



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT
MISSION STATEMENT**

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

**JANUARY 14, 2009
REGULAR BOARD MEETING &
BUDGET STUDY SESSION**

**District Office Boardroom
292 Green Valley Road
Watsonville, CA 95076**

Notice to the Audience on Public Comment

Members of the audience are welcome to address the Board on all items not listed on this agenda. Such comments are welcome at the "Visitor Non-Agenda Items".

Members of the audience will also have the opportunity to address the Board during the Board's consideration of each item on the agenda.

Individual speakers will be allowed three minutes (unless otherwise announced by the Board President) to address the Board on each agenda item. **You must submit this card prior to the discussion of the agenda item you wish to speak to; once an item has begun, cards will not be accepted for that item.** For the record, please state your name at the beginning of your statement. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Note: Time allotment for each item is for the report portion only; it is not an anticipation of the total time for the discussion of the item.

We ask that you please turn off your cell phones and pagers when you are in the boardroom.

- 1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION –6:00 P.M.**
 - 1.1 Call to Order
 - 1.2 Public comments on closed session agenda.
- 2.0 CLOSED SESSION**
 - 2.1 Claims for Damages
 - a. McKie vs. PVUSD
- 3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 6:05 PM**
 - 3.1 Pledge of Allegiance
 - 3.2 Welcome by Board President
Trustees Doug Keegan, Sandra Nichols, Karen Osmundson, Kim Turley, Libby Wilson, Willie Yahiro, and President Leslie De Rose

4.0 ACTION ON CLOSED SESSION

5.0 APPROVAL OF THE AGENDA

6.0 APPROVAL OF THE MINUTES

- Minutes for December 10, 2008

7.0 VISITOR NON-AGENDA ITEMS

Public comments will be allowed. The Board President will recognize any member of the audience not on the agenda and wishing to speak on matter directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Section 36146.6). If appropriate, the President or any Member of the Board may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. (Please complete a card if you wish to speak).

Board President Closes Regular Meeting and Opens Public Hearing.

8.0 PUBLIC HEARING

8.1 Public Hearing on Appointment of Sharon Gray as the California School Employees Association's (CSEA) Representative to the Personnel Commission.

Report by Larry Lane, Director of Classified Personnel, Interim

8.2 Public Comment

8.3 Board Discussion

Board President Closes Public Hearing and Resumes Regular Meeting.

9.0 CONSENT AGENDA

Information concerning the Consent items listed above has been forwarded to each Board Member prior to this meeting for his/her study. Unless some Board Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Board of Trustees. The action taken in approving Consent items is set forth in the explanation of the individual item(s).

9.1 Approve Award Bids for Erate Year 12 District Services

9.2 Approve with Gratitude Donation of Approximately \$14,000 in Labor Costs from Saidi Farhat and his Construction Team to the Watsonville/Aptos Adult Education Offices.

The Administration recommends approval of the consent agenda.

10.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS

10.1 Possible Action to Approve Appointment of Sharon Gray as CSEA's Representative to the Personnel Commission.

Report given under item 5.1.

11.0 STUDY SESSION: BUDGET

Facilitated by Mary Hart, Associate Superintendent.

12.0 ADJOURNMENT



DECEMBER 10, 2008
ANNUAL ORGANIZATIONAL BOARD MEETING
UNADOPTED MINUTES

District Office - Boardroom
292 Green Valley Road
Watsonville, CA 95076

1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC – 5:30PM

1.1 Call to Order

President Turley called the meeting of the Board to order at 5:30 pm at 292 Green Valley Road, Watsonville, CA.

1.2 Public Comments on Closed Session Agenda

None.

