

BEFORE THE BOARD OF TRUSTEES OF THE  
PAJARO VALLEY UNIFIED SCHOOL DISTRICT



RESOLUTION OF THE GOVERNING BOARD OF PAJARO VALLEY UNIFIED  
SCHOOL DISTRICT OF SUPPORTING WATSONVILLE HIGH SCHOOL'S  
REQUEST TO EXTEND LINCOLN STREET CLOSURE TIMES DURING  
SCHOOL DAYS

**Whereas** – Watsonville High has reached out to the City of Watsonville to request an amendment to the times noted on the existing street closure resolution; and

**Whereas** - Students that are dropped off by buses and students who participate in “zero period” classes that start at 7:00 AM and with the normal school day ending at 3:00 PM.; and

**Whereas** – Watsonville High School’s After School Program, which has 500 students, runs from 3:15- 5:15 PM – except on Wednesdays when school ends at 1:15 PM; and

**Whereas** – It has been evident that traffic activity on this key street block during school hours can be dangerous; and

**Whereas** – The essence of Watsonville High School’s request is to ensure all students and staff can safely cross the street throughout the day while they are engaged in school activities; and

**Whereas** – Watsonville High School administration has requested this amendment since September 2015 and Watsonville City Council will consider this request at their May 10, 2016 meeting.

**Now therefore, let it be resolved** that the Board of Trustees of PVUSD fully supports WHS’s request that Lincoln Street one-block closure hours be changed from between 8:00 AM and 3:30 PM to between 7:00 AM. and 4:30 PM (3:00 PM on Wednesdays) in the interest of safety and protection of persons attending Watsonville High School.

PASSED AND ADOPTED this 27<sup>TH</sup> day of APRIL, 2016, by the following vote:

AYES:

NOES:

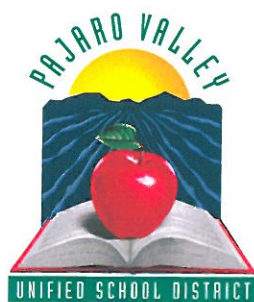
ABSENT:

ABSTAIN:

\_\_\_\_\_  
Maria Orozco, Board President

\_\_\_\_\_  
Dorma Baker, Board Secretary

# PAJARO VALLEY UNIFIED SCHOOL DISTRICT



## Board Agenda Backup

Item No: **11.3**

**Date:** April 27, 2016

**Item:** Approve Adoption of Middle School Mathematics Materials


**Overview:** As a part of the transition to the Common Core State Standards for Mathematics, we are in the process of reviewing, piloting and preparing to adopt and implement new mathematics curriculum. The review process began at the high school level this fall. Several months later the process began at the middle school level, and shortly thereafter began at the elementary level.

A proposal for new high school integrated math curriculum was brought before the board on February 24th. With a new secondary math curriculum approved for the new integrated math series, staff from Educational Services will bring a recommendation for adoption of middle school and elementary math curriculum before the Board over the next month and a half.

In October of 2015, staff began to review curriculum for potential adoption for middle school mathematics. Instructional leaders at the middle-schools were asked to identify pilot teachers (2 per site) and elementary sites offering grade 6 instruction were asked to have at least one pilot participant. On October 28<sup>th</sup>, all middle school Pilot teachers convened to evaluate middle school curriculum by rubric. Seven curriculums were considered. The seven curriculums considered were Digits, MathLinks, Big Ideas, Go Math, Math in Focus, CPM, and Eureka Math. The middle school math pilot teachers, wanting to be thorough in their analysis, elected to reconvene on November 5<sup>th</sup>. On November 5<sup>th</sup>, pilot teachers identified the Digits, Big Ideas Mathematics, and Go Math curriculums as contenders for pilot.

Pilot teachers met with publishers whose products were being considered for the pilot in November and December. After further review, teachers identified Go Math and Big Ideas Mathematics as the curriculums to be piloted, eliminating Digits. Following this decision, all middle school math teachers convened at rolling Hills Middle School in January, on the district led SBC day, to be introduced to both of the products being considered for pilot, Big Ideas and Go Math. The middle school teacher population responded positively to both products selected.

In February, Pilot teachers reviewed pilot lesson plans compiled by Educational Services. In addition to pilot lesson plans, pre and post assessments were created to be utilized during the pilot process. Training was offered for each of the pilot programs, Big Ideas and Go Math. Both of which were more digital than the current curriculum.



Go Math and Big Ideas was piloted in middle school classrooms in March and April. Due to the digital nature of the curriculums being piloted, Educational Services additionally visited classrooms to support the implementation of the new more digital curriculums, as each product was introduced to students. At the end of the pilot, student survey data was collected.

The 2015-2016 PVUSD Pilot Teacher Committee reconvened on April 18th to review the curriculum by rubric one last time and work to come to a consensus.

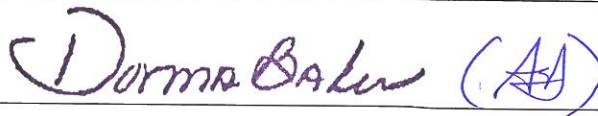
After examining quantitative and qualitative data collected during the pilot, the PVUSD middle school Pilot teachers have selected Big Ideas Mathematics be recommended to the Board for adoption.

Mariya Clark, PVUSD Math Coordinator will provide an overview of the adoption process and highlight the recommended curriculum.

**Recommendation:** It is recommended that the Board adopts Big Ideas Mathematics Instructional Materials.

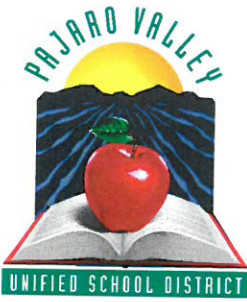
**Prepared By:** Mariya Clark, Mathematics Coordinator

**Superintendent's Signature:**

 (AA)



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



**Board Agenda Backup**

Item No: 12.1

**Date:** April 27, 2016

**Item:** Updated VAPA plan

**Overview:** Because of a strong commitment to bring the Arts back in our schools the PVUSD Local Control Accountability Plan includes a goal focused on VAPA. Goal # 3 is to increase student access to Visual and Performing Arts. One of the action steps includes the development of an updated VAPA plan designed to ensure equitable access to the arts, including music for all students in PVUSD. The VAPA plan outlines steps with dollar figures to gradually rebuild a music 'pipeline' from elementary through high school.

This plan has been created in consultation with the newly hired VAPA Coordinator, principal and student input. Cabinet has reviewed and supports the implementation of the plan, and look forward to a vibrant Arts program in PVUSD.

**Recommendation:** This is a report and discussion item only.

**Budget Considerations:** N/A

**Funding Source:**

**Budgeted:** Yes:  No:

**Amount:** \$

**Prepared By:** Susan Grawly, VAPA + GATE Coord.

**Superintendent's Signature:** Dorma Baker (AA)

PVUSD 4-Year VAPA Strategic Plan

**VISION**

*The PVUSD Arts Plan will integrate arts education in a culturally meaningful way while engaging the common core curriculum to develop in all students the following skills needed for academic and professional success in the 21st century: creativity, collaboration, critical thinking, and communication.*

**MISSION**

*The PVUSD Arts Plan will create equal access to a variety of arts disciplines for all students in all grade levels across the district.*

**VALUES**

PVUSD values equitable education of all students.

**STRATEGIC INITIATIVES, GOALS, AND ACTION PLANS**

| <p><b>Strategic Initiative / Priority 1: (Year 1)</b><br/>Create uniform access to VAPA for all elementary students.</p>   | <p><b>Strategic Initiative / Priority 2: (Year 1-3)</b><br/>Collaborate with Cabrillo College to begin a high school instrumental music program with an exit strategy.</p>   | <p><b>Strategic Initiative / Priority 3: (Year 1-4)</b><br/>Build a long term integrated arts model that will be sustainable at all grade levels and part of the core curriculum.</p>  |
|--|--|--|
| <p><b>Goal:</b><br/>All elementary students will be given direct and integrated instruction in the arts prior to middle school.</p> <p>In response to LCAP Goal # 3, all elementary students will have equal access to quality VAPA instruction.</p> | <p><b>Goal:</b><br/>PVUSD high school students will be given an opportunity to learn a band instrument, as well as access to visual and performing arts..</p> <p>In conjunction with Cabrillo College, PVUSD high school students will have the opportunity to enroll concurrently in a Cabrillo College beginning band instrument course: Music 18 A/B, in 2016-17.</p> | <p><b>Goal:</b><br/>Within four years, all secondary students in PVUSD will be given access to VAPA offerings.</p> <p>Over the next three years VAPA teacher FTE will gradually be increased at all middle schools and high schools to allow advancing elementary students to continue their VAPA education.</p> |



**Action Plans:**

1. In 2016-17 Increase all elementary VAPA positions to 1.0 FTE as necessary.
2. In 2016-17 include primary SDC classes in VAPA release schedule.
3. Set up rotational schedule (by trimester) to allow all students in grades 1-3 access to visual and performing arts on an annual basis. (Ongoing, depending upon hiring and scheduling constraints)
4. Continue to actively recruit VAPA teachers with music credentials. (Ongoing)
5. Purchase additional instruments.
6. In 2016-17 offer music to upper grade students at every site through the After School Program.
7. Integrate the Arts into PVUSD content unit guides and provide professional development for elementary classroom teachers to effectively integrate the arts into classroom instruction. (Ongoing)

**Assessment:**

1. Increased student engagement
2. Reduction in student absence
3. Increase in reading scores
4. Reduction in student behavior issues

2016-17 COST: 3 additional FTE VAPA teachers \$255,000; Orff instruments \$20,000

**Action Plans:**

1. December 2015, respective stakeholders meet to create an MOU for Cabrillo College to offer beginning band courses on site in PVUSD. Issues related to facilities and high school instrument inventory use by PVUSD concurrently enrolled students, number of sites served, ADA and scheduling implications, open campus and parking issues, etc, to be discussed. Stakeholders include: Mark Brewer, Susan Perez, Susan Graulty, HS Principals, Jon Nordgren - Cabrillo College Director of Bands, Michael Strunk - Cabrillo College Music Department Chair, Rachel Mayo - Dean of Education Centers, and John Graulty - Dean of VAPA at Cabrillo College.
2. December 2015 - all musical instrument inventories will be completed.
3. Spring 2016 - any instrument repair that needs to be completed on PVUSD instrument inventory will be identified and quotes obtained for repair.
4. Summer 2016 - all instrument repair completed and necessary accessories purchased by PVUSD for use by its students in these courses. All resources purchased by PVUSD will be retained by PVUSD for use in their own future band program.

**Assessment:**

1. Increased student engagement
2. Reduction in student absences
3. Reduction in student behavior issues
4. Increased academic success (longitudinal)
5. Increase in college matriculation at Cabrillo and elsewhere.
6. Increased parent and community involvement.

**Action Plans:**

1. In 2016-17 add three FTE vocal teachers to provide course offerings at PVHS, WHS and their feeder middle schools.
2. In 2017-2018 an additional three FTE middle school instrumental teachers will be hired to begin a feeder system to the high school music programs.
3. In 2017-2018 music class will be advertised for the 2018-2019 school year at the high school level. Additional FTE (TBD) high school instrumental teachers will be hired for the 2018-2019 school year based on student registrations.
4. Once the high school music programs are in place, Cabrillo College instrumental courses will no longer be offered on site in PVUSD.

**Assessment:**

1. Increased student engagement
2. Reduction in student absences
3. Reduction in student behavior issues
4. Increased academic success (longitudinal)
5. Increase in college matriculation at Cabrillo and elsewhere.
6. Increased parent and community involvement.

2016-17 COST: 3 FTE Vocal teachers \$255,000  
2017-18 COST: 3 FTE Instrumental teachers \$255,000  
2018-19 COST: TBD based on student registration

Cabrillo enrollment fees are currently waived for all HS students (some miscellaneous registration fees still apply) and PVUSD students will have access to existing PVUSD instrument inventory.

2016-17 COST: Instrument repair \$10,000; student fees (both misc and materials) TBD.



## Board Agenda Backup

Item No: 12.2

**Date:** April 27, 2016

**Item:** **Second Interim: Questions and Answers Revisited**

**Overview:** The second interim was presented and approved at the March 23, 2016 board meeting. Due to a lack of time not all board members were given an opportunity to ask questions. Staff is bringing this tem back for clarification and further discussion.

