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[PVUSD ALL STAFF] Update on COVID-19

Michelle Rodriguez <michelle_rodriguez@pvusd.net>

Tue, Mar 10, 2020 at 9:21 AM

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Bcc: pvall@pvusd.net

Good Morning PVUSD Staff,

Your safety is Pajaro Valley Unified School District's top priority at this unprecedented time. While Coronavirus (COVID-19) represents a serious public health threat, the risk to Santa Cruz County residents remains low at this time. We are in constant communication with our County Public Health Officer, Dr. Gail Newel, as it is a fluid situation with changing conditions. We are provided with daily updates from Santa Cruz County Health Services Agency and California Department of Public Health, and we will be communicating with staff and our community as changes in protocols or guidance occur.

I encourage you to read the joint messages that we have been providing the staff and community which you can find on pvusd.net. On March 8, 2020, you received a second message from all 10 Superintendents in the county regarding COVID-19 which indicated that out of an abundance of caution, we have made the difficult decision to cancel all field trips with destinations outside of Santa Cruz County. Please note this also includes field trips when parents are driving. In addition, we have canceled all staff conferences out of the County.

Yesterday, March 9, 2020, we received guidance from the Santa Cruz County Health Services Agency to begin social distancing which includes large gatherings and cancelation of non-essential events of 50 people or more. That means that any assemblies, Open Houses or other large events scheduled prior to the Spring Break should be rescheduled or cancelled. We will also be converting the April 10th District SBC Day to a site-based SBC Day to adhere to this guidance. Your site administration will be provided more information in the upcoming weeks on the SBC Day.

We will re-evaluate guidance for field trips, conferences, and large gatherings in concert with recommendations from the County and State Department of Public Health as time moves forward.

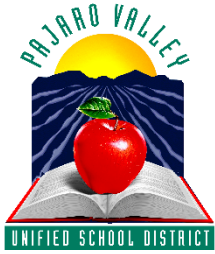
For the last two weeks, we have been working with Santa Cruz County Health Services Agency and California Department of Public Health to determine the best practices in preventive measures. We have learned that wipes do not have an impact on COVID-19 as it does not have sufficient dwell time of 90 seconds to kill the disease. Therefore, we will not be purchasing disinfecting wipes. We have developed protocols and secured the sanitizing and disinfecting supplies that do kill the virus to safely clean hard surfaces. You will find the Standard Operating Procedures (SOP) attached to this email. The SOPs were provided to administration late yesterday. All District Nurses will be trained on the new protocols today at 3pm, Transportation Department will be trained tomorrow at 9:15am or 10:15am and Custodial Staff will be trained tomorrow at 1:00pm or 2:30pm. Hand washing is still the best preventive measure as compared to hand sanitizer. We have purchased hand sanitizer and it will be distributed according to the attached SOP.

We take your health and safety seriously. Please continue to let our students, families, and community know we are being vigilant and keeping the safety and well-being of staff and students at the center of decision making. We will continue to provide you updates throughout the weeks that come.

Thank you,
Michelle Rodriguez, Ed.D.
Superintendent
Pajaro Valley Unified School District
Ph: 831-786-2135
Follow me on Twitter: @mlrod32

“All In, Everyday! ¡Con Ganas, Todos los Días!”
Teach one child and you are a hero
Teach hundreds and you are PVUSD!

 **SOP 6 to 9 on Sanitizing and Disinfecting Mar20.pdf**
220K



PVUSD Standard Operating Procedures #6 Custodial Daily Sanitizing Procedure March 2020

It is the policy of the Pajaro Valley Unified School District to keep our sites in clean and sanitary. All chemicals will be distributed by custodial staff. No chemicals may be brought from home. In an effort to increase the enforcement and consistency of our sanitizing and disinfectant measures, our custodial staff will implement the following procedures:

DAILY PROCEDURES

1. Custodial staff must first use the **Oasis 146** as a **cleaner** to remove debris and sticky film before using it as a Sanitizer. The cleaner must be cleaned up with a paper towel before applying a **90 second** dwell time. This cleaner is food safe and may be used with students present.
2. During dwell time, the Sanitizer must be left sitting for at least **90 seconds** before it can be wiped off with a paper towel.
3. All hard surfaces in common areas must be cleaned and sanitized after each use.
4. All **cafeteria tables** must be cleaned and sanitized after each use.
5. All **door handles** must be cleaned and sanitized once a day.
6. All **restrooms** must be cleaned and sanitized once a day.
7. Any surface exposed to a blood borne pathogen spill, leak, splatter or discharge must be cleaned and sanitized immediately.