2.0 CLOSED SESSION

2.1

Public Employee Appointment: Certificated, Classified

New Hires

- 1 ELP Enrichment
- 1 Resource Specialist
- 1 School Nurse
- 1 SDC Mild/Moderate
- 3 Assistant Teacher

New Hires - Probationary

- 1 Administrative Secretary II
- 1 Attendance Specialist
- 4 Behavior Technician
- 1 Bus Driver
- 1 Delivery Driver
- 2 Health Services Assistant
- 1 Instructional Assistant I – Special Education
- 1 Instructional Assistant I
- 1 Office Assistant I
- 2 Registration Specialist

Administrative

- 1 Interim Principal
- 1 Interim Vice Principal
- 1 Principal Coach

Promotion

- 1 Administrative Secretary III

- 1 Behavior Technician
- 1 Student Data Specialist

Rehires

- 1 Psychologist

Transfer

- 1 ASAEP

Extra Pay Assignment

- 53 Coaches

Leave of Absence

- 3 Bus Driver
- 1 Administrative Secretary I
- 1 Cafeteria Assistant
- 2 Custodian II
- 1 Data Entry Specialist
- 1 Instructional Assistant II – Special Education
- 1 Registration Specialist I
- 13 Teachers
- 1 Psychologist

Resignations/Retirement/Separations From Service

- 1 Cafeteria Assistant
- 2 Teachers

Supplemental Service Agreements

- 1 Testing Coordinator
- 2 ADEPT Tester
- 38 M.E.S.T.
- 35 Teachers
- 1 Coordinator
- 2 ELD Intervention
- 1 Reading Intervention

Miscellaneous Action

- 1 Instructional Assistant – General
- 3 Campus Safety Coordinators
- 1 Applications Analyst
- 1 Cafeteria Cook Baker
- 1 Cafeteria Manager II
- 1 Library Media Technician
- 1 Student Data Specialist – Special Education

Limited Term – Project

- 1 Office Assistant II

- 5 Instructional Aide – General
- 2 Custodian I
- 1 Student Information Specialist

Limited Term – Substitute

- 1 Instructional Assistant I – Special Education

Exempt

- 1 Yard Duty
- 2 Student Worker - OWE

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Negotiations Update – Sunshine Proposals

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. SCAST

2.4 Claims for Damages

- a. Alex Martinez vs. PVUSD
- b. Nicole Collins/owner (for Fred Barnard, father/driver) vs. PVUSD

2.5 Existing Litigation

- a. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(a)
 - 1. Alejo v Pajaro Valley Unified School District Board of Trustees
Santa Cruz Superior Court, Case No. CV160230
 - 2. Alejo v Pajaro Valley Unified School District Board of Trustees
Santa Cruz Superior Court, Case No. CV159507

2.6 Pending Litigation

2.7 Anticipated Litigation

- (1) Based on the contractual claim by Fedcon on the Watsonville High School Gymnasium Addition project, the Board shall meet in closed session pursuant to Government Code section 54956.9(b)(2) to decide whether there is a significant exposure to litigation against the District.
- (2) Conference with Legal Counsel -- Anticipated Litigation -- One case, pursuant to Government Code section 54956.9(b)(1).

2.8 11 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00 PM

President Turley called the meeting of the Board in public to order at 7:02 pm.

3.1 Pledge of Allegiance

Trustee Wilson led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Leslie De Rose, Doug Keegan, Sandra Nichols, Karen Osmundson, Libby Wilson, Willie Yahiro, and President Kim Turley were present.

3.3 Presentation by Pajaro Valley High School Saxophone Quartet & Friends

The following students performed for the Board.

- Miguel Soriano (senior)- Tenor Sax
- Jonathan Molina (senior)- Baritone Sax
- Nick Ahumada (junior) - Alto Sax
- Mario Ramirez (junior)- Alto Sax
- Joaquin Seymour (senior)- Acoustic Bass

3.4 Presentation by Aptos High School Jazzqure

The following students from Aptos High School's Jazzqure performed for the Board:

- Maxwell Ahern Collins-Shenfield
- Judson Phillips DiSalvo
- Kate Brittany Ekin
- Giavanna Nicole Ficarra
- Ciara Rose Holness
- Lauren Mieko Kitayama
- Kelsey Lynn Kulbarsh
- Ethan Joseph McIntyre
- Rachel Mishiko Tsudama
- Erika Danielle Wilkins
- Mary Howland Williamson
- Vanessa Renne Yearsley