**Prepared By:** Melody Canady, CBO  
Helen Bellonzi, Director, Finance

**Superintendent's Signature:** \_\_\_\_\_

*Dorma Baker (AA)*

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2015-2016**  
**15/16 2nd Interim**

Includes LCFF Estimate for General Revenue and 1.02% COLA on State Categorical, 1.48%% HW increase, Step and Column

|                                       | General Unrestr     | Lottery 1100     | Transportation 0723/0724 | Community Day School 0821 | TOTAL UNRESTRICTED  | Special Ed 6500/6510 | Federal and State Grants/Entitlements | Restricted Maintenance 8150 | Bond Endowments 06 | TOTAL REST         | Total General      |
|---------------------------------------|---------------------|------------------|--------------------------|---------------------------|---------------------|----------------------|---------------------------------------|-----------------------------|--------------------|--------------------|--------------------|
| <b>INCOME</b>                         |                     |                  |                          |                           |                     |                      |                                       |                             |                    |                    |                    |
| State LCFF Sources                    | 160,288,270         |                  |                          |                           | 160,288,270         |                      |                                       |                             |                    | 0                  | 160,288,270        |
| Federal Sources                       | 154,578             |                  |                          |                           | 154,578             | 4,708,860            | 20,244,608                            |                             |                    | 24,953,468         | 25,108,046         |
| Other State Revenues                  | 9,904,168           | 2,541,569        |                          |                           | 12,445,737          | 12,756,879           | 11,696,475                            |                             |                    | 24,453,354         | 36,899,091         |
| Other Local Revenues                  | 459,015             |                  | 121,100                  |                           | 580,115             |                      | 3,415,173                             |                             | 20,500             | 3,435,673          | 4,015,788          |
| <b>TOTAL REVENUES</b>                 | <b>170,806,031</b>  | <b>2,541,569</b> | <b>121,100</b>           | <b>0</b>                  | <b>173,468,700</b>  | <b>17,465,739</b>    | <b>35,356,256</b>                     | <b>0</b>                    | <b>20,500</b>      | <b>52,842,495</b>  | <b>226,311,195</b> |
| <b>EXPENDITURES</b>                   |                     |                  |                          |                           |                     |                      |                                       |                             |                    |                    |                    |
| Certificated Salaries                 | 60,371,417          | 1,183,223        |                          | 379,945                   | 61,934,585          | 9,841,799            | 7,927,204                             |                             | 58,859             | 17,827,862         | 79,762,447         |
| Classified Salaries                   | 13,379,402          |                  | 3,653,384                | 72,391                    | 17,105,177          | 8,773,581            | 3,227,602                             | 1,930,410                   | 41,704             | 13,973,297         | 31,078,474         |
| Employee Benefits                     | 40,616,028          | 543,255          | 3,154,134                | 282,597                   | 44,596,014          | 14,913,584           | 8,997,994                             | 1,512,267                   | 62,921             | 25,486,766         | 70,882,780         |
| Books and Supplies                    | 5,240,427           |                  | 963,000                  | 17,422                    | 6,220,849           | 275,346              | 6,017,037                             | 1,038,913                   | 328,894            | 7,660,190          | 13,881,039         |
| Services, Other Operating Expenses    | 13,487,397          | 896,838          | (381,853)                | 62,561                    | 14,064,943          | 5,932,963            | 10,516,868                            | 1,284,096                   | 43,000             | 17,776,927         | 31,841,870         |
| Capital Outlay                        | 935,707             |                  | 1,500,000                |                           | 2,435,707           |                      | 39,453                                | 9,741                       | 750,000            | 799,194            | 3,234,901          |
| Other Outgo                           | 584,488             |                  |                          |                           | 584,488             |                      |                                       |                             |                    | 0                  | 584,488            |
| Direct Support/Indirect Costs         | (3,283,652)         |                  |                          |                           | (3,283,652)         | 1,196,026            | 902,440                               | 207,766                     |                    | 2,306,232          | (977,420)          |
| Other Uses                            | 0                   |                  | 616,317                  |                           | 616,317             |                      |                                       |                             |                    | 0                  | 616,317            |
| <b>TOTAL EXPENDITURES</b>             | <b>131,331,214</b>  | <b>2,623,316</b> | <b>9,504,982</b>         | <b>814,916</b>            | <b>144,274,428</b>  | <b>40,933,299</b>    | <b>37,628,598</b>                     | <b>5,983,193</b>            | <b>1,285,378</b>   | <b>85,830,468</b>  | <b>230,104,896</b> |
| <b>INTERFUND TRANSFERS</b>            |                     |                  |                          |                           |                     |                      |                                       |                             |                    |                    |                    |
| Transfers In                          |                     |                  |                          |                           | 0                   |                      |                                       |                             |                    | 0                  | 0                  |
| Transfers Out                         | (679,632)           |                  |                          |                           | (679,632)           |                      |                                       |                             |                    | 0                  | (679,632)          |
| Other Financing Sources               |                     |                  |                          |                           | 0                   |                      |                                       |                             |                    | 0                  | 0                  |
| Contributions                         | (38,098,801)        |                  | 9,383,882                | 814,916                   | (27,900,003)        | 21,846,325           | 70,485                                | 5,983,193                   |                    | 27,900,003         | 0                  |
| <b>TOTAL TRANSFERS</b>                | <b>(38,778,433)</b> | <b>0</b>         | <b>9,383,882</b>         | <b>814,916</b>            | <b>(28,579,635)</b> | <b>21,846,325</b>    | <b>70,485</b>                         | <b>5,983,193</b>            | <b>0</b>           | <b>27,900,003</b>  | <b>(679,632)</b>   |
| <b>Net Incr(Decr) in Fund Balance</b> | <b>696,384</b>      | <b>(81,747)</b>  | <b>0</b>                 | <b>0</b>                  | <b>614,637</b>      | <b>(1,621,235)</b>   | <b>(2,201,857)</b>                    | <b>0</b>                    | <b>(1,264,878)</b> | <b>(5,087,970)</b> | <b>(4,473,333)</b> |
| <b>FUND BALANCE</b>                   |                     |                  |                          |                           |                     |                      |                                       |                             |                    |                    |                    |
| <b>Beginning Fund Balance</b>         | <b>34,030,116</b>   | <b>314,218</b>   | <b>0</b>                 | <b>(0)</b>                | <b>34,344,334</b>   | <b>1,621,235</b>     | <b>2,333,218</b>                      | <b>(0)</b>                  | <b>4,364,318</b>   | <b>8,318,771</b>   | <b>42,663,105</b>  |
| Components of Fund Balance:           |                     |                  |                          |                           |                     |                      |                                       |                             |                    |                    |                    |
| Audit Adjustment                      | 640,997             |                  |                          |                           | 640,997             |                      |                                       |                             |                    | 0                  | 640,997            |
| Revolving Cash                        | 55,000              | 0                | 0                        | 0                         | 55,000              | 0                    | 0                                     | 0                           | 0                  | 0                  | 55,000             |
| Cash with Fiscal Agent                | 65,000              | 0                | 0                        | 0                         | 65,000              | 0                    | 0                                     | 0                           | 0                  | 0                  | 65,000             |
| Stores                                | 168,020             | 0                | 0                        | 0                         | 168,020             | 0                    | 0                                     | 0                           | 0                  | 0                  | 168,020            |
| Prepaid                               | 0                   | 0                | 0                        | 0                         | 0                   | 0                    | 0                                     | 0                           | 0                  | 0                  | 0                  |
| 3% Required Reserve                   | 6,884,975           | 0                | 0                        | 0                         | 6,884,975           | 0                    | 0                                     | 0                           | 0                  | 0                  | 6,884,975          |
| Cash with Fiscal Agent                | 0                   | 0                | 0                        | 0                         | 0                   | 0                    | 0                                     | 0                           | 0                  | 0                  | 0                  |
| Assigned Fund Balance                 | 8,392,799           | 0                | 0                        | 0                         | 8,392,799           | 0                    | 0                                     | 0                           | 0                  | 0                  | 8,392,799          |
| Committed Fund Balance                | 17,580,000          | 0                | 0                        | 0                         | 17,580,000          | 0                    | 0                                     | 0                           | 0                  | 0                  | 17,580,000         |
| Restricted Fund Balance               | 0                   | 0                | 0                        | 0                         | 0                   | 0                    | 131,361                               | (0)                         | 3,099,440          | 3,230,801          | 3,230,801          |
| <b>Unappropriated Fund Balance</b>    | <b>2,221,703</b>    | <b>232,471</b>   | <b>0</b>                 | <b>0</b>                  | <b>2,454,174</b>    | <b>0</b>             | <b>0</b>                              | <b>0</b>                    | <b>0</b>           | <b>0</b>           | <b>2,454,174</b>   |
| <b>Ending Fund Balance</b>            | <b>35,367,497</b>   | <b>232,471</b>   | <b>0</b>                 | <b>(0)</b>                | <b>35,599,968</b>   | <b>0</b>             | <b>131,361</b>                        | <b>(0)</b>                  | <b>3,099,440</b>   | <b>3,230,801</b>   | <b>38,830,769</b>  |

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2015-2016**  
**15/16 2nd Interim**

Includes LCFF Estimate for General Revenue and 1.02% COLA on State Categorical, 1.48%% HW increase, Step and Column

