

Minutes for the Bond Oversight Committee Meeting North and South/Central Sub-committees

November 7, 2011

District Office – Board Room

292 Green Valley Road

Watsonville, CA 95076

5:00 PM – 6:30 PM

Attending Members: Fred Fisher, Doug Maher, James Miller, Barbara Palmer, Mary Reed, Victor Kimura, Aurelio Gonzalez, Rodney Brooks, Doug Mattos, Steve Ponzio

Absentee Members: Michael Barsi, Nancy Bensen, Tere Carrubba, Marc Kirby, Bruce Mathias, Antonio Rivas, Dan Hankemeier

Non-Committee Members: Brett McFadden, Rick Mullikin, Brian Rasmussen, Helen Bellonzi, Tahir Ahad, Kathy Fuentes

Brett McFadden introduced himself as district Chief Business Officer for the past year and a half and asked for introductions from committee members.

Projects and status

Brett informed the committee that we have completed all Measure J major projects and submitted final close-out paperwork to the Division of State Architect. He said there will be a small amount of work in 2012 due to DSA close-out but feels comfortable he can send out an email to the committee with the close-out information.

His intention is to have this meeting serve as the final meeting of the bond committee and asked members to appear before the board on December 7 to be recognized for their hard work and dedication.

Measure J Completion

Brett explained that he combined the Maintenance Operations Department and Construction Department into the Maintenance, Operations and Facility department and emphasized to Director Rick Mullikin his desire to get Measure J projects completed. Brian Rasmussen confirmed that with the E.A Hall gym, all projects are essentially complete with just a few items to close out contracts.

Brian said the Aptos High tennis courts were completed over the summer; the last major project being the handicap ramp at the theater which will be closed out by DSA after payment of contractor retention. Barbara Palmer asked about the platform in the Theater Arts building.

Brett said the design was inspected and approved by DSA and the platform height is now adjustable. He said we also put safety protocols in place and trained staff on the use of it.

Aurelio Gonzalez asked a question about the project expenditure spreadsheets that were distributed. He wondered if parentheses around some of E.A. Hall and Mintie White expenditures meant there was a shortage of money. Brian explained it meant that we used other funds like developer fees and OPSC funds to supplement the project. In some cases we used the bond money as the match to qualify for OPSC funds like the \$900,000 we received from the state for modernization on the E.A. Hall project. Jim Miller asked about Soltek and the last payment to them. Brian said payments are made by the percentage of job completion. The Soltek payment was a change order, which is the way that a construction contract is amended. All contracts and change orders are taken to the board for approval.

Audit (09/10-11)

Brett explained that as of the last meetings of the committee, the 09-10 audit was not complete. Now both 09-10 and 10-11 audits are complete and results showed there were no major findings.

Proposition 39 Performance Audit

Brett would like to get committee perspective on the future of district facilities. He would like to do an “autopsy “ or examination of Measure J from start to finish, getting perspective on what needs improvement and what was done well.

This district is working with Tahir Ahad from Total School Solutions to update our Facility Master Plan and would like him to conduct an audit of the Measure J Bond. Unlike the regular audits, Tahir explained that his audit is more extensive; and includes process and controls in place, not just expenditures. He also wants to highlight things that have gone well. Barbara Palmer asked about the cost of the audit and Tahir said that it depends on the scope. If the audit was done Brett would meet with members to see what could be improved upon next time and go forward with good intentions.

Aurelio Gonzalez said he feels it is really important to look at how the district has gone about doing things for future reference. He feels we can learn from our mistakes and educate the next committee coming through.

Next steps

Brett said he will be conferring with committee members and will lead the effort by contacting individuals to get their impressions. Then there will be a full accounting to the board to help in deciding future direction for a subsequent bond. Brett said it is his professional opinion that the district has not put enough money into facilities, then not staffed adequately for upkeep in the past. Adequate facilities and technology upgrades are important factors with regard to student achievement and should be at the center of our focus.