3.5 Student Recognition

Principals, teachers, families and friends all recognized the following students for their accomplishments:

- Gisell Chavez - Ohlone Elementary School
- Pamela Velasquez - Radcliff Elementary School
- Sonia Gudino-Moreno - MacQuiddy Elementary School
- Starlight Elementary School: Academic-Social-Community Leadership Group
 - Victor Yanez
 - Celeste Perez
 - Mariah Elizabeth Hernandez
 - Armando Muniz
- Amesti Elementary School: Academic and Leadership Group
 - Jessica Fonseca-Saldana
 - Nancy Rebollar
 - Robert Vela Bañuelos

McDonald's staff was present to offer a gift to each of the recognized students; they were also given a gift by the Register Pajaronian.

4.0 ACTION ON CLOSED SESSION

2.1 Public Employee Appointment: Certificated, Classified

Trustee Nichols moved to approve the Personnel Reports. Trustee Keegan seconded the motion. The motion passed unanimously.

2.4 Claims for Damages

- a. Alex Martinez vs. PVUSD
- b. Nicole Collins/owner (for Fred Barnard, father/driver) vs. PVUSD

The board voted unanimously to reject claims and send notice of rejection to both claimants.

2.8 Existing Litigation

- a. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(a)
 3. Alejo v Pajaro Valley Unified School District Board of Trustees
Santa Cruz Superior Court, Case No. CV160230
 4. Alejo v Pajaro Valley Unified School District Board of Trustees
Santa Cruz Superior Court, Case No. CV159507

Trustee Nichols reported that the Board unanimously voted to approve the Compromise and Release agreement between Luis Alejo and PVUSD to resolve all issues and disputes in both cases of *Alejo vs. PVUSD*, both now pending in Santa Cruz County Superior Court.

2.8 11 Expulsions

The Board had 12 expulsions to consider.

Trustee Osmundson moved to approve the disciplinary action as recommended by the District Administration for the following student cases:

08-09-025

08-09-028

08-09-033

08-09-034

08-09-036

08-09-037

08-09-039

08-09-040

08-09-042

08-09-043

Trustee Keegan seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the disciplinary action as recommended by the Administrative Panel for the following student cases:

08-09-032

08-09-035

Trustee Keegan seconded the motion. The motion passed unanimously.

5.0 APPROVAL OF THE AGENDA

Trustee Yahiro moved to approve the agenda. Trustee Wilson seconded the motion. The motion passed unanimously.

6.0 APPROVAL OF MINUTES

- Minutes for November 12, 2008

Trustee Nichols moved to approve the minutes for November 12, 2008. Trustee Wilson seconded the motion. The motion passed unanimously.

7.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT

Oscar Zambudio student trustees for Renaissance High, attended the meeting to observe. Christian Bustos-Torres of Pajaro Valley High School, Jennifer Hendry of Aptos High School, and Priscila Serrano of Watsonville High School, gave the board a report on current activities at their sites.

8.0 ANNUAL ORGANIZATIONAL MEETING

8.1 Swearing in of Newly Elected/Reelected Members of the Board Oath given by Honorable Heather Morse

Public Comment:

Rhea DeHart, community member, commented on the benefits of having reelected trustees Nichols and Osmundson.

Judge Morse administered the oath to newly re-elected trustees Nichols, Keegan and Osmundson.

8.2 Election of Officers of the Board and Appointment of Representative to the Board Agenda Review Committee

1. President

Trustee Yahiro nominated trustee De Rose for president of the Board. Trustee Wilson seconded the motion.

Trustee Nichols read a statement regarding the selection of the Board, requesting trustees select a trustee who would be respectful toward all trustees and who would respect the opinions of the minority in the Board.

The motion passed 5/2 (Nichols, Osmundson dissented).

2. Vice President/Clerk

Trustee Turley nominated trustee Wilson as Vice President/Clerk of the Board. Trustee Keegan seconded the motion. The motion passed unanimously.