|                                       | Charter School     | Adult Education  | Child Dev         | Food Serv          | Def Maint          | General Oblig Bond  | Capitol Fac      | Self Ins         | Retiree Benefit  | Trust Scholarship |
|---------------------------------------|--------------------|------------------|-------------------|--------------------|--------------------|---------------------|------------------|------------------|------------------|-------------------|
|                                       | 09                 | 11               | 12                | 13                 | 14                 | 21                  | 25               | 67               | 71               | 73                |
| <b>INCOME</b>                         |                    |                  |                   |                    |                    |                     |                  |                  |                  |                   |
| State LCFF Sources                    | 12,628,707         | 498,092          |                   |                    |                    |                     |                  |                  |                  |                   |
| Federal Sources                       |                    | 201,902          | 7,230,330         | 8,916,864          |                    |                     |                  |                  |                  |                   |
| Other State Revenues                  | 1,484,185          | 1,728,668        | 4,206,045         | 1,112,000          | 0                  |                     |                  |                  |                  |                   |
| Other Local Revenues                  | 9,100              | 396,803          | 679,218           | 778,905            | 7,000              | 690,027             | 531,000          | 2,937,702        | 4,055,987        | 100,000           |
| <b>TOTAL REVENUES</b>                 | <b>14,121,992</b>  | <b>2,825,465</b> | <b>12,115,593</b> | <b>10,807,769</b>  | <b>7,000</b>       | <b>690,027</b>      | <b>531,000</b>   | <b>2,937,702</b> | <b>4,055,987</b> | <b>100,000</b>    |
| <b>EXPENDITURES</b>                   |                    |                  |                   |                    |                    |                     |                  |                  |                  |                   |
| Certificated Salaries                 | 5,403,055          | 987,563          | 2,917,841         |                    |                    |                     |                  |                  |                  |                   |
| Classified Salaries                   | 809,561            | 460,727          | 1,432,566         | 2,398,004          |                    | 82,708              |                  |                  |                  |                   |
| Employee Benefits                     | 3,564,251          | 945,972          | 3,067,193         | 3,142,994          |                    | 70,590              |                  |                  |                  |                   |
| Books and Supplies                    | 3,140,980          | 82,653           | 1,205,948         | 5,548,418          | 0                  |                     |                  |                  |                  |                   |
| Services, Other Operating Expenses    | 3,115,817          | 258,622          | 3,482,988         | 113,807            | 1,124,955          |                     | 452,232          | 2,937,702        | 4,055,987        | 100,000           |
| Capital Outlay                        |                    |                  | 30,157            | 200,000            |                    | 23,215,758          | 240,000          |                  |                  |                   |
| Other Outgo                           |                    |                  |                   |                    |                    |                     |                  |                  |                  |                   |
| Direct Support/Indirect Costs         |                    | 89,928           | 463,666           | 423,826            |                    |                     |                  |                  |                  |                   |
| Other Uses                            |                    |                  |                   |                    |                    |                     |                  |                  |                  |                   |
| <b>TOTAL EXPENDITURES</b>             | <b>16,033,664</b>  | <b>2,825,465</b> | <b>12,600,359</b> | <b>11,827,049</b>  | <b>1,124,955</b>   | <b>23,369,056</b>   | <b>692,232</b>   | <b>2,937,702</b> | <b>4,055,987</b> | <b>100,000</b>    |
| <b>INTERFUND TRANSFERS</b>            |                    |                  |                   |                    |                    |                     |                  |                  |                  |                   |
| Transfers In                          | 212,232            |                  | 467,400           | 0                  | 0                  |                     |                  |                  |                  |                   |
| Transfers Out                         |                    |                  | 0                 | 0                  | 0                  | 0                   | 0                | 0                | 0                | 0                 |
| Other Financing Sources               |                    |                  | 0                 | 0                  | 0                  | 0                   | 0                | 0                | 0                | 0                 |
| Contributions                         |                    |                  |                   | 0                  | 0                  | 0                   | 0                | 0                | 0                | 0                 |
| <b>TOTAL TRANSFERS</b>                | <b>212,232</b>     | <b>0</b>         | <b>467,400</b>    | <b>0</b>           | <b>0</b>           | <b>0</b>            | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>          |
| <b>Net Incr(Decr) in Fund Balance</b> | <b>(1,699,440)</b> | <b>0</b>         | <b>(17,366)</b>   | <b>(1,019,280)</b> | <b>(1,117,955)</b> | <b>(22,679,029)</b> | <b>(161,232)</b> | <b>0</b>         | <b>0</b>         | <b>0</b>          |
| <b>FUND BALANCE</b>                   |                    |                  |                   |                    |                    |                     |                  |                  |                  |                   |
| <b>Beginning Fund Balance</b>         | <b>1,791,725</b>   | <b>0</b>         | <b>17,366</b>     | <b>4,334,959</b>   | <b>1,152,158</b>   | <b>50,905,737</b>   | <b>1,799,890</b> | <b>245,624</b>   | <b>4,662,188</b> | <b>2,054,156</b>  |
| Components of Fund Balance:           |                    |                  |                   |                    |                    |                     |                  |                  |                  |                   |
| Audit Adjustment                      | 79,313             |                  |                   |                    |                    |                     |                  | 0                |                  |                   |
| Revolving Cash                        | 0                  | 0                | 0                 | 0                  | 0                  | 0                   | 0                | 0                | 0                | 0                 |
| Cash with Fiscal Agent                | 0                  | 0                | 0                 | 0                  | 0                  | 0                   | 0                | 0                | 0                | 0                 |
| Stores                                | 0                  | 0                | 0                 | 102,183            | 0                  | 0                   | 0                | 0                | 0                | 0                 |
| Prepaid                               | 0                  | 0                | 0                 | 0                  | 0                  | 0                   | 0                | 0                | 0                | 0                 |
| 3% Required Reserve                   | 0                  | 0                | 0                 | 0                  | 0                  | 0                   | 0                | 0                | 0                | 0                 |
| Cash with Fiscal Agent                | 0                  | 0                | 0                 | 0                  | 0                  | 0                   | 0                | 0                | 2,602,771        | 2,054,156         |
| Assigned Fund Balance                 | 171,598            | 0                | 0                 | 0                  | 34,203             | 0                   | 1,638,658        | 0                | 0                | 0                 |
| Committed Fund Balance                | 0                  | 0                | 0                 | 0                  | 0                  | 0                   | 0                | 0                | 0                | 0                 |
| Restricted Fund Balance               | 0                  | 0                | 0.00              | 3,213,496          | 0                  | 28,226,708          | 0                | 0                | 0                | 0                 |
| <b>Unappropriated Fund Balance</b>    | <b>0</b>           | <b>0</b>         | <b>0</b>          | <b>0</b>           | <b>0</b>           | <b>0</b>            | <b>0</b>         | <b>245,624</b>   | <b>2,059,417</b> | <b>0</b>          |
| <b>Ending Fund Balance</b>            | <b>171,598</b>     | <b>0</b>         | <b>0</b>          | <b>3,315,679</b>   | <b>34,203</b>      | <b>28,226,708</b>   | <b>1,638,658</b> | <b>245,624</b>   | <b>4,662,188</b> | <b>2,054,156</b>  |

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY

**FISCAL YEAR 2015-2016**

**16/17 at 15/16 1st Interim**

Includes LCFF Estimate for General  
Revenue and 0.47% COLA on State  
Categorical, 6% HW increase, Step and  
Column

|                                       | General<br>Unrestr  | Lottery<br>1100  | Transportation<br>0723/0724 | Community<br>Day School<br>0821 | TOTAL<br>UNRESTRICTED | Special<br>Ed<br>6500/6510 | Federal and<br>State Grants/<br>Entitlements | Restricted<br>Maintenance<br>8150 | Bond<br>Endowments<br>06 | TOTAL REST         | Total<br>General   |
|---------------------------------------|---------------------|------------------|-----------------------------|---------------------------------|-----------------------|----------------------------|--|-----------------------------------|--------------------------|--------------------|--------------------|
| <b>INCOME</b>                         |                     |                  |                             |                                 |                       |                            |  |                                   |                          |                    |                    |
| State LCFF Sources                    | 169,548,292         |                  |                             |                                 | 169,548,292           |                            |  |                                   |                          | 0                  | 169,548,292        |
| Federal Sources                       | 154,578             |                  |                             |                                 | 154,578               | 4,707,773                  | 14,066,029                                   |                                   |                          | 18,773,802         | 18,928,380         |
| Other State Revenues                  | 4,313,315           | 2,541,569        |                             |                                 | 6,854,884             | 12,797,366                 | 10,192,863                                   |                                   |                          | 22,990,229         | 29,845,113         |
| Other Local Revenues                  | 459,015             |                  | 121,100                     |                                 | 580,115               |                            | 1,424,667                                    |                                   | 7,000                    | 1,431,667          | 2,011,782          |
| <b>TOTAL REVENUES</b>                 | <b>174,475,200</b>  | <b>2,541,569</b> | <b>121,100</b>              | <b>0</b>                        | <b>177,137,869</b>    | <b>17,505,139</b>          | <b>25,683,559</b>                            | <b>0</b>                          | <b>7,000</b>             | <b>43,195,698</b>  | <b>220,333,567</b> |
| <b>EXPENDITURES</b>                   |                     |                  |                             |                                 |                       |                            |  |                                   |                          |                    |                    |
| Certificated Salaries                 | 61,844,368          | 1,211,696        |                             | 386,080                         | 63,442,144            | 10,002,273                 | 6,698,766                                    |                                   | 59,869                   | 16,760,908         | 80,203,052         |
| Classified Salaries                   | 13,488,924          |                  | 3,540,712                   | 72,644                          | 17,102,280            | 8,856,953                  | 2,668,087                                    | 1,947,134                         | 42,954                   | 13,515,128         | 30,617,408         |
| Employee Benefits                     | 43,589,868          | 584,258          | 3,278,490                   | 298,443                         | 47,751,059            | 15,631,333                 | 8,664,816                                    | 1,574,534                         | 66,557                   | 25,937,240         | 73,688,299         |
| Books and Supplies                    | 5,396,189           |                  | 974,240                     | 17,422                          | 6,387,851             | 247,884                    | 2,719,734                                    | 1,038,913                         | 328,894                  | 4,335,425          | 10,723,276         |
| Services, Other Operating Expenses    | 11,562,560          | 846,960          | (221,953)                   | 62,561                          | 12,250,128            | 4,307,829                  | 4,264,378                                    | 1,284,096                         | 43,000                   | 9,899,303          | 22,149,431         |
| Capital Outlay                        |                     |                  |                             |                                 | 0                     | 0                          | 0  | 9,741                             | 750,000                  | 759,741            | 759,741            |
| Other Outgo                           | 584,488             |                  |                             |                                 | 584,488               |                            |  |                                   |                          | 0                  | 584,488            |
| Direct Support/Indirect Costs         | (3,039,845)         |                  |                             |                                 | (3,039,845)           | 1,196,026                  | 667,778                                      | 207,766                           |                          | 2,071,570          | (968,275)          |
| Other Uses                            | 0                   |                  | 616,317                     |                                 | 616,317               |                            |  |                                   |                          | 0                  | 616,317            |
| <b>TOTAL EXPENDITURES</b>             | <b>133,426,552</b>  | <b>2,642,914</b> | <b>8,187,806</b>            | <b>837,150</b>                  | <b>145,094,422</b>    | <b>40,242,298</b>          | <b>25,683,559</b>                            | <b>6,062,184</b>                  | <b>1,291,274</b>         | <b>73,279,315</b>  | <b>218,373,737</b> |
| <b>INTERFUND TRANSFERS</b>            |                     |                  |                             |                                 |                       |                            |  |                                   |                          |                    |                    |
| Transfers In                          |                     |                  |                             |                                 | 0                     |                            |  |                                   |                          | 0                  | 0                  |
| Transfers Out                         | (774,151)           |                  |                             |                                 | (774,151)             |                            |  |                                   |                          | 0                  | (774,151)          |
| Other Financing Sources               |                     |                  |                             |                                 | 0                     |                            |  |                                   |                          | 0                  | 0                  |
| Contributions                         | (37,703,199)        |                  | 8,066,706                   | 837,150                         | (28,799,343)          | 22,737,159                 | 0  | 6,062,184                         |                          | 28,799,343         | 0                  |
| <b>TOTAL TRANSFERS</b>                | <b>(38,477,350)</b> | <b>0</b>         | <b>8,066,706</b>            | <b>837,150</b>                  | <b>(29,573,494)</b>   | <b>22,737,159</b>          | <b>0</b>                                     | <b>6,062,184</b>                  | <b>0</b>                 | <b>28,799,343</b>  | <b>(774,151)</b>   |
| <b>Net Incr(Decr) in Fund Balance</b> | <b>2,571,298</b>    | <b>(101,345)</b> | <b>0</b>                    | <b>0</b>                        | <b>2,469,953</b>      | <b>0</b>                   | <b>0</b>                                     | <b>0</b>                          | <b>(1,284,274)</b>       | <b>(1,284,274)</b> | <b>1,185,679</b>   |
| <b>FUND BALANCE</b>                   |                     |                  |                             |                                 |                       |                            |  |                                   |                          |                    |                    |
| <b>Beginning Fund Balance</b>         | <b>35,367,497</b>   | <b>232,471</b>   | <b>0</b>                    | <b>(0)</b>                      | <b>35,599,968</b>     | <b>0</b>                   | <b>131,361</b>                               | <b>(0)</b>                        | <b>3,099,440</b>         | <b>3,230,801</b>   | <b>38,830,769</b>  |
| Components of Fund Balance:           |                     |                  |                             |                                 |                       |                            |  |                                   |                          |                    |                    |
| Audit Adjustment                      |                     |                  |                             |                                 | 0                     |                            |  |                                   |                          | 0                  | 0                  |
| Revolving Cash                        | 55,000              | 0                | 0                           | 0                               | 55,000                | 0                          | 0  | 0                                 | 0                        | 0                  | 55,000             |
| Cash with Fiscal Agent                | 65,000              | 0                | 0                           | 0                               | 65,000                | 0                          | 0  | 0                                 | 0                        | 0                  | 65,000             |
| Stores                                | 168,020             | 0                | 0                           | 0                               | 168,020               | 0                          | 0  | 0                                 | 0                        | 0                  | 168,020            |
| Prepaid                               | 0                   | 0                | 0                           | 0                               | 0                     | 0                          | 0  | 0                                 | 0                        | 0                  | 0                  |
| 3% Required Reserve                   | 6,574,437           | 0                | 0                           | 0                               | 6,574,437             | 0                          | 0  | 0                                 | 0                        | 0                  | 6,574,437          |
| Cash with Fiscal Agent                | 0                   | 0                | 0                           | 0                               | 0                     | 0                          | 0  | 0                                 | 0                        | 0                  | 0                  |
| Assigned Fund Balance                 | 8,892,799           | 0                | 0                           | 0                               | 8,892,799             | 0                          | 0  | 0                                 | 0                        | 0                  | 8,892,799          |
| Committed Fund Balance                | 17,580,000          | 0                | 0                           | 0                               | 17,580,000            | 0                          | 0  | 0                                 | 0                        | 0                  | 17,580,000         |
| <b>Restricted Fund Balance</b>        | <b>0</b>            | <b>0</b>         | <b>0</b>                    | <b>0</b>                        | <b>0</b>              | <b>0</b>                   | <b>131,361</b>                               | <b>(0)</b>                        | <b>1,815,166</b>         | <b>1,946,527</b>   | <b>1,946,527</b>   |
| <b>Unappropriated Fund Balance</b>    | <b>4,603,540</b>    | <b>131,126</b>   | <b>0</b>                    | <b>0</b>                        | <b>4,734,666</b>      | <b>0</b>                   | <b>0</b>                                     | <b>0</b>                          | <b>0</b>                 | <b>0</b>           | <b>4,734,666</b>   |
| <b>Ending Fund Balance</b>            | <b>37,938,795</b>   | <b>131,126</b>   | <b>0</b>                    | <b>(0)</b>                      | <b>38,069,921</b>     | <b>0</b>                   | <b>131,361</b>                               | <b>(0)</b>                        | <b>1,815,166</b>         | <b>1,946,527</b>   | <b>40,016,448</b>  |