SANITIZING PRODUCT

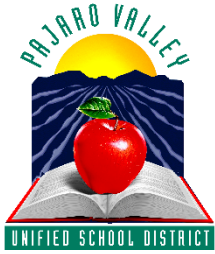
Our Custodial staff must use Sanitizer: **Oasis 146 Multi-Quat Sanitizer EPA #1677-198.**

PROPER PROTECTIVE EQUIPMENT

Custodial staff are encouraged to wear **gloves** and **safety glasses** when applying the sanitizer.

Designated District Personnel

Richard Reid, Director of M & O PVUSD ext. 2560; Cell: (408) 805-0611
Kevin Roth, Supervisor of Custodial Services PVUSD ext. 6932; Cell: (831) 291-6228



PVUSD Standard Operating Procedures #7 Custodial Disinfectant Procedure March 2020

It is the policy of the Pajaro Valley Unified School District to keep our sites in clean and sanitary conditions. In an effort to increase the enforcement and consistency of our sanitizing and disinfectant measures, our custodial staff will implement the following procedures:

EVENING PROCEDURES

1. Custodial staff must use **cleaner** to remove debris and sticky film before using the disinfectant. The cleaner must be cleaned up with a paper towel.
2. The disinfectant must be left sitting for **5 minutes** before it can be wiped off with a paper towel or left to air dry when safety allows.
3. All hard surfaces in common areas must be cleaned and disinfected.
4. All **cafeteria tables** must be cleaned and disinfected.
5. All **door handles** must be cleaned and disinfected.
6. All **restrooms** must be cleaned and disinfected.
7. If feasible, all desks should be sprayed with disinfectant and allowed to dwell overnight.

Reminder: Disinfectant should not be used when children are present and must be kept out of their reach.

DISINFECTANT PRODUCT

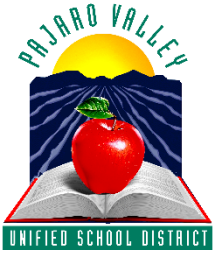
Custodial staff must use the following Disinfectant: ***Peroxide Multi Surface Cleaner EPA #1677-238.***

PROPER PROTECTIVE EQUIPMENT

Custodial staff must wear **gloves** and **safety glasses** when applying the disinfectant.

Designated District Personnel

Richard Reid, Director of M & O PVUSD ext. 2560; Cell: (408) 805-0611
Kevin Roth, Supervisor of Custodial Services PVUSD ext. 6932; Cell: (831) 291-6228



PVUSD Standard Operating Procedures #8 Transportation Disinfectant Procedure March 2020

It is the policy of the Pajaro Valley Unified School District to keep our buses in a clean and sanitary condition. Bus drivers will refill own properly labeled spray bottles on site. In an effort to increase the enforcement and consistency of our cleaning measures, our transportation staff will implement the following procedures:

DAILY TRANSPORTATION PROCEDURES

1. All Transportation staff must use **cleaner** to remove debris and sticky film before using the disinfectant. The cleaner must be cleaned up before the disinfectant is misted over the area. The disinfectant will be applied with a spray bottle and must be left sitting for at least **5 minutes**.
2. All seats, back rests and rails must be cleaned and misted with disinfectant twice a day. Once in the morning and once at the end of the employees shift.
3. Any surface exposed to a blood borne pathogen spill, leak, splatter, or discharge must be cleaned and disinfected as promptly as possible.

Reminder: Disinfectant should not be used when children are present and must be kept out of their reach.

DISINFECTANT PRODUCT

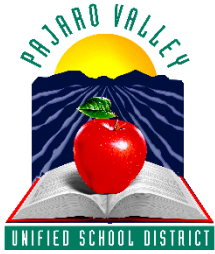
Transportation staff must use the following Disinfectant: ***Peroxide Multi Surface Cleaner EPA #1677-238.***

PROPER PROTECTIVE EQUIPMENT

Transportation staff must wear **gloves** and **safety glasses** when cleaning and disinfecting a blood borne pathogen spill, leak, splatter or discharge.

Designated District Personnel

Richard Reid, Director of M & O PVUSD ext. 2560; Cell: (408) 805-0611
Kevin Roth, Supervisor of Custodial Services PVUSD ext. 6932; Cell: (831) 291-6228



PVUSD Standard Operating Procedures #9 Hand Sanitizer Distribution March 2020

In an effort to meet the demands of requested supplies such as Hand Sanitizers sites shall follow the following criteria before distributing the product with the goal of providing to all PVUSD facilities:

DISTRIBUTION PRIORITY CHECKLIST

1. The classroom requesting the item does not have a sink
2. The classroom is not in close proximity to a restroom or sink
3. The classroom is not equipped with any hand sanitizing material
4. The classroom serves medically vulnerable students

HAND SANITIZING PRODUCT

Betco Hand Sanitizer 755

Designated District Personnel

Richard Reid, Director of M & O
Richard Arellano, Director of Purchasing

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