3. Board Agenda Review Committee - Third Member

President De Rose selected trustee Osmundson to serve as the third member of the Board Agenda Review Committee.

8.3 Seating of New Officers of the Board of Trustees

President De Rose will have the new order of seating for Board members ready for the first meeting of January, 2009.

8.4 Approve 2009 Board Meeting Schedule

The January dates for the proposed schedule were changed to be the 14th and 28th. Trustee Wilson moved to approve the schedule with the changes to January. Trustee Turley seconded the motion. The motion passed unanimously.

RECESS – Cake and Refreshments

President De Rose called for a 15 minute break.

9.0 EMPLOYEE ORGANIZATION COMMENTS – PVFT, CSEA, PVAM, SCAST 5 Min. Each
Sarah Henne, PVFT representative, spoke about better benefits and salaries for teachers.

Bobby Salazar, CSEA president, congratulated re-elected board members and reported that he's looking forward to the sunshine proposal being accepted.

Ulli Kummerow, PVAM member, reported on a visit that she, along with 14 other staff members and administrators, made to Sanger and Salinas to learn more about how these districts are successfully working with Program Improvement schools.

Board President closed regular meeting and opened public hearing.

10.0 PUBLIC HEARING

10.1 Public Hearing on PVUSD Sunshine Proposal for Pajaro Valley Federation of Teachers (PVFT).

Report by Dr. Albert Roman, Assistant Superintendent, Human Resources.

10.2 Public Hearing on PVUSD Sunshine Proposal for California School Employees Association (CSEA).

Report by Dr. Albert Roman, Assistant Superintendent, Human Resources.

Dr. Roman offered a brief summary of the proposals for the two union organizations.

Board President closed public hearings and resumed regular Board meeting.

11.0 VISITOR NON-AGENDA ITEMS

The following teachers spoke for better compensation: Ron Rhodes, Shireen Goudarzi, Gary Martindale, and Graciela Vega Carbajal.

Gillian Bottrell, PVHS Instructional Aide, commented about her experience applying for the position of Career Development Specialist and offered her opinion as to how the position could best benefit students and staff.

Kathleen Kilpatrick, school nurse, spoke about nurses' heavy work load and the high health needs for students. She requested that missing nurse positions be restored.

Jenn Laskin, teacher, commented on concerns regarding E-schools Plus program.

12.0 CONSENT AGENDA

Trustee Keegan moved to approve the consent agenda, clarifying that item 12.14 is actually for Ohlone, as blue sheeted, and with gratitude for the generous donations. Trustee Yahiro seconded the motion.

Some discussion took place regarding the many Notices of Completion, an effort by the district and state to clean up construction projects.

The motion passed unanimously.

- 12.1 Purchase Orders – November 6, 2008 – December 3, 2008**
- 12.2 Warrants – November 6, 2008 – December 3, 2008**
- 12.3 Approve with gratitude donation of \$5,000 from Western Digital Foundation, San Jose Committee, for HA Hyde's Science Camp.**
- 12.4 Approve with gratitude donation of \$7,500 from Driscoll Strawberry Associates and Bradley's Library League received an Additional \$2,000 for the Purchase of Books.**
- 12.5 Approve with gratitude donation of \$2,585 from Chris Grieves to Aptos Jr. High School to Support Student Success.**
- 12.6 Approve Resolution #08-09-12, Update District Signature List.**
- 12.7 Approve Notice of Completion for the Purchase and Installation of the Closed Circuit Television System, Bid #06-07-08.**
- 12.8 Approve Notice of Completion for Amesti Elementary School – Construction of Relocatable Classrooms.**
- 12.9 Approve Notice of Completion for Salsipuedes Elementary School – Construction of Relocatable Classrooms and Toilet Project.**
- 12.10 Approve Notice of Completion for Aptos Jr. High – Construction of (1) Relocatable Building and Relocation of (1) Classroom.**
- 12.11 Approve Notice of Completion for H.A. Hyde Elementary School – Fire Damage Repair.**
- 12.12 Approve Notice of Completion for Aptos Jr. High School – Install Relocatable Classroom.**
- 12.13 Approve Notice of Completion for Amesti Elementary School – Install Relocatable Classroom.**
- 12.14 Approve Notice of Completion for Alianza Elementary School – Install Relocatable Classroom.**
This item was blue sheet to show that the site is Ohlone.
- 12.15 Approve Notice of Completion for Alianza Elementary School – Install Relocatable Classroom.**
- 12.16 Approve Notice of Completion for Freedom Elementary School – Install Relocatable Classroom.**