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2015-2016**  
**16/17 at 15/16 1st Interim**

Includes LCFF Estimate for General Revenue and 0.47% COLA on State Categorical, 6% HW increase, Step and Column

|                                       | Charter School    | Adult Education  | Child Dev         | Food Serv          | Def Maint       | General Oblig Bond  | Capitol Fac      | Self Ins         | Retiree Benefit  | Trust Scholarship |
|---------------------------------------|-------------------|------------------|-------------------|--------------------|-----------------|---------------------|------------------|------------------|------------------|-------------------|
|                                       | 09                | 11               | 12                | 13                 | 14              | 21                  | 25               | 67               | 71               | 73                |
| <b>INCOME</b>                         |                   |                  |                   |                    |                 |                     |                  |                  |                  |                   |
| State LCFF Sources                    | 13,296,560        | 529,971          |                   |                    |                 |                     |                  |                  |                  |                   |
| Federal Sources                       |                   | 201,902          | 7,230,330         | 8,916,864          |                 |                     |                  |                  |                  |                   |
| Other State Revenues                  | 893,536           | 1,728,668        | 4,139,106         | 1,117,226          |                 |                     |                  |                  |                  |                   |
| Other Local Revenues                  | 9,100             | 354,850          | 444,633           | 778,905            |                 |                     |                  |                  |                  |                   |
| <b>TOTAL REVENUES</b>                 | <b>14,199,196</b> | <b>2,815,391</b> | <b>11,814,069</b> | <b>10,812,995</b>  | <b>0</b>        | <b>252,027</b>      | <b>531,000</b>   | <b>3,254,890</b> | <b>4,416,879</b> | <b>100,000</b>    |
| <b>EXPENDITURES</b>                   |                   |                  |                   |                    |                 |                     |                  |                  |                  |                   |
| Certificated Salaries                 | 5,292,851         | 987,477          | 2,934,402         |                    |                 |                     |                  |                  |                  |                   |
| Classified Salaries                   | 814,923           | 469,062          | 1,435,150         | 2,423,018          |                 | 83,902              |                  |                  |                  |                   |
| Employee Benefits                     | 3,726,400         | 969,602          | 3,163,306         | 3,276,383          |                 | 73,655              |                  |                  |                  |                   |
| Books and Supplies                    | 1,666,121         | 71,527           | 965,147           | 5,545,908          |                 |                     |                  |                  |                  |                   |
| Services, Other Operating Expenses    | 2,920,551         | 227,795          | 3,413,904         | 112,776            | 34,203          |                     |                  |                  |                  |                   |
| Capital Outlay                        |                   |                  |                   | 200,000            |                 | 23,215,758          | 452,232          | 3,254,890        | 4,416,879        | 100,000           |
| Other Outgo                           |                   |                  |                   |                    |                 |                     | 240,000          |                  |                  |                   |
| Direct Support/Indirect Costs         |                   | 89,928           | 454,661           | 423,686            |                 |                     |                  |                  |                  |                   |
| Other Uses                            |                   |                  |                   |                    |                 |                     |                  |                  |                  |                   |
| <b>TOTAL EXPENDITURES</b>             | <b>14,420,846</b> | <b>2,815,391</b> | <b>12,366,570</b> | <b>11,981,771</b>  | <b>34,203</b>   | <b>23,373,315</b>   | <b>692,232</b>   | <b>3,254,890</b> | <b>4,416,879</b> | <b>100,000</b>    |
| <b>INTERFUND TRANSFERS</b>            |                   |                  |                   |                    |                 |                     |                  |                  |                  |                   |
| Transfers In                          | 221,650           | 0                | 552,501           | 0                  | 0               |                     |                  |                  |                  |                   |
| Transfers Out                         |                   | 0                |                   | 0                  | 0               |                     | 0                | 0                | 0                | 0                 |
| Other Financing Sources               | 0                 | 0                | 0                 | 0                  | 0               | 0                   | 0                | 0                | 0                | 0                 |
| Contributions                         |                   | 0                |                   | 0                  | 0               |                     |                  |                  |                  |                   |
| <b>TOTAL TRANSFERS</b>                | <b>221,650</b>    | <b>0</b>         | <b>552,501</b>    | <b>0</b>           | <b>0</b>        | <b>0</b>            | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>          |
| <b>Net Incr(Decr) in Fund Balance</b> | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>(1,168,776)</b> | <b>(34,203)</b> | <b>(23,121,288)</b> | <b>(161,232)</b> | <b>0</b>         | <b>0</b>         | <b>0</b>          |
| <b>FUND BALANCE</b>                   |                   |                  |                   |                    |                 |                     |                  |                  |                  |                   |
| <b>Beginning Fund Balance</b>         | <b>171,598</b>    | <b>0</b>         | <b>0</b>          | <b>3,315,679</b>   | <b>34,203</b>   | <b>28,226,708</b>   | <b>1,638,658</b> | <b>245,624</b>   | <b>4,662,188</b> | <b>2,054,156</b>  |
| Components of Fund Balance:           |                   |                  |                   |                    |                 |                     |                  |                  |                  |                   |
| Audit Adjustment                      |                   |                  |                   |                    |                 |                     |                  | 0                |                  |                   |
| Revolving Cash                        | 0                 | 0                | 0                 | 0                  | 0               | 0                   | 0                |                  |                  |                   |
| Cash with Fiscal Agent                | 0                 | 0                | 0                 | 0                  | 0               | 0                   | 0                | 0                | 0                | 0                 |
| Stores                                | 0                 | 0                | 0                 | 102,183            | 0               | 0                   | 0                | 0                | 0                | 0                 |
| Prepaid                               | 0                 | 0                | 0                 | 0                  | 0               | 0                   | 0                | 0                | 0                | 0                 |
| 3% Required Reserve                   | 0                 | 0                | 0                 | 0                  | 0               | 0                   | 0                | 0                | 0                | 0                 |
| Cash with Fiscal Agent                | 0                 | 0                | 0                 | 0                  | 0               | 0                   | 0                | 0                | 0                | 0                 |
| Assigned Fund Balance                 | 171,598           | 0                | 0                 | 0                  | 0               | 0                   | 0                | 0                | 2,602,771        | 2,054,156         |
| Committed Fund Balance                | 0                 | 0                | 0                 | 0                  | 0               | 0                   | 1,477,426        | 0                | 0                | 0                 |
| <b>Restricted Fund Balance</b>        | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>2,044,720</b>   | <b>0</b>        | <b>5,105,420</b>    | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>          |
| <b>Unappropriated Fund Balance</b>    | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>           | <b>0</b>        | <b>0</b>            | <b>0</b>         | <b>245,624</b>   | <b>2,059,417</b> | <b>0</b>          |
| <b>Ending Fund Balance</b>            | <b>171,598</b>    | <b>0</b>         | <b>0</b>          | <b>2,146,903</b>   | <b>0</b>        | <b>5,105,420</b>    | <b>1,477,426</b> | <b>245,624</b>   | <b>4,662,188</b> | <b>2,054,156</b>  |

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2015-2016**  
**17/18 at 15/16 1st Interim**

Includes LCFF Estimate for General Revenue and 2.13% COLA on State Categorical, 6% HW increase, Step and Column

|                                       | General Unrestr     | Lottery          | Transportation   | Community Day School | TOTAL UNRESTRICTED  | Special Ed        | Federal and State Grants/ Entitlements | Restricted Maintenance | Bond Endowments    | TOTAL REST         | Total General      |
|---------------------------------------|---------------------|------------------|------------------|----------------------|---------------------|-------------------|--|------------------------|--------------------|--------------------|--------------------|
|                                       |                     | 1100             | 0723/0724        | 0821                 |                     | 6500/6510         |  | 8150                   | 06                 |                    |                    |
| <b>INCOME</b>                         |                     |                  |                  |                      |                     |                   |  |                        |                    |                    |                    |
| State LCFF Sources                    | 177,499,105         |                  |                  |                      | 177,499,105         |                   |  |                        |                    | 0                  | 177,499,105        |
| Federal Sources                       | 154,578             |                  |                  |                      | 154,578             | 4,707,773         | 14,066,029                             |                        |                    | 18,773,802         | 18,928,380         |
| Other State Revenues                  | 712,567             | 2,541,569        |                  |                      | 3,254,136           | 13,040,103        | 10,192,863                             |                        |                    | 23,232,966         | 26,487,102         |
| Other Local Revenues                  | 459,015             |                  | 121,100          |                      | 580,115             |                   | 1,424,667                              |                        | 3,500              | 1,428,167          | 2,008,282          |
| <b>TOTAL REVENUES</b>                 | <b>178,825,265</b>  | <b>2,541,569</b> | <b>121,100</b>   | <b>0</b>             | <b>181,487,934</b>  | <b>17,747,876</b> | <b>25,683,559</b>                      | <b>0</b>               | <b>3,500</b>       | <b>43,434,935</b>  | <b>224,922,869</b> |
| <b>EXPENDITURES</b>                   |                     |                  |                  |                      |                     |                   |  |                        |                    |                    |                    |
| Certificated Salaries                 | 62,764,181          | 1,239,812        |                  | 390,828              | 64,394,821          | 10,156,588        | 6,726,662                              |                        | 60,592             | 16,943,842         | 81,338,663         |
| Classified Salaries                   | 13,591,501          |                  | 3,557,023        | 72,912               | 17,221,436          | 8,917,352         | 2,667,808                              | 1,959,551              | 44,241             | 13,588,952         | 30,810,388         |
| Employee Benefits                     | 45,815,495          | 621,206          | 3,421,130        | 313,747              | 50,171,578          | 16,338,965        | 8,833,991                              | 1,659,353              | 70,876             | 26,903,185         | 77,074,763         |
| Books and Supplies                    | 3,396,189           |                  | 962,775          | 17,422               | 4,376,386           | 234,484           | 2,508,243                              | 1,038,913              | 328,894            | 4,110,534          | 8,486,920          |
| Services, Other Operating Expenses    | 10,321,715          | 811,677          | (221,953)        | 62,561               | 10,974,000          | 4,307,829         | 4,248,194                              | 1,284,096              | 43,000             | 9,883,119          | 20,857,119         |
| Capital Outlay                        |                     |                  |                  |                      | 0                   | 0                 | 0                                      | 0                      | 750,000            | 750,000            | 750,000            |
| Other Outgo                           | 584,488             |                  |                  |                      | 584,488             |                   |  |                        |                    | 0                  | 584,488            |
| Direct Support/Indirect Costs         | (3,107,979)         |                  |                  |                      | (3,107,979)         | 1,233,277         | 698,661                                | 207,766                |                    | 2,139,704          | (968,275)          |
| Other Uses                            | 0                   |                  | 616,317          |                      | 616,317             |                   |  |                        |                    | 0                  | 616,317            |
| <b>TOTAL EXPENDITURES</b>             | <b>133,365,590</b>  | <b>2,672,695</b> | <b>8,335,292</b> | <b>857,470</b>       | <b>145,231,047</b>  | <b>41,188,495</b> | <b>25,683,559</b>                      | <b>6,149,679</b>       | <b>1,297,603</b>   | <b>74,319,336</b>  | <b>219,550,383</b> |
| <b>INTERFUND TRANSFERS</b>            |                     |                  |                  |                      |                     |                   |  |                        |                    |                    |                    |
| Transfers In                          |                     |                  |                  |                      | 0                   |                   |  |                        |                    | 0                  | 0                  |
| Transfers Out                         | (862,743)           |                  |                  |                      | (862,743)           |                   |  |                        |                    | 0                  | (862,743)          |
| Other Financing Sources               |                     |                  |                  |                      | 0                   |                   |  |                        |                    | 0                  | 0                  |
| Contributions                         | (38,661,960)        |                  | 8,214,192        | 857,470              | (29,590,298)        | 23,440,619        |  | 6,149,679              |                    | 29,590,298         | 0                  |
| <b>TOTAL TRANSFERS</b>                | <b>(39,524,703)</b> | <b>0</b>         | <b>8,214,192</b> | <b>857,470</b>       | <b>(30,453,041)</b> | <b>23,440,619</b> | <b>0</b>                               | <b>6,149,679</b>       | <b>0</b>           | <b>29,590,298</b>  | <b>(862,743)</b>   |
| <b>Net Incr(Decr) in Fund Balance</b> | <b>5,934,972</b>    | <b>(131,126)</b> | <b>0</b>         | <b>0</b>             | <b>5,803,846</b>    | <b>0</b>          | <b>0</b>                               | <b>0</b>               | <b>(1,294,103)</b> | <b>(1,294,103)</b> | <b>4,509,743</b>   |
| <b>FUND BALANCE</b>                   |                     |                  |                  |                      |                     |                   |  |                        |                    |                    |                    |
| <b>Beginning Fund Balance</b>         | <b>37,938,795</b>   | <b>131,126</b>   | <b>0</b>         | <b>(0)</b>           | <b>38,069,921</b>   | <b>0</b>          | <b>131,361</b>                         | <b>0</b>               | <b>1,815,166</b>   | <b>1,946,527</b>   | <b>40,016,448</b>  |
| Components of Fund Balance:           |                     |                  |                  |                      |                     |                   |  |                        |                    |                    |                    |
| Audit Adjustment                      |                     |                  |                  |                      | 0                   |                   |  |                        |                    | 0                  | 0                  |
| Revolving Cash                        | 55,000              | 0                | 0                | 0                    | 55,000              | 0                 | 0                                      | 0                      | 0                  | 0                  | 55,000             |
| Cash with Fiscal Agent                | 65,000              | 0                | 0                | 0                    | 65,000              | 0                 | 0                                      | 0                      | 0                  | 0                  | 65,000             |
| Stores                                | 168,020             | 0                | 0                | 0                    | 168,020             | 0                 | 0                                      | 0                      | 0                  | 0                  | 168,020            |
| Prepaid                               | 0                   | 0                | 0                | 0                    | 0                   | 0                 | 0                                      | 0                      | 0                  | 0                  | 0                  |
| 3% Required Reserve                   | 6,612,394           | 0                | 0                | 0                    | 6,612,394           | 0                 | 0                                      | 0                      | 0                  | 0                  | 6,612,394          |
| Cash with Fiscal Agent                | 0                   | 0                | 0                | 0                    | 0                   | 0                 | 0                                      | 0                      | 0                  | 0                  | 0                  |
| Assigned Fund Balance                 | 9,392,799           | 0                | 0                | 0                    | 9,392,799           | 0                 | 0                                      | 0                      | 0                  | 0                  | 9,392,799          |
| Committed Fund Balance                | 17,580,000          | 0                | 0                | 0                    | 17,580,000          | 0                 | 0                                      | 0                      | 0                  | 0                  | 17,580,000         |
| Restricted Fund Balance               |                     | 0                | 0                | 0                    | 0                   | 0                 | 131,361                                | 0                      | 521,063            | 652,424            | 652,424            |
| <b>Unappropriated Fund Balance</b>    | <b>10,000,554</b>   | <b>0</b>         | <b>0</b>         | <b>0</b>             | <b>10,000,554</b>   | <b>0</b>          | <b>0</b>                               | <b>0</b>               | <b>0</b>           | <b>0</b>           | <b>10,000,554</b>  |
| <b>Ending Fund Balance</b>            | <b>43,873,767</b>   | <b>0</b>         | <b>0</b>         | <b>(0)</b>           | <b>43,873,767</b>   | <b>0</b>          | <b>131,361</b>                         | <b>0</b>               | <b>521,063</b>     | <b>652,424</b>     | <b>44,526,191</b>  |



Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2015-2016**  
**17/18 at 15/16 1st Interim**

Includes LCFF Estimate for General Revenue and 2.13% COLA on State Categorical, 6% HW increase, Step and Column

|                                       | Charter School    | Adult Education  | Child Dev         | Food Serv          | Def Maint | General Oblig Bond | Capitol Fac      | Self Ins         | Retiree Benefit  | Trust Scholarship |
|---------------------------------------|-------------------|------------------|-------------------|--------------------|-----------|--------------------|------------------|------------------|------------------|-------------------|
|                                       | 09                | 11               | 12                | 13                 | 14        | 21                 | 25               | 67               | 71               | 73                |
| <b>INCOME</b>                         |                   |                  |                   |                    |           |                    |                  |                  |                  |                   |
| State LCFF Sources                    | 13,767,347        | 565,629          |                   |                    |           |                    |                  |                  |                  |                   |
| Federal Sources                       |                   | 201,902          | 7,230,330         | 8,916,864          |           |                    |                  |                  |                  |                   |
| Other State Revenues                  | 893,536           | 1,728,668        | 4,139,106         | 1,141,023          |           |                    |                  |                  |                  |                   |
| Other Local Revenues                  | 9,100             | 354,850          | 444,633           | 778,905            |           | 65,000             | 531,000          | 3,438,099        | 4,467,470        | 100,000           |
| <b>TOTAL REVENUES</b>                 | <b>14,669,983</b> | <b>2,851,049</b> | <b>11,814,069</b> | <b>10,836,792</b>  | <b>0</b>  | <b>65,000</b>      | <b>531,000</b>   | <b>3,438,099</b> | <b>4,467,470</b> | <b>100,000</b>    |
| <b>EXPENDITURES</b>                   |                   |                  |                   |                    |           |                    |                  |                  |                  |                   |
| Certificated Salaries                 | 5,391,013         | 987,477          | 2,947,205         |                    |           |                    |                  |                  |                  |                   |
| Classified Salaries                   | 818,088           | 478,159          | 1,438,105         | 2,442,398          |           | 85,158             |                  |                  |                  |                   |
| Employee Benefits                     | 3,911,853         | 996,163          | 3,237,911         | 3,396,086          |           | 78,184             |                  |                  |                  |                   |
| Books and Supplies                    | 1,798,357         | 71,527           | 965,147           | 5,545,908          |           |                    |                  |                  |                  |                   |
| Services, Other Operating Expenses    | 2,970,551         | 227,795          | 3,413,904         | 112,776            |           |                    | 452,232          | 3,438,099        | 4,467,470        | 100,000           |
| Capital Outlay                        |                   | 0                |                   | 200,000            |           | 5,007,078          | 240,000          |                  |                  |                   |
| Other Outgo                           |                   |                  |                   |                    |           |                    |                  |                  |                  |                   |
| Direct Support/Indirect Costs         |                   | 89,928           | 454,661           | 423,686            |           |                    |                  |                  |                  |                   |
| Other Uses                            |                   |                  |                   |                    |           |                    |                  |                  |                  |                   |
| <b>TOTAL EXPENDITURES</b>             | <b>14,889,862</b> | <b>2,851,049</b> | <b>12,456,933</b> | <b>12,120,854</b>  | <b>0</b>  | <b>5,170,420</b>   | <b>692,232</b>   | <b>3,438,099</b> | <b>4,467,470</b> | <b>100,000</b>    |
| <b>INTERFUND TRANSFERS</b>            |                   |                  |                   |                    |           |                    |                  |                  |                  |                   |
| Transfers In                          | 219,879           | 0                | 642,864           | 0                  | 0         |                    |                  |                  |                  |                   |
| Transfers Out                         |                   | 0                |                   | 0                  | 0         | 0                  | 0                | 0                | 0                | 0                 |
| Other Financing Sources               | 0                 | 0                | 0                 | 0                  | 0         | 0                  | 0                | 0                | 0                | 0                 |
| Contributions                         |                   | 0                |                   | 0                  | 0         | 0                  |                  | 0                | 0                | 0                 |
| <b>TOTAL TRANSFERS</b>                | <b>219,879</b>    | <b>0</b>         | <b>642,864</b>    | <b>0</b>           | <b>0</b>  | <b>0</b>           | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>          |
| <b>Net Incr(Decr) in Fund Balance</b> | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>(1,284,062)</b> | <b>0</b>  | <b>(5,105,420)</b> | <b>(161,232)</b> | <b>0</b>         | <b>0</b>         | <b>0</b>          |
| <b>FUND BALANCE</b>                   |                   |                  |                   |                    |           |                    |                  |                  |                  |                   |
| <b>Beginning Fund Balance</b>         | <b>171,598</b>    | <b>0</b>         | <b>0</b>          | <b>2,146,903</b>   | <b>0</b>  | <b>5,105,420</b>   | <b>1,477,426</b> | <b>245,624</b>   | <b>4,662,188</b> | <b>2,054,156</b>  |
| Components of Fund Balance:           |                   |                  |                   |                    |           |                    |                  |                  |                  |                   |
| Audit Adjustment                      |                   |                  |                   |                    |           |                    |                  | 0                |                  |                   |
| Revolving Cash                        | 0                 | 0                | 0                 | 0                  | 0         | 0                  | 0                | 0                | 0                | 0                 |
| Cash with Fiscal Agent                | 0                 | 0                | 0                 | 0                  | 0         | 0                  | 0                | 0                | 0                | 0                 |
| Stores                                | 0                 | 0                | 0                 | 102,183            | 0         | 0                  | 0                | 0                | 0                | 0                 |
| Prepaid                               | 0                 | 0                | 0                 | 0                  | 0         | 0                  | 0                | 0                | 0                | 0                 |
| 3% Required Reserve                   | 0                 | 0                | 0                 | 0                  | 0         | 0                  | 0                | 0                | 0                | 0                 |
| Cash with Fiscal Agent                | 0                 | 0                | 0                 | 0                  | 0         | 0                  | 0                | 0                | 2,602,771        | 2,054,156         |
| Assigned Fund Balance                 | 171,598           | 0                | 0                 | 0                  | 0         | 0                  | 1,316,194        | 0                | 0                | 0                 |
| Committed Fund Balance                | 0                 | 0                | 0                 | 0                  | 0         | 0                  | 0                | 0                | 0                | 0                 |
| Restricted Fund Balance               | 0                 | 0                | 0                 | 760,658            | 0         | 0                  | 0                | 0                | 0                | 0                 |
| <b>Unappropriated Fund Balance</b>    | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>           | <b>0</b>  | <b>0</b>           | <b>0</b>         | <b>245,624</b>   | <b>2,059,417</b> | <b>0</b>          |
| <b>Ending Fund Balance</b>            | <b>171,598</b>    | <b>0</b>         | <b>0</b>          | <b>862,841</b>     | <b>0</b>  | <b>0</b>           | <b>1,316,194</b> | <b>245,624</b>   | <b>4,662,188</b> | <b>2,054,156</b>  |