- 12.17 **Approve Award of Contract for Construction, Concrete Playground Boxes, Mintie White Elementary School, Bid #B05/08-09.**
- 12.18 **Approve School Assistance and Intervention Team (SAIT) Recommendations for H.A. Hyde Elementary School for the 2008-09 School Year – Progress Report #7.**
- 12.19 **Approve Resolution #08-09-13, Employer Paid Member Contribution (PERS).**
- 12.20 **Approve Provisional Internship Permits for: James Montesano, Rene Munoz, Carmen Becerra, Delia Martinez, and Joanna Normoyle.**
- 12.21 **Approve Waivers for the Following Substitute Teachers: Carla Gomez, Jacqueline Azevedo, Adrian Bernard, Casey Nevitt, and Nereida Madrigal.**
- 12.22 **Approve Resolution #08-09-14, Use of Developer Fees for 2007-2008.**

13.0 DEFERRED CONSENT ITEMS

None.

14.0 REPORT AND DISCUSSION ITEMS

14.1 **Report and discussion on the Annual Report of the Personnel Commission.**

Report by Larry Lane, Interim Director of Human Resources, Classified.

Mr. Lane presented the Personnel Commission's annual report to the Board, including a review of the merit system, the commission's goals and accomplishments, and statistical review of employees in the district.

15.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

15.1 **Report, discussion and possible action to approve PVUSD Sunshine Proposal for PVFT.**

Report given under item 10.1.

Trustee Turley moved to approve the Sunshine proposal for PVFT. Trustee Osmundson seconded the motion. The motion passed unanimously.

15.2 **Report, discussion and possible action to approve PVUSD Sunshine Proposal for CSEA.**

Report given under item 10.2.

Trustee Osmundson moved to approve the Sunshine proposal for CSEA. Trustee Keegan seconded the motion. The motion passed unanimously.

15.3 **Report, discussion and possible action to approve Facilities Master Plan 2008.**

Report by Mary Hart, Associate Superintendent.

Dan Santos of California Financial Services gave the Board a report which included projections for growth, facilities inventory, alternatives for increasing student capacity of facilities, an assessment of district needs, and recommendations. The recommendation stated that the district should proceed with planning implementation and explore options to generate revenues necessary to proceed with the district's Capital Facilities Projects Plan, to utilize available revenue to fund planned improvements, to accommodate growth, and to initiate planning to implement the Financial Master Plan.

After some discussion, Trustee Yahiro moved to approve the Facilities Master Plan for 2008. Trustee Turley seconded the motion. The motion passed unanimously.

15.4 **Report, discussion and possible action to accept First Interim Report.**

Report by Mary Hart, Associate Superintendent.

Mary Hart indicated that it is a requirement to present the first interim by Dec 15 but actuals are as of October 31. In updating the budget, she noted the assumptions in revenues (183 million) and expenditures (192 million), giving the district an ending balance of 7.7 million dollars, 3% of which are

in reserve. The three year budget summary suggests that the current year is a positive budget but not the subsequent two years. She requested that the board approved the First Interim Report and certify that the District will be unable to meet its financial obligations for the current and subsequent two years as well as to direct all staff to continue to freeze expenditures and seek the possibility of a parcel tax.

At this point, 11:05 pm, the Trustee Keegan moved to continue the meeting past 11:00 pm. Trustee Wilson seconded the motion. The motion passed unanimously.

Public comment:

Bill Beecher, community member, commented on State budget details and spoke about total compensation comparisons between PVUSD and surrounding districts.

Trustee Turley moved to approve the First Interim Report. Trustee Keegan seconded the motion. The motion passed unanimously.