15/16 1st Interim      15/16 2nd Interim  
 TOTAL                      TOTAL  
 UNRESTRICTED          UNRESTRICTED          Variance

| <b>INCOME</b>                         |                     |                     |                | In thousands |  |
|---------------------------------------|---------------------|---------------------|----------------|--------------|--|
| State LCFF Sources                    | 159,157,770         | 160,288,270         | 1,130.5        |              | Adjustment to LCFF Revenues for Audit Adjust (\$640k) an adjusted ADA based on current year #'s  |
| Federal Sources                       | 82,579              | 154,578             | 72.0           |              | Additional MAA funding received  |
| Other State Revenues                  | 14,109,242          | 12,445,737          | (1,663.5)      |              | Decrease due to adjustment for Adult Ed Revenue. Reflected in both Fd 01 and Fd 11.  |
| Other Local Revenues                  | 543,173             | 580,115             | 36.9           |              | Surplus property sales, other miscellaneous adjusts under \$25k  |
| <b>TOTAL REVENUES</b>                 | <b>173,892,764</b>  | <b>173,468,700</b>  | <b>(424.1)</b> |              |  |
| <b>EXPENDITURES</b>                   |                     |                     |                |              |  |
| Certificated Salaries                 | 62,015,125          | 61,934,585          | (80.5)         |              | Adjustments to Salaries based on individuals in actual positions   |
| Classified Salaries                   | 17,073,544          | 17,105,177          | 31.6           |              | Adjustments to Salaries based on individuals in actual positions   |
| Employee Benefits                     | 45,217,731          | 44,596,014          | (621.7)        |              | Benefits associated with employee adjustments and Workers Comp   |
| Books and Supplies                    | 6,190,020           | 6,220,849           | 30.8           |              | Rate change after 1st Interim (-618k)  |
| Services, Other Operating Expenses    | 13,911,517          | 14,064,943          | 153.4          |              | Budget transfers between other objects by sites  |
| Capital Outlay                        | 2,428,645           | 2,435,707           | 7.1            |              | Budget transfers between other objects by sites  |
| Other Outgo                           | 584,488             | 584,488             | 0.0            |              |  |
| Direct Support/Indirect Costs         | (3,237,886)         | (3,283,652)         | (45.8)         |              | Indirect Costs are budgeted using all categorical funds. This is adjusted based on carry over recorded and use of categorical funds.                                   |
| Other Uses                            | 616,317             | 616,317             | 0.0            |              |  |
| <b>TOTAL EXPENDITURES</b>             | <b>144,799,501</b>  | <b>144,274,428</b>  | <b>(525.1)</b> |              |  |
| <b>INTERFUND TRANSFERS</b>            |                     |                     |                |              |  |
| Transfers In                          | 0                   | 0                   | 0.0            |              |  |
| Transfers Out                         | (612,291)           | (679,632)           | (67.3)         |              | Increase contribution to Diamond Technology  |
| Other Financing Sources               | 0                   | 0                   | 0.0            |              |  |
| Contributions                         | (27,849,866)        | (27,900,003)        | (50.1)         |              | Transportation (-\$85k), MAA adjusted due to additional revenue (-\$74k), Tech Cadre carry over moved to grants and entitlements (-70k), other adjustments under \$25k |
| <b>TOTAL TRANSFERS</b>                | <b>(28,462,157)</b> | <b>(28,579,635)</b> | <b>(117.5)</b> |              |  |
| <b>Net Incr(Decr) in Fund Balance</b> | <b>631,106</b>      | <b>614,637</b>      | <b>(16.5)</b>  |              |  |
| <b>FUND BALANCE</b>                   |                     |                     |                |              |  |
| <b>Beginning Fund Balance</b>         | <b>34,334,334</b>   | <b>34,344,334</b>   | <b>10.0</b>    |              |  |
| Components of Fund Balance:           |                     |                     |                |              |  |
| Audit Adjustment                      | 0                   | 640,997             | 641.0          |              |  |
| Revolving Cash                        | 55,000              | 55,000              | 0.0            |              |  |
| Cash w/Fiscal Agent                   | 65,000              | 65,000              | 0.0            |              |  |
| Stores                                | 168,020             | 168,020             | 0.0            |              |  |
| Prepaid                               | 0                   | 0                   | 0.0            |              |  |
| 3% Required Reserve                   | 6,793,752           | 6,884,975           | 91.2           |              | Fd 06 is now included in 3% per SACS and COE   |
| Assigned Funds                        | 8,392,944           | 8,392,799           | (0.2)          |              |  |
| Committed Funds                       | 17,580,000          | 17,580,000          | 0.0            |              |  |
| Restricted Fund Balance               | 0                   | 0                   | 0.0            |              |  |
| <b>Unappropriated Fund Balance</b>    | <b>1,910,724</b>    | <b>2,454,174</b>    | <b>543.5</b>   |              |  |
| <b>Ending Fund Balance</b>            | <b>34,965,440</b>   | <b>35,599,968</b>   | <b>634.5</b>   |              |  |

|                                       | 15/16 1st Interim  | 15/16 2nd Interim  | Variance       |  |
|---------------------------------------|--------------------|--------------------|----------------|--|
|                                       | Special Ed         | Special Ed         |                |  |
| <b>INCOME</b>                         |                    |                    |                | In thousands   |
| State LCFF Sources                    | 0                  | 0                  | 0.0            |  |
| Federal Sources                       | 4,814,903          | 4,708,860          | (106.0)        | SELPA Federal Grant reduced  |
| Other State Revenues                  | 12,756,879         | 12,756,879         | 0.0            |  |
| Other Local Revenues                  | 0                  | 0                  | 0.0            |  |
| <b>TOTAL REVENUES</b>                 | <b>17,571,782</b>  | <b>17,465,739</b>  | <b>(106.0)</b> |  |
| <b>EXPENDITURES</b>                   |                    |                    |                |  |
| Certificated Salaries                 | 9,820,442          | 9,841,799          | 21.4           | Adjust to staffing for services  |
| Classified Salaries                   | 8,779,313          | 8,773,581          | (5.7)          | Adjust to staffing for services  |
| Employee Benefits                     | 15,047,761         | 14,913,584         | (134.2)        | Benefits associated with employee adjustments and Workers Comp<br>Rate change after 1st Interim (-\$146.9k)                          |
| Books and Supplies                    | 261,983            | 275,346            | 13.4           | Miscellaneous adjusts under \$25k  |
| Services, Other Operating Expenses    | 5,930,285          | 5,932,963          | 2.7            | Miscellaneous adjusts under \$25k  |
| Capital Outlay                        | 0                  | 0                  | 0.0            |  |
| Other Outgo                           |                    |                    | 0.0            |  |
| Direct Support/Indirect Costs         | 1,169,816          | 1,196,026          | 26.2           | Indirect Costs are budgeted using all categorical funds. This is adjusted based on carry over recorded and use of categorical funds. |
| Other Uses                            |                    |                    | 0.0            |  |
| <b>TOTAL EXPENDITURES</b>             | <b>41,009,600</b>  | <b>40,933,299</b>  | <b>(76.3)</b>  |  |
| <b>INTERFUND TRANSFERS</b>            |                    |                    |                |  |
| Transfers In                          |                    |                    | 0.0            |  |
| Transfers Out                         |                    |                    | 0.0            |  |
| Other Financing Sources               |                    |                    | 0.0            |  |
| Contributions                         | 21,816,586         | 21,846,325         | 29.7           | Additional Contribution required   |
| <b>TOTAL TRANSFERS</b>                | <b>21,816,586</b>  | <b>21,846,325</b>  | <b>29.7</b>    |  |
| <b>Net Incr(Decr) in Fund Balance</b> | <b>(1,621,232)</b> | <b>(1,621,235)</b> | <b>0.0</b>     |  |
| <b>FUND BALANCE</b>                   |                    |                    |                |  |
| <b>Beginning Fund Balance</b>         | <b>1,621,232</b>   | <b>1,621,235</b>   | <b>0.0</b>     |  |
| Components of Fund Balance:           |                    |                    | 0.0            |  |
| Audit Adjustment                      |                    |                    | 0.0            |  |
| Revolving Cash                        | 0                  | 0                  | 0.0            |  |
| Stores                                | 0                  | 0                  | 0.0            |  |
| 3% Required Reserve                   | 0                  | 0                  | 0.0            |  |
| Cash w/Fiscal Agent                   | 0                  | 0                  | 0.0            |  |
| Restricted Fund Balance               | 0                  | 0                  | 0.0            |  |
| <b>Unappropriated Fund Balance</b>    | <b>0</b>           | <b>0</b>           | <b>0.0</b>     |  |
| <b>Ending Fund Balance</b>            | <b>0</b>           | <b>0</b>           | <b>0.0</b>     |  |

|                                       | 15/16 1st Interim<br>Federal and<br>State Grants/<br>Entitlements | 15/16 2nd Interim<br>Federal and<br>State Grants/<br>Entitlements | Variance         |  |
|---------------------------------------|---|---|------------------|--|
| <b>INCOME</b>                         |   |   |                  | In thousands   |
| State LCFF Sources                    |   |   | 0.0              |  |
| Federal Sources                       | 20,225,644  | 20,244,608  | 19.0             | Carryovers added, other adjustments under \$25k  |
| Other State Revenues                  | 10,422,797  | 11,696,475  | 1,273.7          | Educator Effectiveness Entitlement (\$1.27 mil), other adjustments under \$25k                               |
| Other Local Revenues                  | 3,013,017   | 3,415,173   | 402.2            | Athletic and School Donations (\$318.8k), other adjustments under \$25k                                      |
| <b>TOTAL REVENUES</b>                 | <b>33,661,458</b>   | <b>35,356,256</b>   | <b>1,694.8</b>   |  |
| <b>EXPENDITURES</b>                   |   |   |                  |  |
| Certificated Salaries                 | 7,898,240   | 7,927,204   | 29.0             | Other adjustments under \$25k  |
| Classified Salaries                   | 3,115,736   | 3,227,602   | 111.9            | Other adjustments under \$25k  |
| Employee Benefits                     | 9,018,716   | 8,997,994   | (20.7)           | Benefits associated with employee adjustments and Workers Comp Rate change after 1st Interim (-\$50.8k)      |
| Books and Supplies                    | 6,011,121   | 6,017,037   | 5.9              | Other adjustments under \$25k  |
| Services, Other Operating Expenses    | 7,038,636   | 10,516,868  | 3,478.2          | Carryovers added (\$2.2 mil), Educator Effectiveness Entitlement (\$1.27 mil), Other adjustments under \$25k |
| Capital Outlay                        | 22,000  | 39,453  | 17.5             | Other adjustments under \$25k  |
| Other Outgo                           |   |   | 0.0              |  |
| Direct Support/Indirect Costs         | 899,289   | 902,440   | 3.2              | Indirects adjusted for actual expenditures/carry overs   |
| Other Uses                            |   |   | 0.0              |  |
| <b>TOTAL EXPENDITURES</b>             | <b>34,003,738</b>   | <b>37,628,598</b>   | <b>3,624.9</b>   |  |
| <b>INTERFUND TRANSFERS</b>            |   |   |                  |  |
| Transfers In                          | 0   | 0   | 0.0              |  |
| Transfers Out                         |   |   | 0.0              |  |
| Other Financing Sources               |   |   | 0.0              |  |
| Contributions                         | 0   | 70,485  | 70.5             | Tech Cadre carry over moved from unrestricted  |
| <b>TOTAL TRANSFERS</b>                | <b>0</b>  | <b>70,485</b>   | <b>70.5</b>      |  |
| <b>Net Incr(Decr) in Fund Balance</b> | <b>(342,280)</b>  | <b>(2,201,857)</b>  | <b>(1,859.6)</b> |  |
| <b>FUND BALANCE</b>                   |   |   |                  |  |
| <b>Beginning Fund Balance</b>         | <b>2,333,219</b>  | <b>2,333,218</b>  | <b>0.0</b>       |  |
| Components of Fund Balance:           |   |   | 0.0              |  |
| Audit Adjustment                      |   |   | 0.0              |  |
| Revolving Cash                        | 0   | 0   | 0.0              |  |
| Stores                                | 0   | 0   | 0.0              |  |
| 3% Required Reserve                   | 0   | 0   | 0.0              |  |
| Cash w/Fiscal Agent                   |   |   | 0.0              |  |
| Restricted Fund Balance               | 1,990,939   | 131,361   | (1,859.6)        |  |
| Unappropriated Fund Balance           | 0   | 0   | 0.0              |  |
| <b>Ending Fund Balance</b>            | <b>1,990,939</b>  | <b>131,361</b>  | <b>(1,859.6)</b> |  |

|                                       | 15/16 1st Interim      | 15/16 2nd Interim      | Variance      |   |
|---------------------------------------|------------------------|------------------------|---------------|---|
|                                       | Restricted Maintenance | Restricted Maintenance |               |   |
|                                       | 8150                   | 8150                   |               |   |
| <b>INCOME</b>                         |                        |                        |               | In thousands  |
| State LCFF Sources                    |                        |                        |               | 0.0   |
| Federal Sources                       |                        |                        |               | 0.0   |
| Other State Revenues                  |                        |                        |               | 0.0   |
| Other Local Revenues                  | 0                      | 0                      |               | 0.0   |
| <b>TOTAL REVENUES</b>                 | <b>0</b>               | <b>0</b>               |               | <b>0.0</b>  |
|                                       |                        |                        |               |   |
| <b>EXPENDITURES</b>                   |                        |                        |               |   |
| Certificated Salaries                 |                        |                        |               | 0.0   |
| Classified Salaries                   | 1,954,138              | 1,930,410              | (23.7)        | Adjust staffing to actual   |
| Employee Benefits                     | 1,538,626              | 1,512,267              | (26.4)        | Benefits associated with employee adjustments and Workers Comp Rate change after 1st Interim (-\$15.1k) |
| Books and Supplies                    | 1,038,299              | 1,038,913              | 0.6           | Budget transfer between supplies and services and other adjustments under \$25k                         |
| Services, Other Operating Expenses    | 1,284,710              | 1,284,096              | (0.6)         | Budget transfer between supplies and services and other adjustments under \$25k                         |
| Capital Outlay                        | 9,741                  | 9,741                  |               | 0.0   |
| Other Outgo                           |                        |                        |               | 0.0   |
| Direct Support/Indirect Costs         | 207,766                | 207,766                |               | 0.0   |
| Other Uses                            |                        |                        |               | 0.0   |
| <b>TOTAL EXPENDITURES</b>             | <b>6,033,280</b>       | <b>5,983,193</b>       | <b>(50.1)</b> |   |
|                                       |                        |                        |               |   |
| <b>INTERFUND TRANSFERS</b>            |                        |                        |               |   |
| Transfers In                          |                        |                        |               | 0.0   |
| Transfers Out                         |                        |                        |               | 0.0   |
| Other Financing Sources               |                        |                        |               | 0.0   |
| Contributions                         | 6,033,280              | 5,983,193              | (50.1)        | Reduced contribution based on staffing adjustments  |
| <b>TOTAL TRANSFERS</b>                | <b>6,033,280</b>       | <b>5,983,193</b>       | <b>(50.1)</b> |   |
|                                       |                        |                        |               |   |
| <b>Net Incr(Decr) in Fund Balance</b> | <b>0</b>               | <b>0</b>               | <b>0.0</b>    |   |
|                                       |                        |                        |               |   |
| <b>FUND BALANCE</b>                   |                        |                        |               |   |
| <b>Beginning Fund Balance</b>         | <b>0</b>               | <b>0</b>               | <b>0.0</b>    |   |
| Components of Fund Balance:           |                        |                        |               | 0.0   |
| Audit Adjustment                      |                        |                        |               | 0.0   |
| Revolving Cash                        | 0                      | 0                      |               | 0.0   |
| Stores                                | 0                      | 0                      |               | 0.0   |
| 3% Required Reserve                   | 0                      | 0                      |               | 0.0   |
| Cash w/Fiscal Agent                   | 0                      | 0                      |               | 0.0   |
| Restricted Fund Balance               | 0                      | 0                      |               | 0.0   |
| <b>Unappropriated Fund Balance</b>    | <b>0</b>               | <b>0</b>               | <b>0.0</b>    |   |
| <b>Ending Fund Balance</b>            | <b>0</b>               | <b>0</b>               | <b>0.0</b>    |   |

|                                       | 15/16 1st Interim | 15/16 2nd Interim | Variance |  |
|---------------------------------------|-------------------|-------------------|----------|--|
|                                       | Bond              | Bond              |          |  |
|                                       | Endowment         | Endowment         |          |  |
|                                       | Fd 06             | Fd 06             |          |  |
| <b>INCOME</b>                         |                   |                   |          | In thousands   |
| State LCFF Sources                    |                   |                   |          | 0.0  |
| Federal Sources                       |                   |                   |          | 0.0  |
| Other State Revenues                  |                   |                   |          | 0.0  |
| Other Local Revenues                  | 15,000            | 20,500            | 5.5      |  |
| <b>TOTAL REVENUES</b>                 | 15,000            | 20,500            | 5.5      |  |
| <b>EXPENDITURES</b>                   |                   |                   |          |  |
| Certificated Salaries                 | 58,859            | 58,859            | 0.0      |  |
| Classified Salaries                   | 41,704            | 41,704            | 0.0      |  |
| Employee Benefits                     | 63,739            | 62,921            | (0.8)    | Benefits associated with employee adjustments and Workers Comp Rate change after 1st Interim |
| Books and Supplies                    | 328,894           | 328,894           | 0.0      |  |
| Services, Other Operating Expenses    | 43,000            | 43,000            | 0.0      |  |
| Capital Outlay                        | 750,000           | 750,000           | 0.0      |  |
| Other Outgo                           |                   |                   | 0.0      |  |
| Direct Support/Indirect Costs         |                   |                   | 0.0      |  |
| Other Uses                            |                   |                   | 0.0      |  |
| <b>TOTAL EXPENDITURES</b>             | 1,286,196         | 1,285,378         | (0.8)    |  |
| <b>INTERFUND TRANSFERS</b>            |                   |                   |          |  |
| Transfers In                          |                   |                   | 0.0      |  |
| Transfers Out                         |                   |                   | 0.0      |  |
| Other Financing Sources               |                   |                   | 0.0      |  |
| Contributions                         |                   |                   | 0.0      |  |
| <b>TOTAL TRANSFERS</b>                | 0                 | 0                 | 0.0      |  |
| <b>Net Incr(Decr) in Fund Balance</b> | (1,271,196)       | (1,264,878)       | 6.3      |  |
| <b>FUND BALANCE</b>                   |                   |                   |          |  |
| <b>Beginning Fund Balance</b>         | 4,364,319         | 4,364,318         | 0.0      |  |
| Components of Fund Balance:           |                   |                   | 0.0      |  |
| Audit Adjustment                      |                   |                   | 0.0      |  |
| Revolving Cash                        | 0                 | 0                 | 0.0      |  |
| Stores                                | 0                 | 0                 | 0.0      |  |
| 3% Required Reserve                   | 0                 | 0                 | 0.0      |  |
| Cash w/Fiscal Agent                   | 0                 | 0                 | 0.0      |  |
| Restricted Fund Balance               | 3,093,123         | 3,099,440         | 6.3      |  |
| <b>Unappropriated Fund Balance</b>    | 0                 | 0                 | 0.0      |  |
| <b>Ending Fund Balance</b>            | 3,093,123         | 3,099,440         | 6.3      |  |

**MULTI-YEAR ASSUMPTIONS**

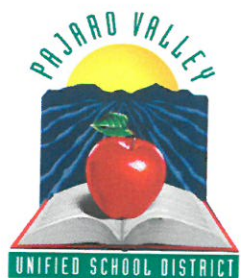
| QUICK FACTS         | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 |
|---------------------|---------|---------|---------|---------|---------|---------|
| LCFF ADA            | 17,401  | 17,381  | 17,381  | 17,381  | 17,381  | 17,381  |
| COLA                | 0.85%   | 1.02%   | 0.47%   | 2.13%   | 2.65%   | 2.72%   |
| GAP CLOSURE (SSC)   | 30.16%  | 51.97%  | 49.08%  | 27.56%  | 32.25%  | 33.05%  |
| GAP CLOSURE (FCMAT) | 30.16%  | 51.97%  | 49.08%  | 45.34%  | 6.15%   | 34.21%  |
| UNDUPLICATED COUNT  | 79.71%  | 79.50%  | 79.18%  | 79.06%  | 79.06%  | 79.06%  |

| REVENUE ASSUMPTIONS                                   | OBJECT | 2014-15     | 2015-16     | 2016-17     | 2017-18     | 2018-19     | 2019-20     |
|---|--------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>Enrollment</b>                                     |        |             |             |             |             |             |             |
| Student Instructional Days                            |        | 180         | 180         | 180         | 180         | 180         | 180         |
| October Enrollment                                    |        | 18,155      | 18,309      | 18,309      | 18,309      | 18,309      | 18,309      |
| Enrollment Gain (Loss) over prior October             |        | (213)       | 154         | -           | -           | -           | -           |
| Gain (Loss) Percentage                                | 175661 | 1.58%       | 0.84%       | 0.00%       | 0.00%       | 0.00%       | 0.00%       |
| Budgeted Teacher Increase/decrease                    |        |             |             |             |             |             |             |
| Teacher Retirements (Unrestricted & Special Ed)       |        |             |             |             |             |             |             |
| <b>ADA</b>  |        |             |             |             |             |             |             |
| P-2 ADA (PVUSD K-12, excluding Charter)               |        | 17,401.29   | 17,381.29   | 17,381.29   | 17,381.29   | 17,381.29   | 17,381.29   |
| ADA Gain (Loss)                                       |        | (144.12)    | (20.00)     | -           | -           | -           | -           |
| P-2 ADA (PVUSD K-8, excluding Charter)                |        | 12,650.62   | 12,634.66   | 12,634.66   | 12,634.66   | 12,634.66   | 12,634.66   |
| P-2 ADA (PVUSD 9-12, excluding Charter)               |        | 4,696.50    | 4,746.63    | 4,746.63    | 4,746.63    | 4,746.63    | 4,746.63    |
| Net Charter Transfer                                  |        | 92.86       | 17.50       | 17.50       | 17.50       | 17.50       | 17.50       |
| ADA as Percent of Enrollment                          |        | 95.8%       | 94.9%       | 94.9%       | 94.9%       | 94.9%       | 94.9%       |
| Increasing or Declining ADA for Purposes of LCFF      |        | Decline     | Increase    | Increase    | Increase    | Increase    | Increase    |
| LCFF ADA  |        | 17,401.29   | 17,381.29   | 17,381.29   | 17,381.29   | 17,381.29   | 17,381.29   |
| <b>LCFF Factors</b>                                   |        |             |             |             |             |             |             |
| COLA Percent  |        | 0.85%       | 1.02%       | 0.47%       | 2.13%       | 2.65%       | 2.72%       |
| Gap Funding   |        | 30.16%      | 51.97%      | 49.08%      | 27.56%      | 32.25%      | 33.05%      |
| K-3 Base Entitlement                                  | \$     | 7,011       | 7,083       | 7,116       | 7,268       | 7,461       | 7,664       |
| K-3 CSR Add-on  | \$     | 729         | 737         | 740         | 756         | 776         | 797         |
| 4-6 Base Entitlement                                  | \$     | 7,116       | 7,189       | 7,223       | 7,377       | 7,572       | 7,778       |
| 7-8 Base Entitlement                                  | \$     | 7,328       | 7,403       | 7,438       | 7,596       | 7,797       | 8,009       |
| 9-12 Base Entitlement                                 | \$     | 8,491       | 8,578       | 8,618       | 8,802       | 9,035       | 9,281       |
| CTE Add-on  | \$     | 221         | 223         | 224         | 229         | 235         | 241         |
| Supplemental Grants                                   |        | 20%         | 20%         | 20%         | 20%         | 20%         | 20%         |
| Concentration Grants                                  |        | 50%         | 50%         | 50%         | 50%         | 50%         | 50%         |
| Concentration Grant Threshold                         |        | 55%         | 55%         | 55%         | 55%         | 55%         | 55%         |
| PVUSD Unduplicated Percent (phased in 3 year average) |        | 77.64%      | 79.50%      | 79.18%      | 79.06%      | 79.06%      | 79.06%      |
| Home to School Transportation (12/13 amount)          | \$     | 2,673,110   | 2,673,110   | 2,673,110   | 2,673,110   | 2,673,110   | 2,673,110   |
| TIIG (12/13 amount)                                   | \$     | 1,088,877   | 1,088,877   | 1,088,877   | 1,088,877   | 1,088,877   | 1,088,877   |
| <b>LCFF Revenue</b>                                   |        |             |             |             |             |             |             |
| Target Funding  |        | 176,279,014 | 179,208,239 | 179,718,541 | 183,356,968 | 188,113,510 | 193,126,616 |
| Phased-In Funding                                     |        | 125,208,979 | 140,853,299 | 160,786,337 | 170,078,200 | 173,737,831 | 178,373,942 |
| Difference  |        | 51,070,035  | 38,354,940  | 18,932,204  | 13,278,768  | 14,375,679  | 14,752,674  |
| PVUSD LCFF Target per ADA                             | \$     | 10,130.23   | 10,310.41   | 10,339.77   | 10,549.10   | 10,822.76   | 11,111.18   |
| PVUSD Funded LCFF per ADA                             | \$     | 7,195.38    | 8,103.73    | 9,250.54    | 9,785.13    | 9,995.68    | 10,262.41   |
| Difference  | \$     | 2,934.84    | 2,206.68    | 1,089.23    | 763.97      | 827.08      | 848.77      |
| <b>Other Revenue</b>                                  |        |             |             |             |             |             |             |
| Special Education COLA                                |        | 0.85%       | 1.02%       | 0.47%       | 2.13%       | 2.65%       | 2.72%       |
| COLA on Other State Resources                         |        | 0.00%       | 0.00%       | 0.00%       | 0.00%       | 0.00%       | 0.00%       |
| COLA on Federal Resources                             |        | 0.00%       | 0.00%       | 0.00%       | 0.00%       | 0.00%       | 0.00%       |
| Mandated Cost Block Grant per K-8 ADA                 | \$     | 28.00       | 28.42       | 28.42       | 28.42       | 28.42       | 28.42       |
| Mandated Cost Block Grant per 9-12 ADA                | \$     | 56          | 56          | 56          | 56          | 56          | 56          |
| Mandated Cost One-Time Revenue per ADA                | \$     | 66.87       | 529         | 207         | -           | -           | -           |
| Mandated Costs Combined Total Revenue                 | \$     | 1,676,566   | 9,813,668   | 4,222,815   | 624,888     | 624,888     | 624,888     |
| Adult Ed One Time Funding **                          | \$     | -           | 1,642,554   | 1,642,554   | 1,642,554   | 1,642,554   | 1,642,554   |
| MAA Revenue   | \$     | 359,383     | 341,734     | 341,734     | 341,734     | 341,734     | 341,734     |
| School Improvement Grant (Ending)                     | \$     | 5,028,567   | -           | -           | -           | -           | -           |
| QEIA (Ending)   | \$     | 1,832,151   | -           | -           | -           | -           | -           |
| Lottery (Unrestricted) per ADA                        | \$     | 128.00      | 140.00      | 140.00      | 140.00      | 140.00      | 140.00      |
| Lottery (Restricted) per ADA                          | \$     | 34.00       | 41.00       | 41.00       | 41.00       | 41.00       | 41.00       |
| Educator Effectiveness Funding per Cert FTE           | \$     | -           | 1,466.00    | -           | -           | -           | -           |
| Educator Effectiveness Funding \$'s per CDE           | \$     | -           | 1,273,678   | -           | -           | -           | -           |