15.5 Report, discussion and possible action to approve Job Description for Aptos High School Performing Arts Center.

Report by Dr. Albert Roman, Assistant Superintendent, Human Resources.

The Board recommended exploring less than full time position until finances improve for the district.

Trustee Yahiro moved to approve the job description. Trustee Wilson seconded the motion. The motion passed 6/0/1 (Nichols dissented).

15.6 Report, discussion and possible action to approve the Following Sections of Policies in the 5000 Series, Students:

- **5141 BP/AR - HEALTH CARE AND EMERGENCIES**
- **5141.21 BP/AR - ADMINISTERING MEDS**
- **5141.22 BP/AR - INFECTIOUS DISEASES**
- **5141.23 BP/AR - INFECTIOUS DISEASES PREVENTION**
- **5141.24 BP/AR - SPECIALIZED HEALTH CARE**
- **5141.26 BP/AR - TB TESTING**
- **5141.27 BP/AR - FOOD ALLERGIES/SPCL DIETARY NEEDS**
- **5141.3 BP/AR - HEALTH EXAMINATIONS**
- **5141.31 BP/AR - IMMUNIZATIONS**
- **5141.32 AR - HEALTH SCREENING FOR SCHOOL ENTRY**
- **5143 BP/AR - INSURANCE**

Report by Dorma Baker, Superintendent.

Trustee Nichols moved to approve these sections of the 5000 policy series. Trustee Osmundson seconded the motion. The motion passed 6/0/1 (Keegan absent from his seat).

15.7 Report, discussion and possible action to approve Policies, Series 6000, Instruction.

Report by Dorma Baker, Superintendent

Trustee Turley moved to bring back this series to a future meeting with the changes that were discussed. Trustee Yahiro seconded the motion. The motion passed unanimously.

16.0 GOVERNING BOARD AND SUPERINTENDENT COMMENTS/REPORTS

Trustee Yahiro thanked trustee Turley for her work as board president.

17.0 UPCOMING BOARD MEETINGS

The following schedule for meetings of the Board was approved for the upcoming year:

		Comment
January	▪ 14 ▪ 28	▪
February	▪ 11 ▪ 25	▪
March	▪ 11 ▪ 25	▪ Approve 2 nd Interim Report
April	▪ 8 ▪ 22	▪
May	▪ 13 ▪ 27	▪ Approve 3 rd Interim Report
June	▪ 10 ▪ 24	▪ 09-10 Budget Adoption
July	▪ 15	
August	▪ 12 ▪ 26	
September	▪ 9 ▪ 23	▪ Unaudited Actuals
October	▪ 14 ▪ 28	
November	▪ 18	
December	▪ 9 Annual Organization Mtg.	▪ Approve 1 st Interim Report

18.0 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 12:32 am.

Dorma Baker, Secretary to the Board

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 8.1 & 10.1

Date: January 14, 2009

Item: PUBLIC HEARING ON CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION'S (CSEA) REPRESENTATIVE TO THE PERSONNEL COMMISSION

Overview: CSEA has appointed Sharon Gray as their representative to the Personnel Commission. In accordance with Personnel Commission Rules 3.1 B, the Board shall hold a public hearing to provide the public, employees, and employee organizations the opportunity to express their views on the qualifications of the person recommended by the Board of Education for appointment.

Trustees will consider acceptance of this appointment under item #7.1.

Recommendation: Hold a public hearing on district's representative to the Personnel Commission (5.1) and accept appointment of CSEA representative (7.1).

Prepared By: Larry Lane, Interim Director of Human Resources, Classified

Superintendent's Signature: _____

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 9.1

DATE: January 14, 2009

ITEM: Award Bids for Erate Year 12 District Services.

OVERVIEW:

The Purchasing Services Department completed a competitive bid process on January 07, 2009 for the purchase of the following equipment and services. All contracts are contingent upon receiving full Erate 82% to 90% discount funding from the Federal Agency, Schools and Libraries Division (SLD).