**MULTI-YEAR ASSUMPTIONS**

| <b>EXPENSE ASSUMPTIONS</b>                                  | <b>OBJECT</b> | <b>2014-15</b> | <b>2015-16</b> | <b>2016-17</b> | <b>2017-18</b> | <b>2017-18</b> | <b>2017-18</b> |
|---|---------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Benefit Rates</b>  |               |                |                |                |                |                |                |
| <b>Employer Rates on Payroll (Other than H&amp;W)</b>       |               |                |                |                |                |                |                |
| STRS RATE   | 3101/2        | 8.880%         | 10.730%        | 12.580%        | 14.430%        | 16.280%        | 18.130%        |
| PERS RATE   | 3201/2        | 11.771%        | 11.847%        | 13.050%        | 16.600%        | 18.200%        | 19.900%        |
| PERS RATE (Employee portion for Classic Membr               | 3201/2        | 7.000%         | 7.000%         | 7.000%         | 7.000%         | 7.000%         | 7.000%         |
| MEDICARE  | 3301/2        | 1.450%         | 1.450%         | 1.450%         | 1.450%         | 1.450%         | 1.450%         |
| SOCIAL SECURITY   | 3301/2        | 6.200%         | 6.200%         | 6.200%         | 6.200%         | 6.200%         | 6.200%         |
| INCOME PROTECTION (LTD)                                     | 3401/2        | 0.420%         | 0.505%         | 0.505%         | 0.505%         | 0.505%         | 0.505%         |
| INCOME PROTECTION (LTD) CLASSIFIED                          | 3401/2        | 0.416%         | 0.505%         | 0.505%         | 0.505%         | 0.505%         | 0.505%         |
| RETIREE BENEFITS  | 3711/2        | 3.326%         | 3.326%         | 3.526%         | 3.738%         | 3.962%         | 4.200%         |
| UNEMPLOYMENT INSURANCE                                      | 3501/2        | 0.050%         | 0.050%         | 0.050%         | 0.050%         | 0.050%         | 0.050%         |
| WORKERS COMPENSATION  | 3601/2        | 3.500%         | 2.906%         | 2.906%         | 2.906%         | 2.906%         | 2.906%         |
| Classified Salary Total Rates                               |               | 30.387%        | 29.958%        | 31.161%        | 34.711%        | 36.311%        | 38.011%        |
| Certificated Salary Total Rates                             |               | 14.300%        | 15.641%        | 17.491%        | 19.341%        | 21.191%        | 23.041%        |
| <b>Health and Welfare Percentage Cost Increases</b>         |               |                |                |                |                |                |                |
| H&W % Increase  | 3401/2        | 8.00%          | 1.48%          | 6.00%          | 6.00%          | 6.00%          | 6.00%          |
| <b>Other Percentage Increases</b>                           |               |                |                |                |                |                |                |
| <b>Supplies</b>   |               |                |                |                |                |                |                |
| MATERIALS/SUPPLIES - NON SCHOOLS                            | 4310          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          |
| FUEL  | 4340          | 2.00%          | 2.00%          | 2.00%          | 2.00%          | 2.00%          | 2.00%          |
| <b>Services &amp; Other Operating</b>                       |               |                |                |                |                |                |                |
| TRAVEL & CONFERENCE   | 5210          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          |
| DUES & MEMBERSHIPS  | 5310          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          |
| <b>Utilities</b>  |               |                |                |                |                |                |                |
| -Gas & Electric   | 5501          | 2.00%          | 2.00%          | 2.00%          | 2.00%          | 2.00%          | 2.00%          |
| -Water  | 5503          | 2.00%          | 2.00%          | 2.00%          | 2.00%          | 2.00%          | 2.00%          |
| -Waste Disposal   | 5502          | 2.00%          | 2.00%          | 2.00%          | 2.00%          | 2.00%          | 2.00%          |
| -Sewer  | 5503          | 2.00%          | 2.00%          | 2.00%          | 2.00%          | 2.00%          | 2.00%          |
| PROPERTY INSURANCE  | 5400/7301     | 2.00%          | 3.00%          | 3.00%          | 3.00%          | 3.00%          | 3.00%          |
| PROFESSIONAL SERVICES                                       | 5810          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          |
| LEGAL COST (SPECIAL ED)                                     | 5801          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          |
| LEGAL COST (CENTRAL BUDGET)                                 | 5801          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          | 0.00%          |
| SPECIAL EDUCATION CONTRACTS                                 | 5100 & 5800   | 5.00%          | 5.00%          | 2.00%          | 2.00%          | 2.00%          | 2.00%          |
| BOARD ELECTION EXPENSE                                      | 5800/7206     | \$0            | \$396          | \$0            | \$35,000       | \$0            | \$35,000       |
| <b>Indirect Costs</b>                                       |               |                |                |                |                |                |                |
| INDIRECT COST RATE  | 7310          | 3.63%          | 3.96%          | 4.09%          | 4.09%          | 4.09%          | 4.09%          |
| STATEWIDE AVERAGE RATE                                      | 7350          | 5.69%          | 5.11%          | 5.11%          | 5.11%          | 5.11%          | 5.11%          |
| FOOD SERVICE RATE (lower of district or statewide)          |               | 3.63%          | 3.96%          | 4.09%          | 4.09%          | 4.09%          | 4.09%          |
| <b>PER STUDENT ALLOCATIONS</b>                              |               |                |                |                |                |                |                |
| MATERIALS/SUPPLIES - SCHOOL SITES                           | 03-069        |                |                |                |                |                |                |
| Site Discretionary  |               |                |                |                |                |                |                |
| -Elementary   |               | \$63           | \$63           | \$63           | \$63           | \$63           | \$63           |
| -Middle   |               | \$88           | \$88           | \$88           | \$88           | \$88           | \$88           |
| -High   |               | \$104          | \$104          | \$104          | \$104          | \$104          | \$104          |
| LCFF Supplemental   |               | \$286          | \$286          | \$286          | \$286          | \$286          | \$286          |
| One Time funds 15/16 (per ADA) *                            |               |                | \$10           | \$3            |                |                |                |
| One Time funds 15/16 (per Site) *                           |               |                | \$6,627        | \$1,850        |                |                |                |
| <b>HEALTH AND WELFARE CONTRIBUTIONS</b>                     |               |                |                |                |                |                |                |
| The district contributes the following amounts to Health ar |               |                |                |                |                |                |                |
| <b>Medical</b>  |               |                |                |                |                |                |                |
| -Employee   |               | 10,080         | 10,224         | 10,837         | 11,487         | 12,176         | 12,907         |
| -Employee + 1   |               | 18,984         | 19,944         | 21,141         | 22,409         | 23,754         | 25,179         |
| -Family   |               | 26,544         | 28,008         | 29,688         | 31,469         | 33,357         | 35,358         |
| <b>Dental</b>   |               |                |                |                |                |                |                |
| -Employee   |               | 1,021          | 1,133          | 1,133          | 1,133          | 1,133          | 1,133          |
| -Employee + 1   |               | 1,021          | 1,133          | 1,133          | 1,133          | 1,133          | 1,133          |
| -Family   |               | 1,021          | 1,133          | 1,133          | 1,133          | 1,133          | 1,133          |
| <b>Vision</b>   |               |                |                |                |                |                |                |
| -Employee   |               | 223            | 223            | 223            | 223            | 223            | 223            |
| -Employee + 1   |               | 223            | 223            | 223            | 223            | 223            | 223            |
| -Family   |               | 223            | 223            | 223            | 223            | 223            | 223            |





## Board Agenda Backup

Item No: 12.3

**Date:** April 27, 2016

**Item:** Local Control Accountability Plan (LCAP) Budget Development

**Overview:** Knowing what the actual numbers are in the Budget in the analysis of the Second Interim is just one step in being able to maintain fiscal solvency and in meeting the needs of the district. Having additional data regarding board priorities, LCAP – community input, budget assumptions, what positions/plans are behind the numbers, etc., gives the Board the opportunity to make better informed decisions. This presentation is intended to present the “story behind the numbers” to give the Board requested and important information.

**Prepared By:** Susan Perez, Assistant Superintendent, Education Services.

**Superintendent's Signature:**

*Dorma Baker* (AD)

# Pajaro Valley Unified School District Goals

## Adopted: October 2015



### **Goal 1: Universal Achievement – All Students Career and College Ready**

- Provide relevant, engaging and common core aligned instruction to all students. Fully implement LCAP. Practice informed instruction through teacher collaboration and formative assessments.
- Increase students scoring Proficient and above on the CCSS-SBAC English language arts and mathematics assessments and increase percent of students who demonstrate 'readiness for college' or 'ready for college- conditional' on EAP.
- Close gap between subgroups and ensure that all students have equitable access to A-G courses. Improve pathway options for Career Technical Education. Improve equal opportunity to technology access for all students. Ensure all students have access to all available resources.
- Increase student access to Visual and Performing Arts in grades K – 12.
- Provide student access to standards-aligned instructional materials.
- Improve partnership with higher education institutions and other agencies to further support student achievement and opportunity.
- Increase percent of English learners who demonstrate at least one year of progress toward English fluency as measured by the state English language development test and decrease the number of Long Term English Learners

### **Goal 2: Sound Operational Oversight**

- Ensure that facilities provide equitable, sound learning and working environments.
- Maintain a balanced budget while effectively maximizing all resources to fulfill educational priorities through responsible fiscal oversight.
- Improve grant procurement and management to support current educational initiatives/projects.

### **Goal 3: Positive and Supportive Culture**

- Promote a safe, supportive, and positive school environment that encourages positive behavior and increases students' sense of connectedness.
- Ensure all schools provide a safe, healthy and positive school environment for all students and staff. Improve equal access to socio-emotional support for all students through continued collaboration with PVPSSA as well as other service agencies.
- Increase parent participation in parent education trainings, and increase parent capacity and participation in school governance and decision-making.

### **Goal 4: Develop Human Capital**

- Ensure all teachers are appropriately credentialed for their assignment. Ensure adequate staffing at all levels.
- Attract, hire, develop and retain highly qualified staff throughout the district ensuring effective accountability systems for faculty, staff and administration.
- Develop succession plan to prevent disruption of services.