District Wide Services

VoIP & ASA Maintenance.....	08-08-09
ISP Service.....	09-08-09
Cellular Phone Service.....	10-08-09

Site Specific Services

Window Servers.....	01-08-09
Apple Server.....	02-08-09
Ceiba Charter School - Cabling.....	03-08-09
Lakeview - Cabling.....	04-08-09
Watsonville High School- Cabling.....	05-08-09
Pajaro Valley High School- Cabling and Wireless.....	06-08-09
LAN/WAN Tech Equip/Install.....	07-08-09

District-Wide Services

VoIP & ASA Maintenance – Service Agreement to support Voice over IP phone (VoIP) service at all schools with VoIP phone systems installed. ASA Service Agreement to support the District’s ASA network firewall.

ISP Service – District-Wide Internet connection

Cellular Phone Service – District-Wide cell phone service

Site Specific Services

Two (2) Windows Network Servers for Pajaro Valley High School (PVHS), Two (2) Windows Network Servers for Watsonville High School (WHS), One (1) Windows Network Server for Ceiba Charter School.

One (1) Apple Network Server for Lakeview Middle School.

Data/VoIP Network Cabling Infrastructure for Ceiba Charter School.

Data/VoIP Network Cabling Infrastructure for Lakeview Middle School.

Data/VoIP Network Cabling Infrastructure for WHS.

Network Cabling and Wireless Network Infrastructure for PVHS.

Network Equipment to Support Wired and Wireless Infrastructure at PVHS, WHS, Lakeview and Ceiba.

RECOMMENDATION:

The Administration recommends the Board award contracts as follows in accordance with all terms and conditions of the bid documents. Pajaro Valley Unified School District estimated cost upon Schools and Libraries Division (SLD) final approval is highlighted below.

BID RECAP

Bid Number	Project Name	Vendor	Low Bid Amount	Erate Discount	PVUSD Share
01-08-09	5 Windows Servers: Ceiba (1), PVHS (2), WHS (2)	AMS	\$60,640	90%	\$6,064
02-08-09	1 Apple Server Lakeview	APPLE	\$14,674	90%	\$1,467
03-08-09	Cabling – Ceiba	AMS	\$42,958	90%	\$4,296
04-08-09	Cabling – Lakeview	AMS	\$193,745	90%	\$19,375
05-08-09	Cabling – WHS	AMS	\$411,657	90%	\$41,166
06-08-09	Cabling & Wireless – PVHS	AMS	\$186,911	90%	\$18,691
07-08-09	Network Equipment and Installation – Ceiba, WHS, PVHS, Lakeview	AMS	\$1,259,921	90%	\$125,992
08-08-09	VoIP Telephone Maintenance – All VoIP Schools	AMS	\$66,457	90% for VoIP Maint and 82% for ASA Firewall	\$6,762
09-08-09	ISP Service (Internet district-wide)	SCCOE	\$44,300	82%	\$7,974
10-08-09	Cellular Phone Service - Annual	Sprint	\$156,155	82%	\$28,108
		Total:	\$2,437,418		\$259,895

Cost Breakdown by School Site

PVHS	Bid	Erate Discount	PVUSD Cost	Non-Erate Eligible Items
Cabling & Wireless	\$ 186,911	90%	\$18,691	
Network Equipment	\$ 232,089	90%	\$23,209	
2 Servers & Install	\$ 24,256	90%	\$2,426	
Total Erate Eligible	\$ 443,256	90%	\$44,326	
Non Erate Eligible Items				
Phone Handsets				\$0

WHS	Bid	Erate Discount	PVUSD Cost	Non-Erate Eligible Items
Cabling	\$ 411,657	90%	\$41,166	
Network Equipment	\$ 656,516	90%	\$65,652	
2 Servers & Install	\$ 24,256	90%	\$2,426	
Total Erate Eligible	\$ 1,092,429	90%	\$109,243	
Phone Handsets - To be purchased as funds are available				\$48,728

Lakeview	Bid	Erate Discount	PVUSD Cost	Non-Erate Eligible Items
Cabling	\$ 193,745	90%	\$19,375	
Network Equipment	\$ 284,748	90%	\$28,475	
Server & Install	\$ 14,674	90%	\$1,467	
Total Erate Eligible	\$ 493,167	90%	\$49,317	
Phone Handsets - To be purchased as funds are available				\$18,817

Ceiba	Bid	Erate Discount	Ceiba Cost	Non-Erate Eligible Items
Cabling	\$ 42,958	90%	\$4,296	
Network Equipment	\$ 86,568	90%	\$8,657	
Server	\$ 12,128	90%	\$1,213	
Total Erate Eligible	\$ 141,654	90%	\$14,165	
Phone Handsets				\$4,090
Ceiba Grand Total				\$18,255

Grand Total for PVHS, WHS, Lakeview	\$202,885
Grand Total for Ceiba	\$14,165
Grand Total All Schools	\$217,051

Grand Total District Services (ISP, VoIP Maintenance, Cell Service)	\$42,844
Total All Erate Project Bids	\$259,895

BUDGET CONSIDERATIONS:

Funding Source: General Fund/Erate and Ceiba Charter School funding

Budgeted: Yes No

District Infrastructure: \$202,885

District Lottery Tech : \$ 42,844

Ceiba Charter School : \$ 14,165

Amount: \$ 259,895

PREPARED BY: Tim Landeck, Director of Technology

Rich Buse, Director of Purchasing

ASSOCIATE SUPERINTENDENT:  Mary Hart

SUPERINTENDENT SIGNATURE: _____



Board Agenda Backup

Item No: 9.2

Date: January 14, 2009

Item: Donation of approximately \$14,000 in construction labor costs.

Overview: Saidi Farhat and his team from Farhat Construction, Inc., generously donated approximately \$14,000 in labor costs to make substantial improvements to the office area of Watsonville/Aptos Adult Education. Farhat Construction built the Director's Office and enhanced the hallway and administrative assistant's office area. The entire project was completed in less than a week and crews worked long hours and on non-work days! This was the start of increasing the necessary clerical spaces; as Watsonville/Aptos Adult Education entirely moved from the Porter Building. We appreciate the support of all of the Farhat brothers: Saidi, Raeid, and Mike and their commitment to adult education.

Recommendation: Acceptance of Farhat Construction, Incorporated generous donation.

Budget Considerations: Not Applicable

Funding Source:

Budgeted: Yes: No:

Amount: \$

Prepared By: Dr. Nancy A. Bilicich, Director

Superintendent's Signature: _____



Watsonville/Aptos Adult Education

A Division of the Pajaro Valley Unified School District

Administration (831) 786-2160

Dr. Nancy A. Bilicich
Director

Cynthia Stark
Assistant Director

Ricardo J. Téllez
Assistant Director

Departments

Adult Basic and
Secondary Education

Career and Technical
Education

Citizenship

Community Education

Contract Education

English as a Second
Language

Health and Safety

Lifelong Learning

Parent Education

District
Administration
(831) 786-2100

Dorma Baker
Superintendent

Mary Hart
Associate Superintendent

Assistant
Superintendents

Dr. Albert Roman
Human Resources

Catherine Hatch
Central Zone

Yida Noguera
South Zone

Cathy Stefanki
North Zone

December 18, 2008

Mr. Saidi Farhat
Farhat Construction, Inc.
734 East Lake Avenue, Suite 9
Watsonville, California 95076

Dear Saidi,

I am writing to express my deep appreciation for your construction services in the completion of the Watsonville/Aptos Adult Education Director's office. Your willingness to provide personnel on short notice meant a great deal to me. I want to commend you for your efforts and was very impressed with your attention to detail and relentless determination to complete the office on time. Your positive energy and optimistic attitude helped expedite the construction project. The Director's office is definitely one of a kind and very beautiful.

Although it is difficult for me to adequately express my gratitude, I am totally delighted with the finished product. I will never forget your sincerity and kindness.

With deep appreciation,

Dr. Nancy A. Bilicich

NAB:tan

